

**KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PENINSULA METRO PARKS**

P.O. Box 70, Lakebay, Wa. 98349

Board Meeting Minutes

Monday, November 14, 2005

The public meeting of the Key Peninsula Metropolitan Park District was preceded by a study session at which Pierce Co. Councilman Terry Lee was the guest speaker. He spoke to the issue of Boat Launches, the Public Works Property north of Volunteer Park, Impact Fees and whether KPMPD should collect them, whether Pierce County could assist KPMPD in funding capital facility development of the DNR 360 and whether KPMPD could jointly manage other Pierce County Tax Title Property on the Key Peninsula. The Commissioners wish to thank Terry Lee for coming to discuss issue with them.

The public meeting was called to order at 8:00PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.

Commissioners Present: Paula DeMoss, Jerry Schick, Kip Clinton, Ross Bischoff, Caril Ridley; also present for KPMPD was Scott Gallacher, Executive Park Director. Paula DeMoss was excused due to car trouble.

Citizens Present: Chuck West, Ron Cleveland, Mike Salatino, Ed Taylor, Ben Thompson, Jean Zeren and Judy Austin who are neighbors of the DNR 360.

Approval of Agenda: The Agenda was approved 5/0.

Special Presentations by Committees or Citizens: New Business

No new special presentations.

Special Presentations by Committees or Citizens: Old Business

- 1. Land Acquisition Committee:** There will be walk on December 1, 2005 at 9:00AM on the Public Works land due north of Volunteer Park with Terry Lee and other county officials. The secons 360 Committee meeting will be at the Key Center Fire Station at 7:00PM on November 21, 2005. Terry Lee said that Devils Head has a new owner and will probably be interested in selling part of it for a Park (he understands that the new owner may want to develop part of it for a resort). He said that the new Pierce Co. Park Director is Kathy Cravet-Smith. He also said that John Ortgisen, a Pierce Co. Park Planner, is retiring; in the past John Ortgisen has been a friend of KP Parks. Ed Taylor, LAC Chairman, announced that he has been approached by an individual who is interested in donating 30 acres to KPMPD. The LAC members are Chairman Ed Taylor, Ben Thompson, Ross Bischoff, Fred Ramsdell, Mike Salatino and two other members.
- 2. Community Plan:** At the last community plan meeting Ross asked that his 10 acres which are zoned R-10 be rezoned Ag like his adjacent 18 acre apple orchard. Caril said that she requested that the next two elements of the plan be switched so that "Transportation" is addressed before "Parks" because she will be out of the country during December and possibly January.
- 3. DNR 360:** The next committee meeting will be on November 21 at the Key Center Fire Station at 7:00PM; the following meetings will be on December 19 and January 18 at the Key Center Fire Station at 7:00PM. Terry Lee said that he heard recently that DNR will not be transferring the 360 to KPMPD until fall of 2006. Jerry asked that the committee develop a budget since KPMPD will pay for any committee expenses. He also said that someone objected to people with a stake in the 360 being on the committee; other commissioners said that people who have an interest are exactly the people who will volunteer their time long term toward development of the DNR 360 into a KPMPD facility.

4. Citizen's Comments: Jean Zeren and Judy Austin told KPMPD that any access east from the DNR 360 to 94th would have to cross private lands; Oust Rd. (159th) is a private road. Also they said that because of pre-existing suburban type development on 94th, any additional traffic would severely increase the hazards. They ask that any KPMPD facility be designed and managed to limit impacts (noise, lights, trespass, etc.) to the adjoining land owners. They ask that the trails, wetlands and wildlife habitat be protected as much as possible.

Staff Report

- 1. Outside Group/Agency Meetings:** The Trust for Public Land wants to make certain that their shoreland maps are correct regarding the Key Peninsula. They list the Haley Property, Jo Emma Beach, Penrose Point, Maple Hollow, and Devils Head (which is NOT public property although the beach may be DNR beach). Forever Green would like to talk to the Commissioners (they are a Trail group); they have a board meeting on December 7.
- 2. Equipment:** The Kubota Utility Vehicle is running rough; the service department at Kitsap Farm and Garden think that the fuel injectors may be clogged. It has logged 115 hours of use so they will haul it to their service shop for its warranty service; KPMPD may have to pay for the transport.
- 3. Pee Wee Soccer:** The first session of Pee Wee Soccer concludes this weekend; it has been a very successful program.
- 4. Softball Tournament:** There is another softball tournament this weekend. Gary Helt has already requested fall tournaments for next year. Tyler is working this last tournament.
- 5. LL Fees for 2006:** Kurt Self proposed a lower "escrow" fee of \$500.00. Paula said that LL probably thinks KPMPD wants the money now instead of after sign-up. Scott was instructed to inform LL that the fee is not due until after sign-up. (KPMPD wants LL to pay a refundable amount toward the prep work for the games; if LL does the prep, the extra money will be refunded.)

Business Meeting

- 1. President's Report:** No report; the staff evaluation was deferred.
- 2. Minutes:** The minutes of October 24, 2005 were approved 4/0/1 abstention.
- 3. Financial Report:** The Voucher Transmittal Letters of November 1 and November 7, 2005 were approved 5/0. There was discussion about KPMPD buying into a state procurement card. It would cost \$200.00 per year. There was discussion about whether it would be worth the cost; Jerry said that some items purchased this way can be a lot less expensive. No decision was made.
- 4. Unfinished Business/Resolution R 2005-12:** This resolution is to surplus the parking lot sweeper. Resolution R 2005-12 passed 5/0.
- 5. Unfinished Business/Resolution R 2005-13:** This resolution is to adopt and expand KPMPD's small works/vendor roster. Scott has acquired the Peninsula School District's, Tacoma Metro Park's and Pierce County's small works roster. This resolution adopts these agencies small works/vendor rosters as KPMPD's own small works/vendor roster. Scott has not yet had a response from Kitsap County agencies. Jerry would like KPMPD's attorney to verify this resolution. It was moved, seconded to pass R 2005-13 subject to amendment after the attorney's review. Resolution R 2005-13 passed 5/0.
- 6. Unfinished Business/Concession Building Heating System:** Jerry said that according to his research, some of the parts recommended by the Dana's Heating are not compatible. Scott said that there will be 2 air ducts to the restrooms and 3 to the concession stand; it will be expandable to the shop. Scott is concerned about the coming cold weather; there was discussion about further delay of the heating system and that would delay opening the concession stand in time for the 2006 LL season. Jerry is concerned that no workmanship warranty was stated; Scott will contact

Dana's about the warranty. Jerry pointed out that the bid did not include any electrical work; Jerry thought that the electrical panels in the shop may be "full". Scott recommended that KPMPD use whoever regularly works with Dana. Paula did not have any problem with Dana's Heating; it was pointed out that Dana's was the only vendor who responded to KPMPD's bid request. Scott will ask Jerry to attend any meeting Scott has with the contractor. It was moved, seconded and passed 5/0 to have Scott look into having electrical work done in the concession building in conjunction with the heating system.

11. Board Member Comments/Good of the Order: A number of meetings that might impact the park district are happening in November:

Nov. 16 at 7:00PM at KP Middle School: KP Community Plan land use designations and zoning, esp. agriculture, sensitive resource, park and campground zoning.

Nov. 17 at 7:00PM at KP Middle School: Terry Lee will discuss development regulations with the general public; sponsored by the KP Community Council.

Nov. 21 (Monday) at 7:00PM at the Key Center Fire Station: Second KPMPD meeting about the DNR 360.

Nov. 28 at 7:30PM at VP Annex Building; KPMPD regular board meeting.

Nov. 30 at 7:00PM at KP Middle School; KP Land Use Meeting. Tim Jopp to present his Devils Head proposal.

Dec. 1 at 9:00AM at Volunteer Park: Terry Lee and a representative of Public Works will walk around the Public Works Property North of VP.

Caril Ridley will be absent during December, 2005. She will be out of the country on business.

Meeting Adjourned: The public portion of the KPMPD meeting of Nov 14, 2005, was adjourned at 9:47PM. It was followed by a short Executive Session. KPMPD's second November meeting will be on Monday Nov. 28, 2005, at 7:30PM at the KPSCF (Volunteer Park) Annex Building; a 6:30PM study session will precede the public meeting. The first December meeting will be Monday December 12, 2005 at 7:30PM; a 6:30PM study session is expected to precede the 7:30PM public meeting and the second December meeting will be on December 26, 2005.

Respectfully submitted by Kip Clinton, Clerk KPMPD.