

KEY PENINSULA METROPOLITAN PARK DISTRICT

D.b.a. KEY PEN PARKS

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Board Meeting Minutes

Monday, May 10, 2021

This public meeting was a digital Zoom meeting due to Washington State's COVID-19 "Stay Home, Stay Healthy" mandate.

The regular Zoom meeting of May 10, 2021, was preceded by 7:03 PM Zoom study session. Executive Director Perkosky reported that the Mom and Me Tea had been canceled due to Pierce Co.'s reset to COVID Phase 2. She said, because of COVID phase uncertainty, the Summer Fest (4th of July Hot Dog Social) was also canceled; staff has adapted Cinema Under the Stars for various COVID phases so that will happen. The Splash Pad is tentatively scheduled to open on June 15, providing Pierce Co. is in Phase 3 or better. She said Fire District 16 Chief Dustin Morrow asked whether Key Pen Parks might be interested in partnering with FD16 in building a new administrative building in Key Center; Key Pen Parks' administrative staff could potentially have their offices in the building. The proposal was discussed; Executive Director Perkosky will gather more information regarding this proposal. She reported that a private citizen had approached Key Pen Parks regarding a bequest of 30 acres of land along with a caretaker house; she will pursue discussions with this individual regarding the land donation.

The regular public Zoom meeting was called to order at 7:35 PM by Executive Director Tracey Perkosky. She turned the meeting over to Board President Robison after the Pledge of Allegiance and roll call.

Commissioners Present: Ed Robison, Shawn Jensen, Mark Michel, Linda Parry and Kip Clinton. Staff present for Key Pen Parks: Executive Director Tracey Perkosky.

Citizens present via Zoom: Stan Moffett, Sami Jensen, Brian Kilner.

1. Approval of Agenda: President Robison asked if there were any additions or corrections to the agenda. Hearing none, the agenda was adopted as written.

2. Special Presentations: No special presentations.

3. Citizen Comments: Brian Kilner requested that his organization be allowed to install a disc golf course at Gateway Park; Executive Director Perkosky stated that matter would be best addressed during the Gateway Park Master Plan Update planning process; she said she will reach out the organization.

4. Approval of Minutes: President Robison asked if there were any objections or corrections to the April 12, 2021, regular meeting minutes; hearing none, the meeting minutes were approved as submitted.

5. Financial Report: The April 2021 Springbrook financial balance was \$3,997,002.87. The Zoo/Trek April 2021 deposit was \$15,481.23. Total Zoo/Trek collections to date were \$66,876.32. The April 2021 Real and Personal Property Tax deposit was \$574,150.57. 2021 Real and Personal Property Tax collections to date were \$708,883.38. Springbrook Expenditures for April 2021 were \$65,615.45. Executive Director Perkosky said that part of "Other Revenue" in April's financial report is a \$116,345.05 RCO grant reimbursement for Taylor Bay Phase 2. President Robison asked if there were any corrections or objections to the April 2021 financial report. Hearing none the financial report was adopted as submitted.

6. Executive Director's Report: Executive Director Perkosky said registration for the first ever Ride 4 KP Kids had a slow start, however, as of May 10, 30 people have registered to ride; donations will also be accepted on May 15 at the Gateway Park Pavilion from 9:00 AM to noon. She reiterated that tentative opening for the Splash Pad is June 15; Pierce Co. will have to be in COVID Phase 3. A temporary chain link fence will be installed to control entry due to COVID capacity limits; registration for time slots will be required. This may change based on the Governor's recent press conference and the full opening of the state. The Splash Pad may not open until July 1st when it's possible that no fencing or pre-registration is needed. Key Pen Parks is advertising for a full-time Maintenance Assistant, two permanent part-time Maintenance Assistant/Trails, and several seasonal maintenance employees.

7. Board Committee and Advisory Council Reports:

- a) **Land and Improvement Committee (Commissioner Robison):** Commissioner Robison stated that Key Pen Parks has a pending potential land donation. (See Study Session.)
- b) **Key Peninsula Parks and Recreation Foundation Report (Commissioner Michel):** Commissioner Michel said that the Foundation has \$40,000.00 in two accounts; they are trying to determine if any of these funds are dedicated to specific projects. They are looking for a bookkeeper and are researching FB for fundraising and advertising. Jeff Minch is organizing a fundraising fun run at Gateway Park/360 Trails. Executive Director Perkosky stated that Key Pen Parks facility use will be at no cost since the fundraising event will benefit Key Pen Parks.
- c) **Trails Committee Report (Commissioner Michel):** Commissioner Michel said the trails are becoming overgrown with Scotch broom and bracken fern; a group of volunteers will be meeting on Thursday at 360 Trails to cut the brush back in preparation for the Ride 4 KP Kids. Anyone wishing to volunteer should contact Volunteer & Office Coordinator Jake Gleason at the Key Pen Parks office. He said Key Central Forest trails also need some work.
- d) **Event Committee (Commissioner Michel):** Commissioner Michel said the Executive Director's Report addressed events.

8. Board President's Report (President Robison): No report.

9. Unfinished Business:

- a) **Approve Resolution R2021-04 Updating Park Rules:** Executive Director Perkosky explained suggested edits from Commissioners in the most recent draft. The Board discussed the changes, especially e-bikes on trails in light of RCW 46.61.710. Consensus was to table the resolution until the June meeting.

10. New Business:

- a) **Approve Field Use Agreement between Key Pen Parks and Key Peninsula Little League:** Commissioner Clinton moved to approve the Field Use Agreement between Key Pen Parks and Key Peninsula Little League; Commissioner Jensen seconded the motion. The motion passed unanimously.
- b) **Authorize the Executive Director to execute the Interlocal Agreement for Appropriation of Second REET Parks Funds to Key Peninsula Metropolitan Park District:** Commissioner Michel moved to authorize the Executive Director to execute the Interlocal Agreement for Appropriation of Second REET Funds to Key Pen Parks; Commissioner Clinton seconded the motion. The motion passed unanimously.

11. Other minor matters: Commissioner Clinton said that Key Pen Parks, in conjunction with PenMet Parks, should lobby the Pierce County Council to budget increased Second REET funds allocated to the two metro park districts. She also said Key Pen Parks should pursue Park Impact Fees generated on the Key Peninsula.

12. Commissioners Comments/Good of the Order: Commissioner Michel thanked the Board members for their understanding regarding his April meeting absence due to an unplanned work conflict. Commissioner Jensen reminded the Board that candidate filing opens next week (May 17, 2021). (Park Board Commissioner Positions 2 and 4 will be up for election.)

13. Meeting Adjourned: The public Zoom meeting of May 10, 2021, was adjourned at 8:41 PM. The next regular meeting will be held on Monday, June 14, 2021, at 7:30 PM via Zoom per Governor Inslee's "Stay Home, Stay Healthy" directive. The regular meeting may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Commissioner Kip Clinton, Board Clerk.

Disclaimer: Key Pen Parks' minutes are not official until approved by the Board of Commissioners. Discrepancies in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.