



KEY PENINSULA METROPOLITAN PARK DISTRICT
D.b.a. KEY PEN PARKS

Board Meeting

(Meetings may be videotaped or recorded)

AGENDA

April 14, 2025

7:00 PM – Regular Meeting

Meeting Room, Key Peninsula Fire District 16 – Station 47
Community Room, 1921 Key Peninsula Hwy, NW, Home, WA

Public Comment is available in person or via Zoom by calling (253) 215-8782 with
Meeting ID: 851 1630 9200 Passcode: 025262

Hybrid Meeting may be available but not guaranteed due to technology
<https://us06web.zoom.us/j/85116309200?pwd=cmYW1dUWqiZHZYUTcMHbW59LZKM0Dv.1>

Members of the Board of Park Commissioners

Linda Parry, President

Ed Robison, Vice President

Kip Clinton, Clerk

Shawn Jensen, Member-at-Large

Mark Michel, Member-at-Large

Regular Meeting – 7:00 PM

1. Call to Order

2. Roll Call

Present Excused Comment

- Position 1 - Linda Parry
- Position 2 - Shawn Jensen
- Position 3 - Mark Michel
- Position 4 – Ed Robison
- Position 5 – Kip Clinton

3. Pledge of Allegiance

4. Approval of Agenda

5. Special Presentations

- a. Upcoming Events

6. Public Comments: *Limited to 3 minutes per person. Speaker will state name and their address. If providing handouts, need to provide 10 copies for Commissioners and Staff.*

PUBLIC PARTICIPATION IN BOARD MEETINGS – As a Special Meeting public comments are limited to items on the agenda only.

During a Regular meeting anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker.

Under no circumstance shall any person be allowed to address the board on matters in which the District or a District official is a litigant. Speakers are requested to address the board with decorum.

7. Approval of the Minutes

- a. Regular Meeting, March 10, 2025

8. Financial Report

February 2025 Financial Report

Total expenditure: \$106,072.60

- Accounts Payable \$42,864.15 Check # 's 2984 to 3005
- First Citizens \$0
- Payroll/Benefits \$63,063.45
- Bank service fees \$145.00

Total Revenue \$73,317.40

- Other Revenues \$10,197.26
- Zoo Trek \$27,202.25
- Property Tax \$28,160.39
- Investment \$7,680.95
- Leasehold Excise \$76.55
- Timber Excise Tax \$0
- Sale of Tax Title Property \$0

March 2025 Financial Report

Total expenditure: \$139,929.18

- Accounts Payable \$73,645.72 Check # 's 3006 to 3030
- First Citizens \$
- Payroll/Benefits \$66,123.46

- Bank service fees \$160.00

Total Revenue \$134,360.63

- Other Revenues \$12,717.87
- Zoo Trek \$21,604.72
- Property Tax \$91,547.51
- Investment \$8,490.53
- Leasehold Excise \$0
- Timber Excise Tax \$0
- Sale of Tax Title Property \$0

9. Executive Director's Report

10. Board Committee and Advisory Council Reports

- a. Land and Improvements Committee
- b. Trail Committee

11. Board President's Report

12. Unfinished Business

- a. Authorize the Executive Director to Execute an Agreement for Services with the Key Peninsula Council for Fundraising and Installation of Public Art in Gateway Park
- b. Adoption of Resolution R 2025-02 Adoption of Names for Various Parks

13. New Business

- a. Approval of 2024 Annual Financial Report for Submittal to WA State Auditor's Office
- b. Approval of Grant Agreement with Key Peninsula Civic Center for Gym Floor Resurfacing Project

14. Other minor matters

15. Good of Order/Comments by Board Members

16. Next Regular Meeting May 13, 2025, at Station 47, Community Room, 1921 Key Peninsula Hwy, NW, Home, WA

17. Adjournment