



KEY PENINSULA METROPOLITAN PARK DISTRICT
D.b.a. KEY PEN PARKS

Board Meeting

(Meetings may be videotaped or recorded)

AGENDA

November 14, 2022

7:00 PM – Regular Meeting

Meeting Room, Key Peninsula Fire District 16 – Station 47 (Home)
1921 Key Peninsula Hwy NW, Home WA 98349

Public Comment is available in person or via Zoom by calling (253) 253 215 8782 with
Meeting ID: 878 8693 9265 Passcode: 124206

Hybrid Meeting may be available but not guaranteed due to technology
<https://us06web.zoom.us/j/87886939265?pwd=dXRqeEtTY2FRRjNEbWdhS0tJa1ZKUT09>

Members of the Board of Park Commissioners

Mark Michel, President

Linda Parry, Vice President

Shawn Jensen, Member-at-Large

Kip Clinton, Clerk

Ed Robison, Member-at-Large

Regular Meeting – 7:00 PM

1. Call to Order

2. Roll Call

Present Excused Comment

- Position 1 - Linda Parry
- Position 2 - Shawn Jensen
- Position 3 - Mark Michel
- Position 4 – Ed Robison
- Position 5 – Kip Clinton

3. Pledge of Allegiance

4. Approval of Agenda

5. Special Presentations - none

- 6. Public Comments:** *Limited to 3 minutes per issue per person. Speaker will state name and their address. If providing handouts, need to provide 10 copies for Commissioners and Staff.*

PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.

Under no circumstance shall any person be allowed to address the board on matters in which the District or a District official is a litigant. Speakers are requested to address the board with decorum.

7. Approval of the Minutes

- a. Regular Meeting of August 8, 2022
- b. Regular Meeting of September 12, 2022

8. Financial Report

- a. October 2022 Financial Report

Total expenditures \$79,291.14

• Accounts Payable	\$24,110.74	Check # 2228 - 2243
• First Citizens	\$0	EFT's
• <u>Payroll/Benefits</u>	\$55,044.18	EFT's
• <u>Pierce County Claim</u>	\$0	EFT's
• <u>Petty Cash</u>	\$0	Cash
• <u>Bank service fees</u>	\$136,22	EFT's

Total Revenue \$543,510.27

• Other Revenues	\$2,650.40
• Zoo Trek	\$24,847.48
• Property Tax	\$510,820.17
• Investment	\$5,192.22
• Leasehold Excise	\$0
• Timber Excise Tax	\$0
• Sale of Tax Title Property	\$0

9. Executive Director's Report

10. Board Committee and Advisory Council Reports

- a. Land and Improvements Committee
- b. Key Peninsula Park and Recreation Foundation Report
- c. Trail Update

11. Board President's Report

12. Public Hearing

- a. Continuation of Public Hearing on 2023 Budget and Adoption of Resolution 2022-04 Adopting the 2023 Fund Budget
- b. Public Hearing and Adoption of the Resolution 2022-05 the Regular Property Tax Levy for Collection in Calendar Year 2023

13. Unfinished Business

- a. None

14. New Business

- a. Approval of 2023 Wage Matrix for Cost-of-Living Adjustment (COLA)
- b. Direction on Allocation Formula of Real Estate Excise Taxes 2 (REET 2) and Park Impact Fees through Pierce County

15. Executive Sessions

- a. RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- b. RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

16. Other minor matters

17. Good of Order/Comments by Board Members

18. Next Regular Meeting December 12, 2022

19. Adjournment