

Resolution No R 2009-04

**A RESOLUTION OF THE KEY PENINSULA METROPOLITIAN PARK DISTRICT TO
AMEND THE HUMAN RESOURCE POLICY.**

Whereas Key Pen Parks adopted a Human Resources policy in 2005, and whereas the current policy is:

- Martin Luther King Juniors Birthday is not recognized as a Holiday
- Sick leave is accrued at a rate of four (4) hours per month with a Maximum of 480 hours
- Vacation leave is determined by the number of hours worked.
 - Upon completing one (1) year full-time employment – 40 hours vacation leave Thereafter, employees are entitled to 80 hours of vacation leave per year of full-time employment

Whereas the district desires to amend the Human Resource Policy to the following:

- Martin Luther King Juniors Birthday is recognized as a Holiday
- Sick leave is accrued at a rate of eight (8) hours per month with a Maximum of 800 hours
- Vacation leave is determined by the number of years of service, The maximum number of vacation hours, which may be carried over from December 31 of one year to January 1 of the next year, is a 160 hours (20 days)
 - Executive Director will accrue vacation at the following rate:
 - 0-1 year 5 days
 - 2-4 years 10 days
 - 5-9 years 15 days
 - 10-14 years 20 days
 - 15+ years 25 days
 - Full Time Staff will accrue vacation at the following rate:
 - 0-1 year 5 days
 - 2-9 years 10 days
 - 10+ years 15 days

NOW THEREFORE, BE IT RESOLVED, the Board of Park Commissioners for Key Pen Parks amends the Human Resource Policy.

PASSED AND ADOPTED by the Board of Park Commissioners for Key Pen Parks at a regular meeting this 13TH day of April, 2009.

Attest:

Key Pen Parks
Board of Commissioners
Pierce County, Washington

Elmer Anderson, President

Greg Anglemyer, Vice- President

Kip Clinton, Clerk

Bruce Nicholson, Member at Large

William Trandum, Member at Large