



KEY PENINSULA METROPOLITAN PARK DISTRICT
D.b.a. KEY PEN PARKS

Regular Board Meeting

(Meetings may be videotaped or recorded)

AGENDA

June 12, 2024

7:00 PM – Regular Meeting

Community Room, Key Peninsula Fire District 16 – Station 47 (Home)
1921 Key Peninsula Hwy, NW, Home, WA

Public Comment is available in person or via Zoom by calling (253) 215-8782 with
Meeting ID: 897 8661 0252 Passcode: 961935

Hybrid Meeting may be available but not guaranteed due to technology
<https://us06web.zoom.us/j/89786610252?pwd=zfhF1FaXdBi3SqQXNgJFeOr1b7Tfbr.1>

Members of the Board of Park Commissioners

Linda Parry, President

Mark Michel, Vice President
Kip Clinton, Clerk

Shawn Jensen, Member-at-Large
Ed Robison, Member-at-Large

Regular Meeting – 7:00 PM

1. Call to Order

2. Roll Call

Present Excused Comment

Position 1 - Linda Parry
Position 2 - Shawn Jensen
Position 3 - Mark Michel
Position 4 – Ed Robison
Position 5 – Kip Clinton

3. Pledge of Allegiance

4. Approval of Agenda

5. Special Presentations

- a. Certificate of Appreciation for Richard Miller, Key Peninsula Middle School
- b. Upcoming Outreach & Events

6. Public Comments: *Limited to 3 minutes per person. Speaker will state name and their address. If providing handouts, need to provide 10 copies for Commissioners and Staff.*
PUBLIC PARTICIPATION IN BOARD MEETINGS – During a Special Meeting public comments are limited to items on the agenda only.

During a Regular meeting anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker.

Under no circumstance shall any person be allowed to address the board on matters in which the District or a District official is a litigant. Speakers are requested to address the board with decorum.

7. Approval of the Minutes

- a. Regular Meeting, May 13, 2024

8. Financial Report

- a. May 2024 Financial Report

Total expenditures \$115,551.25

- Accounts Payable \$49,068.45 Check #'s 2743- 2768
- First Citizens \$0
- Payroll/Benefits \$66,336.50
- Bank service fees \$146.30
- Sale of Tax Title Property \$0

Total Revenue \$180,777.74

- Other Revenues \$24,868.25
- Zoo Trek \$24,056.27
- Property Tax \$118,143.52
- Investment \$9,989.64
- Leasehold Excise \$72.46
- Timber Excise Tax \$3,647.60
- Sale of Tax Title Property \$0

9. Executive Director’s Report

10. Board Committee and Advisory Council Reports

- a. Land and Improvements Committee

- b. Trail Committee

11. Board President's Report

12. Unfinished Business

- a. None

13. New Business

- a. Authorize Executive Director to Execute Professional Services Agreement with Jones and Jones Architects and Landscape Architects for the creation of a comprehensive Capital Facilities Plan in the Amount of \$145,500 and Authorize Budget Amendment 2024-01 via Resolution R2024-05

14. Other minor matters

15. Good of Order/Comments by Board Members

16. Next Regular Meeting July 8, 2024, at Station 47, Community Room, 1921 Key Peninsula Hwy, NW, Home, WA

17. Adjournment