



Key Peninsula Metropolitan Park District (Key Pen Parks)

MINUTES

Board of Park Commissioners

Monday, May 8, 2023 @ 7:00 PM

Meeting Room, Key Peninsula Fire Protection District 16, Station No 47,
1921 Key Peninsula Hwy NW, Home WA 98349

Study Session: Began at 6:04 PM. Topic: Role of advisory committees and discussion on current policies, examples of other policies to refine the purpose of the Trails Committee.

1, 2, 3. Call to Order, Pledge of Allegiance & Roll Call

Executive Director Tracey Perkosky called the meeting to order at 7:02 PM.

Present: President Parry, Vice President Michel, Clerk Clinton, Commissioner Jensen, and Commissioner Robison

Absent & Excused: None

4. Meeting Agenda Approval

Agenda approved as submitted.

5. Special Presentations

None

6. Public Comment

None.

7. Approval of Minutes

None.

8. Financial Report

The April Financial Report was submitted as written.

MOTION: Report was approved as submitted.

9. Executive Director Report

Executive Director Perkosky reported on spring maintenance, upcoming events, the cancellation of the Makers Market due to lack of vendor interest, disc gold survey, office

closure for WRPA Conference in Spokane (attendees: Perkosky, Armstrong, and Alstead). Additional work was completed on the grant requirements for Cramer McCracken Acquisition, outreach to consultants for HR needs, potential Zeren acquisition, agreement with EMBA. The Scott Gallacher Memorial Spray and Play Park will open on May 27th, new signage is on order with updated health regulations and the new name. Director Perkosky responded to questions including on Park Appreciation Day.

10. Board Committee and Advisory Council Reports

- a. Land and Improvements Committee – Spray and Play Park open.
- b. Key Peninsula Parks & Recreation Foundation Report: Foundation is winding down. Letters sent out and article coming in the newspaper.
- c. Trail Update – Washington Student Cycling League great event but parking shoehorned in. Kids had a great time. Minimal damage to trails. Parking area suffered from mud/rain. Trailer parking still full of cars. Suggestions to improve area including stanchions/delineators and signage for oversize vehicles.

11. Board President's Report

None

12. Unfinished Business

- a. Recommendation on Disc Golf Expansion at Volunteer Park and Report on Survey Results. Director Perkosky gave an update on the designs and Outreach Coordinator reported on the survey results.

Recommendation: Move forward with an expansion of the Volunteer Park Disc Golf Course using the “option 3” which to add additional holes/re-design some of the exiting holes rather than create a formal play-forwards-and-backwards course. Before SEPA is completed, work with local disc golf group to re-design a few holes/discuss signage or education to address community comments. Target end of calendar year for final permitting/construction.

MOTION: Clerk Clinton moved recommendation. Seconded by Commissioner Jensen. Motion passed 5-0.

13. New Business

- a. None

14. Other minor matters

Commissioner Robison commented on Parks Appreciation Day and previous coordination with churches to get groups of volunteers. Director Perkosky requested specific contacts if available as general or blind outreach to the religious organizations has not been successful. Commissioner Robison also requested an update on HR.

President Parry discussed HR Committee meeting for outside assistance and training. Firms have been contacted and an agreement will come soon.

15. Good of the Order/Comments by Board Members

Commissioner Michel remarked on the large number of folks coming in from around the state for then outside cycling event. No emergencies and it was an incredible event. President Parry also commented positively on WSCL event.

16, 17. Next Meeting and Adjourn

Regular Meeting on June 12, 2023, in the Meeting Room at Key Peninsula Fire Protection District 16, Station No 47, 1921 Key Peninsula Hwy NW, Home WA 98349

Adjourn at 7:50 PM

Respectfully submitted by Executive Director Perkosky.

Disclaimer: Key Pen Parks minutes are not official until approved by the Board of Commissioners. Discrepancies or errors in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.

Adopted: Special Meeting, January 11, 2024

Ayes: Parry, Jensen, Michel, Robison, Clinton

Nays: None

Abstain: None