

# **KEY PENINSULA METROPOLITAN PARK DISTRICT**

## **d.b.a. KEY PENINSULA METRO PARKS**

**P.O. Box 70, Lakebay, Wa. 98349**

**253-884-9240**

**Board Meeting Minutes**

**Monday, November 28, 2005**

**The public meeting of the Key Peninsula Metropolitan Park District was preceded by a 6:30PM study session.** Topics discussed were: the proposed 2006 budget; whether Dana's Heating had addressed Commissioner Jerry Schick's concerns regarding the concession building heating contract; a proposal by George Robison to extend the stepped retaining wall around the end of Field 2 for bank stabilization and to provide additional spectator seating (est. \$6000 material costs); the Nov. 21 360 Committee meeting (about 30 people were there—the neighbors are concerned about the impact to them, the horse people would like an equestrian center/fairgrounds, Scott is working on meeting minutes), Scott talked to the Pen Met on how they formed the Homestead Park Committee (they selected people from certain interest groups and that small group developed the plan—they did not open the initial committee to anyone who wished to participate); the Land Acquisition Committee had concerns about 360 property line; there was discussion about how fast KPMPD should acquire property; the LL letter regarding field maintenance was discussed (LL should purchase 3 or more rakes and rake the infield level after each game or at the end of the day; KPMPD's understanding is that there will be a \$10.00 fee levied anytime LL does not rake the field whether for a practice or a game; KPMPD staff is planning a field maintenance workshop for LL coaches and staff before the 2006 season begins; all LL's equipment should be stored in their own storage container at the south end of Field 1); there will be a "walk around" with Terry Lee on Dec. 1, 2005 on the Public Works Land north of Volunteer Park at 9:00AM.

**The public meeting was called to order at 7:30PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.**

**Commissioners Present:** Paula DeMoss, Kip Clinton, Caril Ridley; Ross Bischoff arrived at 7:45PM; Jerry Schick arrived at 8:50PM; also present for KPMPD was Scott Gallacher, Executive Park Director.

**Citizens Present:** Mike Salatino, Ed Taylor, Ben Thompson, Diane Ramsey.

**Approval of Agenda:** The Agenda was approved 3/0 with the addition of a zoning proposal by the Land Acquisition Committee to be presented to the KP Community Plan Board.

### **Special Presentations by Committees or Citizens: New Business**

**1. Horse Park Proposal by Diane Ramsey:** She said that the horse industry/recreation community is huge in Western Washington, very quiet and self-contained, and very under-represented. There is an estimated horse population in Pierce and Kitsap counties of 15,000, mostly in small farms or stables. She presented KPMPD with an American Horse Council study regarding the size of the horse industry. She said that the horse parks that make money are those that have other things going on. An example is the Puyallup Fairgrounds which is a multiple use/multifunction facility which has a huge revenue stream (and all horse user groups are searching for similar facility which is a bit more reasonable in cost). She thinks the state legislature (or grant funds) may become involved with the right proposal: **THINK BIG!!** Diane is researching the economic impact of the horse industry in Washington State and Western Washington for future use in supporting the horse park proposal. Ross said think rodeo. Ben supports the idea of a horse park/fairgrounds. He said that there is nothing on the KP for

equestrians and that is inequitable. Diane has some ideas about grant funding and some experience in grant writing; she said she would continue to be involved in KPMPD and the 360.

**2. George Robison's Retaining Wall Extension Proposal:** He proposed extending the retaining wall that the Scouts started east toward the KP Hwy and then north around the backstop on Field 2 where the sand has been removed over the years. The stepped design would be continued resulting in a dual use structure (retaining wall and bleacher seating). He estimated the cost of materials at \$6000.00; the labor would be free. Scott suggested that KPMPD might divide material purchases into several lots; he said that Peninsula Light Company donated the blocks which the Eagle Scouts used to build the initial section of retaining wall bleachers. No action was taken at this time.

**Special Presentations by Committees or Citizens: Old Business**

**1. Land Acquisition Committee:** There will be walk on December 1, 2005 at 9:00AM on the Public Works land due north of Volunteer Park with Terry Lee and other county officials. Some members of the LAC desire their role to be clarified re. the DNR 360 Committee. The Board sees each group as distinct: the LAC is to identify sites, potential projects, financing sources, give zoning or use recommendations to the Board, do similar land/easement related research and be neutral in their approach; the 360 Committee is to act as an outreach group to the KP public regarding uses/projects for the DNR 360 ONLY. Ed said that the LAC is working on the DNR 360, the 70+ acres of public works land north of VP, the 30 acre potential donation, and the other KP DNR properties. Ed wishes to present to the KP Planning Commission a definition for Regional Park Zoning. A Regional Park is large in scope and serves a 75 mile radius geographic region. It may serve as a disaster preparedness center and allows a more intense use than a neighborhood park. Diane said that such a designation opens the scope for more funding sources (grants, etc.). Scott said that any regional facility should serve all generations; programs for all ages would help in grant funding proposals. It was moved, seconded and passed 4/0 to have Ed Taylor present a definition and request the KP Planning Board adopt Regional Park Zoning.

**2. DNR 360:** Scott said that KPMPD received a letter of intent from DNR the end of last week which delineates the use restrictions of the DNR 360. They are Recreation, Open Land, and Fish And Wildlife. There was discussion about the definition of "recreation"; Scott will ask DNR for their definition of "recreation". Paula has the paper work and is reading through it. She will arrange for Scott to provide Ed Taylor of the LAC with a copy. Scott is typing notes from the last 360 Committee meeting. There was discussion about how the committee is formed; Scott said that the Homestead Park Committee from the Gig Harbor area was formed of individuals who represented existing clubs or user groups. They developed the use plan and then took it to the public. Ed Taylor said that would not work on the KP; we are more independent and each person on the KP expects to have their say. This committee is an opportunity to get the general public involved in recreational planning and to assist individuals and potential user groups in furthering their recreational goals. Diane Ramsey has an idea to present to KPMPD regarding the 360: she would like to see a horse facility like a national event quality "Horse Park". A horse park/fairgrounds would not exclude other uses. The basic facility would take 30 to 50 acres and would be multifunctional. She encouraged KPMPD to think and plan large in scope. Ed said that camping/campgrounds/RV camp sites should also be included on the 360 as support facilities. Ross said that Pt. Defiance is commercialized; KPMPD may wish to do the same. Mike said that retired park planner Joe Cremons (Sp.) has volunteered his services. The next DNR 360 Committee meeting will be on Monday December 19, 2005, at the Key Center Fire Station; the following meeting will be on January 18, 2006 at the same time and place.

**3. Community Plan:** Tim Jopp is supposed to present his Devils Head proposal to the KP Community Plan Board at its next meeting on Wed. Nov. 30 at 7:00PM.

**4. Citizen's Comments/Good of the Order:** Ed Taylor presented KPMPD with a one page document on the responsibilities and functions of a park district.

#### Staff Report

- 1. New Staff Member:** Scott hired a new staff person; his name is Bob Smith.
- 2. Concession Stand:** Scott has a call in to the electrician recommended by Dana's Heating. Dana's Heating has sent new proposal which addresses KPMPD's questions. Scott is focusing on fixing the concession stand this winter. He said that the restrooms are closed and the outside water is shut off with the lines drained.
- 3. Ortho/Topo Maps:** Scott will check into the progress of Pierce County's cartographers on the maps KPMPD requested.
- 4. Equipment:** Scott does not yet have a report from Silverdale Tractor on the Kubota's repair status. A private individual has donated a used trailer; it will accommodate the hauling of all existing KPMPD equipment. The only repair required may be some lumber to replace the trailer deck. Bob is attempting to repair the Toro mower.
- 5. Web Site:** It should be done in the next few days. Jerry recommended that KPMPD renew our domain names for as long as possible (10 years?). KPMPD has not yet been billed for the web site. Consensus is to follow Jerry's recommendation.
- 6. Miscellaneous Topics:** Jerry suggested that in the future fertilizer chemicals not be put into the irrigation cistern for application to the fields through the water system. He said that it would not be wise to continue this practice with a tenant in the concession building. He recommended KPMPD look into another type of irrigation water fertilizer application system.

#### Business Meeting

- 1. President's Report:** It was decided to have two Board members present at staff evaluations.
- 2. Minutes:** The minutes of November 14, 2005 were approved 4/0/1 abstention.
- 3. Financial Report:** The Voucher Transmittal Letter of November 15, 2005 was approved 5/0.
- 4. New Business/2006 Budget:** Scott presented KPMPD with a draft 2006 budget. He said Pierce County needs it by Dec. 13. Paula was concerned that concession stand purchases be budgeted as carry-over from the 2005 budget. Scott will inform Pierce Co. that KPMPD has a draft budget and will pass it at our next meeting on Dec. 12.
- 5. Unfinished Business/Heating Contract:** Dana's sent Scott a revised contract on Nov. 28. The heating system work cannot happen soon enough; the workshop this morning was 30 degrees and the concession building was 40 degrees. KPMPD will ask Dana's include an air duct into the shop as part of the job. Dana does not include electrical work in their bids; that way any electrical work done is charged as a "pass-through" cost. It was moved, seconded and passed 5/0 to accept the contract from Dana's Heating. Scott suggested that KPMPD purchase a portable heater for the shop; he recommended a propane heater and weather strip the doors. Jerry had concerns about gasoline/fuel storage with a propane heater.
- 6. Unfinished Business/LL Fees:** The understanding was a \$10.00 penalty fee per game if the fields are not raked. Scott recommended that KPMPD require some sort of prepaid deposit because of enforcement. There was discussion about raising the reserved practice game fee to \$10.00 for each 1½ hour reserved practice time block (KPMPD has already agreed to a \$15.00 per game fee). Paula suggested that Scott remind LL that KPMPD has invested in improving the facilities.
- 7. Board Member Comments/Good of the Order:** A number of meetings that might impact the park district are happening in November:  
Nov. 30 at 7:00PM at KP Middle School; KP Land Use Meeting. Tim Jopp to present his Devils Head proposal.

Dec. 1 at 9:00AM at Volunteer Park: Terry Lee and a representative of Public Works will walk around the Public Works Property North of VP.

Dec. 7 at 7:00PM at KP Middle School; KP Land Use Meeting.

Dec. 12 at 6:30PM at Volunteer Park; KPMPD meeting.

Dec. 13 at 7:00PM at KP Middle School; KP Land Use Meeting.

Dec. 19 at 7:00PM at Key Center Fire Station; third DNR 360 Committee meeting.

Dec. 26 at 6:30PM at VP; KPMPD meeting.

Jan. 9, 2006 at 6:30PM at VP; KPMPD meeting.

Jan. 18, 2006 at 7:00PM at Key Center Fire Station; fourth DNR 360 Committee meeting.

Caril Ridley will be absent during December, 2005. She will be out of the country on business. Peninsula Light Company donated the blocks that the Eagle Scouts used to build the retaining wall bleachers. The Pee Wee Soccer session concluded last week and was very successful. The Civic Center has requested Scott to co-ordinate a basketball program in 2006.

**Meeting Adjourned:** The public portion of the KPMPD meeting of Nov 28, 2005, was adjourned at 9:45PM. It was followed by a short Executive Session. The first December meeting will be Monday December 12, 2005 at 7:30PM at the KPSCF (Volunteer Park) Annex Building; a 6:30PM study session will precede the 7:30PM public meeting and the second December meeting will be on December 26, 2005.

Respectfully submitted by Kip Clinton, Clerk KPMPD.