



KEY PENINSULA METROPOLITAN PARK DISTRICT  
D.b.a. KEY PEN PARKS

Board Meeting

(Meetings may be videotaped or recorded)

AGENDA

September 12, 2022

7:30 PM – Regular Meeting

Meeting Room, Key Peninsula Fire District 16 – Station 47 (Home)  
1921 Key Peninsula Hwy NW, Home WA 98349

Public Comment is available in person or via Zoom by calling (253) 253 215 8782 with  
Meeting ID: 827 5989 4531 Passcode: 261727

Hybrid Meeting may be available but not guaranteed due to technology  
<https://us06web.zoom.us/j/82759894531?pwd=ZFNhVHladDJ2Znl0akRlaGV4bGV4UT09>

Members of the Board of Park Commissioners

Mark Michel, President

Linda Parry, Vice President  
Kip Clinton, Clerk

Shawn Jensen, Member-at-Large  
Ed Robison, Member-at-Large

Regular Meeting – 7:30 PM

**1. Call to Order**

**2. Roll Call**

Present    Excused    Comment

- Position 1 - Linda Parry
- Position 2 - Shawn Jensen
- Position 3 - Mark Michel
- Position 4 – Ed Robison
- Position 5 – Kip Clinton

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Special Presentations**

- 6. Public Comments:** *Limited to 3 minutes per issue per person. Speaker will state name and their address. If providing handouts, need to provide 10 copies for Commissioners and Staff.*

*PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the board on matters in which the District or a District official is a litigant. Speakers are requested to address the board with decorum.*

**7. Approval of the Minutes**

- a. Regular Meeting of July 11, 2022

**8. Financial Report**

- a. August 2022 Financial Report

Total expenditures \$148,673.93

• Accounts Payable	\$45,853.74	Check # 2178 - 2198
	-\$1510.41	Void checks # 2123 and 2168
• First Citizens	\$144.20	EFT's (Refund to Credit card)
• <u>Payroll/Benefits</u>	\$54,051.21	EFT's
• <u>Pierce County Claim</u>	\$50,000.00	EFT's
• <u>Petty Cash</u>	\$0	Cash
• <u>Bank service fees</u>	\$135.19	EFT's

Total Revenue \$44,626.52

• Other Revenues	\$6,111.62
• Zoo Trek	\$25,134.35
• Property Tax	\$9,517.03
• Investment	\$3,805.97
• Leasehold Excise	\$57.55
• Timber Excise Tax	\$
• Sale of Tax Title Property	\$0

**9. Executive Director's Report**

**10. Board Committee and Advisory Council Reports**

- a. Land and Improvements Committee  
 b. Key Peninsula Park and Recreation Foundation Report  
 c. Trail Update

**11. Board President's Report**

**12. Unfinished Business**

**13. New Business**

- a. Resolution R 2022-03 Disposition of Surplus Property
- b. Recommendations for 2023 Budget
- c. Review of Dog Park Survey Results

**14. Other minor matters**

**15. Good of Order/Comments by Board Members**

**16. Next Regular Meeting September 12, 2022**

**17. Adjournment**



Meeting: September 12, 2022

Item # 7

To: Board of Park Commissioners

From: Tracey Perkosky, Executive Director

Date: September 12, 2022

Subject: Approval of Minutes

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**Background**

This is a routine item and includes the meeting minutes from the Regular Meeting on July 11, 2022.

**Recommended Action:** Approve meeting minutes.

Attachment 1: Minutes from the July 11, 2022, Regular Meeting (forthcoming)



Meeting: September 12, 2022

Item # 8a

To: Board of Park Commissioners  
From: Tracey Perkosky, Executive Director  
Via: Laura Armstrong, Fiscal Specialist  
Date: September 12, 2022  
Subject: Approval of Finances

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### Background

This report includes a summary of the financial information from August 2022 for Board approval.

August 2022 Financial Report

#### Total expenditures \$148,673.93

• Accounts Payable	\$45,853.74	Check # 2178 - 2198
	-\$1510.41	Void checks # 2123 and 2168
• First Citizens	\$144.20	EFT's (Refund to Credit card)
• <u>Payroll/Benefits</u>	\$54,051.21	EFT's
• <u>Pierce County Claim</u>	\$50,000.00	EFT's
• <u>Petty Cash</u>	\$0	Cash
• <u>Bank service fees</u>	\$135.19	EFT's

#### Total Revenue \$44,626.52

• Other Revenues	\$6,111.62
• Zoo Trek	\$25,134.35
• Property Tax	\$9,517.03
• Investment	\$3,805.97
• Leasehold Excise	\$57.55
• Timber Excise Tax	\$
• Sale of Tax Title Property	\$0

# TREASURER'S REPORT

## Fund Totals

Key Peninsula Metro Parks District

08/01/2022 To: 08/31/2022

Time: 15:53:46 Date: 09/09/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	4,786,889.44	44,626.52	148,673.93	4,682,842.03	1,255.75	0.00	0.00	4,684,097.78
	4,786,889.44	44,626.52	148,673.93	<b>4,682,842.03</b>	1,255.75	0.00	0.00	<b>4,684,097.78</b>

# TREASURER'S REPORT

## Account Totals

Key Peninsula Metro Parks District

08/01/2022 To: 08/31/2022

Time: 15:53:46 Date: 09/09/2022

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 First Citizens Checking	2,892.90	6,111.62	6,003.29	3,001.23	0.00	0.00	3,001.23
2 First Citizens Payroll	44,365.59	53,460.71	54,055.21	43,771.09	0.00	0.00	43,771.09
3 Pierce County	4,693,157.96	44,242.80	186,866.87	4,550,533.89	0.00	0.00	4,550,533.89
4 Petty Cash	164.63	0.00	0.00	164.63	0.00	0.00	164.63
5 First Citizens AP	46,308.36	84,916.57	45,853.74	85,371.19	0.00	1,255.75	86,626.94
Total Cash:	4,786,889.44	188,731.70	292,779.11	4,682,842.03	0.00	1,255.75	<b>4,684,097.78</b>
	4,786,889.44	188,731.70	292,779.11	4,682,842.03	0.00	1,255.75	<b>4,684,097.78</b>

## TREASURER'S REPORT

### Outstanding Vouchers

08/01/2022 To: 08/31/2022

As Of: 08/31/2022 Date: 09/09/2022

Time: 15:53:46 Page: 3

Key Peninsula Metro Parks District

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	813	08/12/2022	Claims	5	2192	Merry Makers	1,255.75	Reissue check for contract invoice number 984757 due to check # 2123 lost in mail.
							1,255.75	

Fund	Claims	Payroll	Total
001 General Fund	1,255.75	0.00	1,255.75
	1,255.75	0.00	1,255.75



**TREASURER'S REPORT**

**Signature Page**

Key Peninsula Metro Parks District

08/01/2022 To: 08/31/2022

Time: 15:53:46 Date: 09/09/2022

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We the undersigned officer for the Key Peninsula Metropolitan Park District, have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Commissioner / Date Fiscal Specialist / Date

## RECEIPT REGISTER

Key Peninsula Metro Parks District

Time: 15:55:18 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 2

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo
858	08/29/2022	Tr Rec	1816	1485	1	US Bank	605.79	NASPO contract payment from US Bank 2nd quarter reimbursement for 2022.
859	08/30/2022	Tr Rec	1817	1486	1	General Customer	500.00	Donation from Barbara Floyd to use for general park beautification.
860	08/31/2022	Tr Rec	1818	1487	1	General Customer	144.20	Rental of Gateway Pavilion on 8-26-2022 from 4-7 pm for (Leenstra)
861	08/31/2022	Tr Rec	1819	1488	1	General Customer	61.80	Rental of Gateway Pavilion on 9-24-2022 from 2-4 pm for (McCullah)
862	08/31/2022	Tr Rec	1820	1489	1	General Customer	77.25	Rental of Gateway Pavilion on 9-17-2022 from 2-4 pm for (Hammel)
877	08/31/2022	Tr Rec	1821		3	Pierce County Budget and Finan	9,517.03	Property tax of \$8,234.26 and Delinquent year of \$1,282.77.
878	08/31/2022	Tr Rec	1822		3	Pierce County Budget and Finan	3,805.97	Investment Interest
891	08/31/2022	Tr Rec	1823		3	Pierce County Budget and Finan	25,134.35	Zoo Trek
892	08/31/2022	Tr Rec	1824		3	Pierce County Budget and Finan	57.55	Leasehold Excise Tax
							34,708.93	
							9,917.59	
001 General Fund							<b>44,626.52</b>	
							<b>44,626.52</b>	

# RECEIPT REGISTER

Key Peninsula Metro Parks District

Time: 15:55:18 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 1

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo
794	08/05/2022	Tr Rec	1798	1467	1	The Snack Shack	591.36	August 2022 rent, electric, and leasehold tax for concession building at Volunteer Park.
795	08/05/2022	Tr Rec	1799	1468	1	Tracey L Perkosky	1,190.47	August 2022 rent, electric, and leasehold tax for Gateway house.
796	08/05/2022	Tr Rec	1800	1469	1	General Customer	300.00	Rental of Gateway park pavilion on 7-17-2022 for (Waypoint church)
797	08/05/2022	Tr Rec	1801	1470	1	General Customer	61.80	Rental of Gateway park pavilion on 8-20-2022, from 3:30 to 5:30pm for (Brady)
798	08/08/2022	Tr Rec	1802	1471	1	Kyle Armstrong	500.00	Rent, electric and leasehold tax from Taylor bay caretaker for August 2022 (Check 1 of 2)
799	08/08/2022	Tr Rec	1803	1472	1	Kyle Armstrong	268.20	Rent, electric and leasehold tax from Taylor bay caretaker for August 2022 (Check 2 of 2)
800	08/08/2022	Tr Rec	1804	1473	1	General Customer	87.55	Rental of Gateway Park pavilion on 8-21-2022 from 12-3pm for (Amadon)
801	08/08/2022	Tr Rec	1805	1474	1	General Customer	61.80	Rental of Gateway Park pavilion on 9-3-2022 from 1-3pm for (Lucent)
802	08/08/2022	Tr Rec	1806	1475	1	General Customer	61.80	Rental of Gateway Park pavilion on 8-21-2022 from 12-3pm for (Watkins)
822	08/12/2022	Tr Rec	1807	1476	1	General Customer	35.00	Rental of Home park shelter on 8-3-2022 from 6-8pm for (The Lions Club)
823	08/15/2022	Tr Rec	1808	1477	1	General Customer	1,000.00	Sponsorship for All Hallows Eve event 2022 from Tacoma Subaru Inc (Bruce Titus)
824	08/15/2022	Tr Rec	1809	1478	1	General Customer	85.00	Rental of Gateway Park pavilion on 8-28-2022 from 1-4pm for (Selby)
842	08/19/2022	Tr Rec	1810	1479	1	General Customer	87.55	Rental of Gateway Park Pavilion on 8-14-2022 from 10 - 1pm for (Rice)
843	08/24/2022	Tr Rec	1811	1480	1	General Customer	87.55	Rental of Gateway Park Pavilion on 9-11-2022 from 12 - 3pm for (Zionskowski)
844	08/24/2022	Tr Rec	1812	1481	1	General Customer	61.80	Rental of Gateway Park Pavilion on 8-27-2022 from 10 - 1pm for (Tester)
845	08/19/2022	Tr Rec	1813	1482	1	General Customer	46.35	Rental of Gateway Park Pavilion on 9-4-2022 from 2-4pm for (Layman)
846	08/19/2022	Tr Rec	1814	1483	1	General Customer	46.35	Rental of Gateway Park Pavilion on 8-29-2022 from 5-7pm for (Richards)
851	08/25/2022	Tr Rec	1815	1484	1	General Customer	150.00	Sponsor for 2022 Cinema under the stars movie nights (Jensen Family)

## Expenditures for August 2022

Key Peninsula Metro Parks District

Time:

15:51:19 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
220801001 PEBB Health Insurance	786	08/05/2022	Payroll	5	6,794.07	
220802001 CenturyLink	787	08/05/2022	Claims	5	109.19	Gateway Park internet and office phone
220802002 Department of Health	788	08/05/2022	Claims	5	109.10	Annual Operation Permit for Volunteer Park's Public Water System.
220802003 KIWI Fencing Co INC	789	08/05/2022	Claims	5	5,216.16	Replace chain link fence and add 2 chain link gates to ballfields 2/3 at Volunteer Park.
220802004 Occupational Medical Clinic of Tacoma	790	08/05/2022	Claims	5	266.00	Pre-employment physical for seasonal employees, Jensen and Quick
220802005 Peninsula Light Company	791	08/05/2022	Claims	5	1,064.65	Electric usage for Volunteer Park, Home Park, Taylor Bay
220802006 U.S. Postal Service	792	08/05/2022	Claims	5	65.00	Semi-annual fee for post office box
220805001 Astound	806	08/12/2022	Claims	5	170.85	Phone and internet for Gateway Park business.
220805002 CHS Northwest	807	08/12/2022	Claims	5	397.71	Propane gas for Taylor Bay Park care takers home
220805003 D.M. Recycling Co	808	08/12/2022	Claims	5	197.00	Recycle service for Gateway Park
220805004 Gig Harbor Heating & A/C INC	809	08/12/2022	Claims	5	3,693.60	Replace existing PTAC heat unit and power cord at Volunteer Park office.
220805005 Gleason Timothy J	810	08/12/2022	Claims	5	58.75	Mileage for July 2022 for Gleason, Jake
220805006 Hemley's Handy Kans	811	08/12/2022	Claims	5	232.50	Rental of portable toilets at Gateway 360, Key Central Forest, and Taylor Bay.
220805007 Madrona Law Group PLLC	812	08/12/2022	Claims	5	200.00	Professional services review and response to email.
220805008 Merry Makers	813	08/12/2022	Claims	5	1,255.75	Reissue check for contract invoice number 984757 due to check # 2123 lost in mail.
220805009 Murreys Disposal Company	814	08/12/2022	Claims	5	1,558.98	Garbage service for Volunteer Park and Gateway Park, rental of 20 yard dumpster for Volunteer Park shop/office clean out
220805010 Open Air Cinema LLC	815	08/12/2022	Claims	5	2,156.66	Home outdoor movie screen for Movie nights in the park.
220805011 Simplot Turf & Horticulture	816	08/12/2022	Claims	5	10,959.30	Grass seed, fertilizer and herbicide for field restoration and maintenance.
220805012 US Bank	817	08/12/2022	Claims	5	10,438.59	U.S. bank statement for July 2022
220805013 Verizon Wireless	818	08/12/2022	Claims	5	479.43	Cellphone for all employees
220805014 Western Equipment	819	08/12/2022	Claims	5	430.45	tine-side eject QTY: 55 for aerator
Total Checks:					45,853.74	

# Pierce County Expenditures for August 2022

Key Peninsula Metro Parks District

Time: 15:52:53 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT Pierce County Budget and Finance	911	08/01/2022	Claims	3	50,000.00	Balance of GO Bond paid when refinanced. See July for \$35000.00 payment of the total 85,000.00
Total Checks:					<u>50,000.00</u>	

## Payroll Expenditures for August 2022

Key Peninsula Metro Parks District

Time: 15:52:03 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT EFTPS	793	08/05/2022	Payroll	2	5,267.54	
EFT Employee Paycheck	772	08/10/2022	Payroll	2	1,982.38	
EFT Employee Paycheck	773	08/10/2022	Payroll	2	1,616.58	
EFT Employee Paycheck	774	08/10/2022	Payroll	2	118.21	
EFT Employee Paycheck	775	08/10/2022	Payroll	2	1,393.76	
EFT Employee Paycheck	776	08/10/2022	Payroll	2	1,316.86	
EFT Employee Paycheck	777	08/10/2022	Payroll	2	1,466.55	
EFT Employee Paycheck	778	08/10/2022	Payroll	2	2,451.18	
EFT Employee Paycheck	779	08/10/2022	Payroll	2	1,357.39	
EFT Employee Paycheck	780	08/10/2022	Payroll	2	2,685.13	
EFT Employee Paycheck	781	08/10/2022	Payroll	2	1,206.57	
EFT Employee Paycheck	782	08/10/2022	Payroll	2	787.12	
EFT WA State Department of Retiremen	803	08/12/2022	Payroll	2	7,208.23	
EFT EFTPS	849	08/24/2022	Payroll	2	5,860.06	
EFT United Concordia	850	08/24/2022	Payroll	2	590.50	
EFT Employee Paycheck	825	08/25/2022	Payroll	2	2,181.83	
EFT Employee Paycheck	826	08/25/2022	Payroll	2	1,476.29	
EFT Employee Paycheck	827	08/25/2022	Payroll	2	118.21	
EFT Employee Paycheck	828	08/25/2022	Payroll	2	1,316.39	
EFT Employee Paycheck	829	08/25/2022	Payroll	2	1,441.55	
EFT Employee Paycheck	830	08/25/2022	Payroll	2	1,611.10	
EFT Employee Paycheck	831	08/25/2022	Payroll	2	2,451.18	
EFT Employee Paycheck	832	08/25/2022	Payroll	2	579.69	
EFT Employee Paycheck	833	08/25/2022	Payroll	2	236.44	
EFT Employee Paycheck	834	08/25/2022	Payroll	2	1,357.39	
EFT Employee Paycheck	835	08/25/2022	Payroll	2	236.44	
EFT Employee Paycheck	836	08/25/2022	Payroll	2	2,685.13	
EFT Employee Paycheck	837	08/25/2022	Payroll	2	836.31	
EFT Employee Paycheck	838	08/25/2022	Payroll	2	1,206.57	
EFT Employee Paycheck	839	08/25/2022	Payroll	2	1,008.63	
Total Checks:					54,051.21	

# First Citizens Expenditure for August 2022

Key Peninsula Metro Parks District

Time: 16:20:20 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT General Customer	847	08/24/2022	Claims	1	144.20	Refund for Gateway Park pavilion rental (Pacheco) rented for 8-14,2022. Paid for rental in July 2022.
Total Checks:					<u>144.20</u>	

# REDEMPTION JOURNAL

Key Peninsula Metro Parks District

Time: 16:09:20 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 1

Trans Date	Acct #	Chk #	Fund	War #	Date	Claiment	Amount	Memo
804	08/12/2022	5	5	2123	06/17/2022	Merry Makers	1,255.75	Rental of classic 30 obstacle course, camelot castle bounce house, airbrush artist, balloon twister and portable power for July family fun fest event
852	08/26/2022	5	5	2168	07/22/2022	Purdy Topsoil and Gravel L	254.66	Gravel for Rain Garden at Gateway Park

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1,510.41

Claims:  
Payroll:



# TRANSACTION JOURNAL

Key Peninsula Metro Parks District

Time: 15:56:36 Date: 09/09/2022

08/01/2022 To: 08/31/2022

Page: 1

Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
<b>848</b>	<b>08/24/2022</b>	<b>08/31/2022</b>	<b>2</b>	<b>EFT</b>	<b>Ser Chge</b>		<b>First Citizens</b>	<b>4.00</b>	<b>Bank service fees</b>
	576 80 49 003	Banking Fees		001	General Fund			4.00	Bank service fees
<b>863</b>	<b>08/31/2022</b>	<b>08/31/2022</b>	<b>1</b>		<b>Ser Chge</b>		<b>First Citizens</b>	<b>76.00</b>	<b>Bank service fees.</b>
	576 80 49 003	Banking Fees		001	General Fund			76.00	Bank service fees.
<b>864</b>	<b>08/31/2022</b>	<b>08/31/2022</b>	<b>1</b>		<b>Ser Chge</b>		<b>Merch Bankcard service</b>	<b>55.19</b>	<b>Bank service fees for credit card processing.</b>
	576 80 49 003	Banking Fees		001	General Fund			55.19	Bank service fees for credit card processing.

Records Printed: 3

Adjustments:	0.00
Beginning Balance:	0.00
Revenues:	0.00
Warrant Expenditures:	0.00
Non Warrant Expenditures:	135.19
Interfund Transfers:	0.00
Redemptions:	0.00
Deposits:	0.00
Withdrawals:	0.00
Stop Payments:	0.00

Fund	Adjustments	Beg Bal	Revenues	War Exp	N War Exp	IT In	IT Out	Stop Pmts
001 General Fund	0.00	0.00	0.00	0.00	135.19	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	135.19	0.00	0.00	0.00

## 2022 CASH FLOW - YEAR TO DATE

Key Peninsula Metro Parks District

Time: 15:59:00 Date: 09/09/2022

January To August

Page: 1

001 General Fund	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
311 10 00 000 Taxes, Real & Person	5,240.30	32,886.27	95,001.67	562,715.90	114,026.15	8,402.34	4,355.13	9,517.03	0.00	0.00	0.00	0.00	832,144.79	1,461,536.00	57%
313 17 00 000 Taxes, Zoo Trek Excis	22,379.30	24,652.65	20,534.92	20,690.34	24,386.43	23,388.24	22,759.70	25,134.35	0.00	0.00	0.00	0.00	183,925.93	185,000.00	99%
317 20 00 000 Taxes, Leasehold Exc	0.00	62.69	2.75	0.00	60.54	0.00	0.00	57.55	0.00	0.00	0.00	0.00	183.53	1,000.00	18%
317 40 00 000 Taxes, Forest Excise T	0.00	0.00	0.00	0.00	2,425.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,425.54	2,500.00	97%
<b>310 Taxes</b>	<b>27,619.60</b>	<b>57,601.61</b>	<b>115,539.34</b>	<b>583,406.24</b>	<b>140,898.66</b>	<b>31,790.58</b>	<b>27,114.83</b>	<b>34,708.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,018,679.79</b>	<b>1,650,036.00</b>	<b>62%</b>
334 02 70 000 Recreation Conserva	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0%
392 00 00 000 Premiums on Bonds	0.00	0.00	0.00	0.00	0.00	57,964.05	0.00	0.00	0.00	0.00	0.00	0.00	57,964.05	0.00	0%
<b>330 Intergovernmental Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,964.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,964.05</b>	<b>50,000.00</b>	<b>116%</b>
347 60 00 003 Program Fees, Progr	0.00	525.00	1,195.09	285.00	255.00	270.00	135.00	0.00	0.00	0.00	0.00	0.00	2,665.09	2,000.00	133%
<b>340 Park Fees</b>	<b>0.00</b>	<b>525.00</b>	<b>1,195.09</b>	<b>285.00</b>	<b>255.00</b>	<b>270.00</b>	<b>135.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,665.09</b>	<b>2,000.00</b>	<b>133%</b>
361 11 00 000 Investment Interest	147.53	158.01	366.72	645.21	1,149.88	1,615.99	2,707.05	3,805.97	0.00	0.00	0.00	0.00	10,596.36	2,000.00	530%
362 40 00 003 S&F Rentals, Campin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0%
362 40 00 004 S&F Rentals, 360 Fiel	1,370.00	680.00	1,640.00	5,520.40	2,560.00	2,375.00	1,374.00	1,245.00	0.00	0.00	0.00	0.00	16,764.40	13,000.00	129%
362 40 00 005 S&F Rentals, Home F	0.00	0.00	0.00	150.00	100.00	0.00	150.00	35.00	0.00	0.00	0.00	0.00	435.00	200.00	218%
362 40 00 006 S&F Rentals, Volunte	0.00	0.00	100.00	1,085.00	0.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	1,280.00	4,000.00	32%
362 50 00 001 S&F Rentals, Conces	365.68	365.68	591.36	591.36	1,045.14	591.36	591.36	591.36	0.00	0.00	0.00	0.00	4,733.30	10,800.00	44%
362 50 00 002 S&F Rentals, Gatewa	1,263.91	1,347.93	1,300.30	1,280.38	1,266.43	1,238.85	1,198.12	1,190.47	0.00	0.00	0.00	0.00	10,086.39	15,618.00	65%
362 50 00 003 S&F Rentals, Storage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0%
362 50 00 004 S&F Rentals, Little Le	4,463.41	110.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,073.41	2,000.00	254%
362 50 00 005 S&F Rental, Taylor B&	814.20	1,550.40	0.00	764.20	764.20	814.20	764.20	768.20	0.00	0.00	0.00	0.00	6,239.60	9,171.00	68%
367 00 00 000 Contributions & Dor	500.00	2,000.00	1,250.00	1,500.00	0.00	0.00	2,500.00	1,650.00	0.00	0.00	0.00	0.00	9,400.00	10,000.00	94%
369 91 00 000 Other Revenue	50.85	4,730.30	439.54	339.27	90.45	82.20	669.34	631.59	0.00	0.00	0.00	0.00	7,033.54	2,000.00	352%
382 10 00 000 Refundable Deposits	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0%
<b>360 Long Terms</b>	<b>8,975.58</b>	<b>10,942.32</b>	<b>6,187.92</b>	<b>12,375.82</b>	<b>6,976.10</b>	<b>6,812.60</b>	<b>9,954.07</b>	<b>9,917.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72,142.00</b>	<b>69,089.00</b>	<b>104%</b>
<b>FUND REVENUES:</b>	<b>36,595.18</b>	<b>69,068.93</b>	<b>122,922.35</b>	<b>596,067.06</b>	<b>148,129.76</b>	<b>96,837.23</b>	<b>37,203.90</b>	<b>44,626.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,151,450.93</b>	<b>1,771,125.00</b>	<b>65%</b>
576 80 10 001 Commissioner Wage	512.04	256.02	128.01	768.06	768.06	128.01	256.02	768.06	0.00	0.00	0.00	0.00	3,584.28	7,500.00	48%
576 80 10 002 Administrative Wage	21,298.67	20,274.22	20,521.14	23,023.25	21,325.46	23,114.60	22,694.07	21,910.71	0.00	0.00	0.00	0.00	174,162.12	263,000.00	66%
576 80 10 003 Park Operations Wac	14,646.74	14,351.20	14,755.85	18,616.40	12,290.56	20,765.47	22,413.92	22,393.56	0.00	0.00	0.00	0.00	140,233.70	278,000.00	50%
576 80 10 004 Park Operations - Tei	0.00	0.00	0.00	0.00	2,505.12	1,335.45	0.00	1,682.32	0.00	0.00	0.00	0.00	5,522.89	58,500.00	9%
576 80 20 001 Commissioner Perso	53.94	19.60	9.80	67.63	58.74	9.80	36.08	58.76	0.00	0.00	0.00	0.00	314.35	600.00	52%
576 80 20 002 Administrative Benef	7,092.00	5,135.69	8,391.93	9,064.67	7,481.48	7,365.48	9,165.59	6,581.42	0.00	0.00	0.00	0.00	60,278.26	98,000.00	62%
576 80 20 003 Park Operations Ben	8,429.95	4,863.04	5,003.77	9,621.54	4,201.49	5,331.71	16,370.99	8,362.43	0.00	0.00	0.00	0.00	62,184.92	155,000.00	40%
576 80 20 004 Park Operations - Tei	0.00	0.00	0.00	0.00	301.15	386.31	435.10	128.70	0.00	0.00	0.00	0.00	1,251.26	16,500.00	8%
576 80 20 006 Uniforms/Safety Gea	0.00	24.82	0.00	708.97	135.82	1,195.89	153.53	0.00	0.00	0.00	0.00	0.00	2,219.03	3,500.00	63%
576 80 31 001 Office Supplies	142.51	348.61	317.32	392.67	844.13	757.74	1,328.34	580.80	0.00	0.00	0.00	0.00	4,712.12	3,700.00	127%
576 80 31 002 Maintenance Supplie	463.87	3,548.61	2,895.35	2,774.11	4,054.81	3,661.15	10,617.09	12,921.03	0.00	0.00	0.00	0.00	40,936.02	60,000.00	68%
576 80 31 003 Equipment Maintena	56.11	69.98	353.71	0.00	0.00	345.63	847.77	848.65	0.00	0.00	0.00	0.00	2,521.85	3,200.00	79%
576 80 31 004 Vehicle Maintenance	0.00	0.00	0.00	0.00	0.00	53.90	0.00	915.95	0.00	0.00	0.00	0.00	969.85	1,500.00	65%
576 80 31 130 Supplies, Special Eve	0.00	0.00	263.61	1,423.59	271.40	539.78	0.00	0.00	0.00	0.00	0.00	0.00	2,498.38	3,000.00	83%

## 2022 CASH FLOW - YEAR TO DATE

Key Peninsula Metro Parks District

Time: 15:59:00 Date: 09/09/2022

January To August

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001 General Fund	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
576 80 31 140 Supplies, Special Eve	0.00	0.00	0.00	1,261.79	289.70	51.58	3,530.92	715.60	0.00	0.00	0.00	0.00	5,849.59	14,000.00	42%
576 80 31 150 Supplies - Volunteer	0.00	0.00	0.00	0.00	0.00	0.00	184.21	63.82	0.00	0.00	0.00	0.00	248.03	7,500.00	3%
576 80 32 000 Park Operations Fuel	899.84	863.77	1,227.48	1,248.00	1,430.49	1,562.17	1,905.00	2,698.94	0.00	0.00	0.00	0.00	11,835.69	9,000.00	132%
576 80 35 000 Small Tools & Equipr	1,662.11	2,426.75	593.30	6,093.96	384.62	359.84	703.78	340.36	0.00	0.00	0.00	0.00	12,564.72	9,500.00	132%
576 80 41 000 Professional Services	5,206.00	40.00	0.00	38.99	418.20	548.99	10.79	0.00	0.00	0.00	0.00	0.00	6,262.97	6,500.00	96%
576 80 41 001 Professional Services	0.00	0.00	72.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.50	20,000.00	0%
576 80 41 002 Professional Services	19,479.63	1,102.95	232.20	1,509.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,324.08	23,100.00	97%
576 80 41 004 Professional Services	606.00	1,840.00	2,883.00	354.00	1,192.00	1,410.00	350.00	200.00	0.00	0.00	0.00	0.00	8,835.00	9,500.00	93%
576 80 41 005 Professional Services	266.00	497.81	1,310.03	2,964.88	344.50	1,297.25	548.00	335.00	0.00	0.00	0.00	0.00	7,563.47	7,500.00	101%
576 80 41 007 Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
576 80 41 008 Professional Services	0.00	0.00	0.00	3,240.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,240.00	6,500.00	50%
576 80 41 009 Election Costs	0.00	8,911.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,911.00	12,000.00	74%
576 80 42 001 Communications, Ph	703.70	740.68	723.12	695.49	796.36	777.22	808.73	759.47	0.00	0.00	0.00	0.00	6,004.77	9,450.00	64%
576 80 43 001 Travel, Commissione	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
576 80 43 002 Travel, Staff	0.00	130.18	433.41	637.02	657.67	370.30	343.95	74.50	0.00	0.00	0.00	0.00	2,647.03	15,000.00	18%
576 80 44 001 Taxes And Operation	0.00	0.00	316.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	316.34	1,100.00	29%
576 80 45 000 Equipment Rental\ L	1,329.11	276.11	1,672.27	395.80	607.14	1,080.60	3,093.44	232.50	0.00	0.00	0.00	0.00	8,686.97	8,000.00	109%
576 80 46 000 Insurance, General Li	0.00	0.00	0.00	0.00	0.00	0.00	29.00	0.00	0.00	0.00	0.00	0.00	29.00	40,250.00	0%
576 80 47 000 Utility Services, For A	2,673.18	2,014.23	7,051.20	2,987.22	3,047.54	2,822.85	2,764.16	2,820.63	0.00	0.00	0.00	0.00	26,181.01	35,700.00	73%
576 80 47 001 Utility Services, For	0.00	0.00	0.00	213.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	213.84	1,000.00	21%
576 80 48 000 Repairs & Maintenar	1,828.95	602.42	408.13	7,321.87	253.81	589.57	362.80	1,233.58	0.00	0.00	0.00	0.00	12,601.13	27,100.00	46%
576 80 49 001 Licenses & Permits	141.00	1,905.00	0.00	0.00	0.00	151.25	288.75	297.10	0.00	0.00	0.00	0.00	2,783.10	4,500.00	62%
576 80 49 002 Dues & Subscription	370.00	487.65	375.46	1,663.12	716.33	1,206.98	803.30	405.97	0.00	0.00	0.00	0.00	6,028.81	5,000.00	121%
576 80 49 003 Banking Fees	84.00	92.56	118.15	154.05	168.91	184.15	189.82	135.19	0.00	0.00	0.00	0.00	1,126.83	1,500.00	75%
576 80 49 004 Other Expenses	0.00	220.00	607.00	180.00	0.00	0.00	163.25	144.20	0.00	0.00	0.00	0.00	1,314.45	4,000.00	33%
576 80 49 006 Training, Staff	0.00	935.00	860.00	450.00	146.02	850.00	669.80	338.67	0.00	0.00	0.00	0.00	4,249.49	6,000.00	71%
<b>576 Parks</b>	<b>87,945.35</b>	<b>71,977.90</b>	<b>71,524.08</b>	<b>97,870.22</b>	<b>64,691.51</b>	<b>78,253.67</b>	<b>101,068.20</b>	<b>87,947.92</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>661,278.85</b>	<b>1,241,200.00</b>	<b>53%</b>
589 00 00 999 Payroll Liability Acco	-1,356.60	-1,063.13	-965.98	-913.27	-1,050.24	-1,643.00	-691.69	-1,040.68	0.00	0.00	0.00	0.00	-8,724.59	0.00	0%
589 30 00 000 Other Non-Expendit	1,444.50	0.00	0.00	0.00	1,470.18	0.00	1,470.18	0.00	0.00	0.00	0.00	0.00	4,384.86	4,900.00	89%
<b>580 Non-Expenditures</b>	<b>87.90</b>	<b>-1,063.13</b>	<b>-965.98</b>	<b>-913.27</b>	<b>419.94</b>	<b>-1,643.00</b>	<b>778.49</b>	<b>-1,040.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,339.73</b>	<b>4,900.00</b>	<b>89%</b>
591 76 70 000 G.O. Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	50,000.00	0.00	0.00	0.00	0.00	85,000.00	35,000.00	243%
592 76 83 000 G.O. Bond Interest	0.00	0.00	0.00	0.00	0.00	11,200.00	0.00	0.00	0.00	0.00	0.00	0.00	11,200.00	21,525.00	52%
<b>591</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,200.00</b>	<b>35,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>96,200.00</b>	<b>56,525.00</b>	<b>170%</b>
592 76 84 000 Debt Issuance Cost	0.00	0.00	0.00	0.00	0.00	3,044.67	0.00	0.00	0.00	0.00	0.00	0.00	3,044.67	0.00	0%
594 76 62 001 Capital Improvemen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0%
594 76 62 020 Capital Improvemen	0.00	0.00	533.18	0.00	0.00	0.00	0.00	8,909.76	0.00	0.00	0.00	0.00	9,442.94	275,000.00	3%
594 76 63 001 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
594 76 64 001 Capital Equipment -	0.00	0.00	0.00	0.00	0.00	28,549.30	2,980.00	0.00	0.00	0.00	0.00	0.00	31,529.30	78,500.00	40%
594 76 64 002 Capital Equipment -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,856.93	0.00	0.00	0.00	0.00	2,856.93	5,000.00	57%
<b>594 Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>533.18</b>	<b>0.00</b>	<b>0.00</b>	<b>31,593.97</b>	<b>2,980.00</b>	<b>11,766.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,873.84</b>	<b>468,500.00</b>	<b>10%</b>

## 2022 CASH FLOW - YEAR TO DATE

Key Peninsula Metro Parks District

Time: 15:59:00 Date: 09/09/2022

January To August

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001 General Fund	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
FUND EXPENDITURES:	88,033.25	70,914.77	71,091.28	96,956.95	65,111.45	119,404.64	139,826.69	148,673.93	0.00	0.00	0.00	0.00	800,012.96	1,771,125.00	45%
FUND GAIN/LOSS:	-51,438.07	-1,845.84	51,831.07	499,110.11	83,018.31	-22,567.41	-102,622.79	-104,047.41	0.00	0.00	0.00	0.00	351,437.97		
FUND NET POSITION:	-51,438.07	-53,283.91	-1,452.84	497,657.27	580,675.58	558,108.17	455,485.38	351,437.97	351,437.97	351,437.97	351,437.97	351,437.97			

## 2022 FUND TOTALS

Key Peninsula Metro Parks District

Time: 15:59:00 Date: 09/09/2022

January To August

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REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
001 General Fund	36,595.18	69,068.93	122,922.35	596,067.06	148,129.76	96,837.23	37,203.90	44,626.52	0.00	0.00	0.00	0.00	1,151,450.93	1,771,125.00	65%
	36,595.18	69,068.93	122,922.35	596,067.06	148,129.76	96,837.23	37,203.90	44,626.52	0.00	0.00	0.00	0.00	1,151,450.93	1,771,125.00	65%
EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
001 General Fund	88,033.25	70,914.77	71,091.28	96,956.95	65,111.45	119,404.64	139,826.69	148,673.93	0.00	0.00	0.00	0.00	800,012.96	1,771,125.00	45%
	88,033.25	70,914.77	71,091.28	96,956.95	65,111.45	119,404.64	139,826.69	148,673.93	0.00	0.00	0.00	0.00	800,012.96	1,771,125.00	45%
GAIN/LOSS:	-51,438.07	-1,845.84	51,831.07	499,110.11	83,018.31	-22,567.41	-102,622.79	-104,047.41	0.00	0.00	0.00	0.00	351,437.97		
NET POSITION:	-51,438.07	-53,283.91	-1,452.84	497,657.27	580,675.58	558,108.17	455,485.38	351,437.97	351,437.97	351,437.97	351,437.97	351,437.97			



Regular Meeting: September 12, 2022

Item # 9

To: Board of Park Commissioners  
From: Tracey Perkosky, Executive Director  
Date: September 12, 2022  
Subject: Executive Director's Report

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During the past month, the final summer event through Cinema Under the Stars was completed. There were about 120 adults and kids who came to Volunteer Park to see “Wonder Park”, it was one of the largest crowds at a final movie in several years, so we were pleased to have such a large crowd. The movie selections were slightly newer, and staff also sought public input on the movie selections this past year. Next up is All Hallows Eve on October 22<sup>nd</sup> at Gateway Park. Staff is working with the Fire Marshall's Office to help us through some of the issues from last year to design a safe Halloween display. We will also be featuring a flashlight candy hunt, DJ and multiple spooky vignettes. After All Hallows Eve, the District will be participating in the Evergreen PTAs Trunk or Treat to help get out the word on park events (plus a fun spooky display). The final event of 2022 will be Letters to Santa in coordination with the Fire District. However, event preparation is a year-round endeavor and work has already begun on 2023.

Mountain bikers showed up in full force to help out on Ticket to Ride with over 24 folks contributing 69 hours of volunteer time. The trail is improved, but still has some work left on it! The volunteer work party for Home Park on September 10<sup>th</sup> was cancelled due to the forecasted 90+ degree temperatures and poor air quality. It will either be rescheduled, or the project moved to the Lions Club for their Adopt-a-Park. More trails work parties will be scheduled as the rains come to work on the potholes and drainage.

Maintenance continues to do trail work at 360 and Key Central Forest this past month including removing 3 trees covering trails in 360. The Snack Shack was also re-painted, along with fascia repair, installing kick plates on the doors, etc. A new community board kiosk will be installed on the corner of the building. Soccer has officially started at Volunteer Park so maintenance has been preparing the fields, including additional mowing, painting, signage, etc. With the end of the summer coming, we have had a couple of mower belts break and an accident with a rock hitting the back window of a truck, so repairs have increased this past month.

The Splash Pad closed on Labor Day to end a successful season. It was definitely well used, and staff will soon start painting the stencils on the ground to prepare for next year. While not permitted, many families set up parties near the pad which then frustrated paying rentals of the pavilion, so staff will be brainstorming solutions to this during the year to avoid conflicts in 2023.

The budget preparation and gathering of quotes has taken a large portion of time this month and will hopefully help make progress on much of our deferred maintenance in 2023.

Kudos to staff who noticed several items in Volunteer Park – a cart, wheelbarrow, rope, etc. – after an inquiry to the Middle School we learned these items had been stolen from the construction site and have now been returned to them!



The Executive Director met with the Lions Club to talk about the parks and potential partnerships/volunteering and both groups are discussing hosting “dinner and a movie” during the Gateway Park Cinema Under the Stars events next year. It is still preliminary, but the Parks District would provide the food for the movie goers, the Lions Club would prepare/serve it and a possible option for dinner sales for park users who are not attending the movie. Due to the concession stand lease, this is not possible at Volunteer Park. The Director also met with the Farm Tour to answer some of their questions on Gateway Park for their event on October 1 & 2<sup>nd</sup>.



Meeting: September 12, 2022

Item # 13a

To: Board of Park Commissioners

From: Tracey Perkosky, Executive Director

Date: September 12, 2022

Subject: Adoption of Resolution 2022-03 Authorizing Disposition of Surplus Property

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### **Background**

Periodically at the request of the Executive Director, staff reviews current property to determine if it is still useful to the District. An item could be no longer needed, replaced, non-functioning or other.

If an item approved for surplus is also on the asset list, it is removed as part of this process.

**Recommended Action:** Adopt Resolution R 2022-03 to Declare Surplus Property and authorize the Executive Director to dispose of the property through sale, donation or other disposal.

Attachment 1: Resolution R 2022-03 to Declare Surplus Property and Authorize Disposition



Key Peninsula Metropolitan Park District  
Dba Key Pen Parks



**Resolution No R 2022-03**

**A RESOLUTION OF THE BOARD OF PARK COMMISSIONERS OF THE KEY PENINSULA METROPOLITAN PARK DISTRICT TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SURPLUS VARIOUS ITEMS**

**WHEREAS** the staff of Key Pen Parks periodically reviews assets which are broken, no longer used, or otherwise not needed and submits a list for disposition to the Executive Director; and,

**WHEREAS** the Executive Director recommends the surplus list to the Board of Park Commissioners; and

**WHEREAS** the Board of Park Commissioners of the Key Peninsula Metropolitan Park District (“Key Pen Parks”) desires to surplus the items listed in Attachment “A”; and,

**WHEREAS** the items listed have limited value to Key Pen Parks and applicable items will be removed from the list of assets.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Park Commissioners of Key Pen Parks that the Executive Director is authorized to use her best discretion to surplus through sale, donation, or disposal of the items listed in Attachment “A”.

**PASSED AND ADOPTED** by Board of Park Commissioners of Key Pen Parks at a Regular Meeting held at Key Peninsula Fire District Station 47, 1921 Key Peninsula Hwy NW, Home WA, held this 12<sup>th</sup> day of September 2022.

Attest:

Key Pen Parks  
Board of Park Commissioners  
Pierce County, Washington

\_\_\_\_\_  
Mark Michel, President

\_\_\_\_\_  
Linda Parry, Vice-President

\_\_\_\_\_  
Kip Clinton, Clerk

\_\_\_\_\_  
Shawn Jensen, Member-at-Large

\_\_\_\_\_  
Edward Robison, Member-at-Large

Attachment "A"

Item	Model/Serial #	Reason
4 Mini-Tel Phones from Administration Office	No Serial Number Found.	No use for agency. Malfunctioning equipment. Repair cost exceeds value.
1 John Deere Mower	Model GT 235	No use for agency. Malfunctioning equipment.
1 Conex Box	Located at Volunteer Park	No use for agency. Mold/Mildew on inside insulation making for costly remediation.
1 Metal Swing Set Frame	Located at Volunteer Park	Not repairable. No use for agency.



Meeting: September 12, 2022

Item # 13b

To: Board of Park Commissioners  
From: Tracey Perkosky, Executive Director  
Date: September 12, 2022  
Subject: Recommendations for 2023 Budget

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### **Background**

During the August 2022 Regular Meeting of the Board of Park Commissioners, President Michel requested that the Board Members consider projects to recommend for addition to the 2023 budget.

Staff has been hard at work preparing a proposed budget for 2023 which will be presented in October and November meetings which largely focuses on deferred maintenance and equipment replacement. However, the Executive Director is seeking direction on Board recommendations on projects for the draft budget.

**Recommended Action:** Provide direction on potential projects.



Meeting: September 12, 2022

Item # 13c

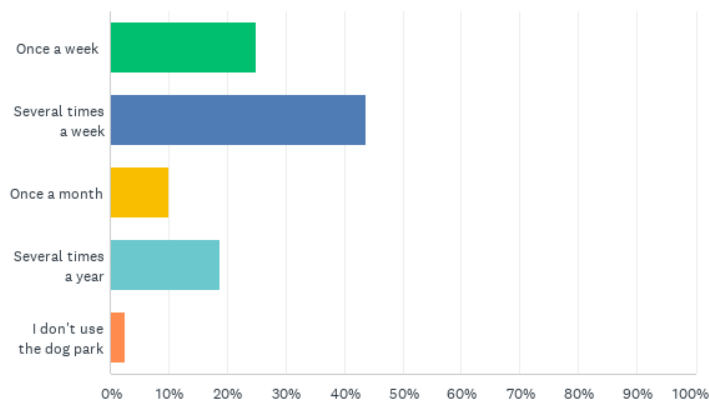
To: Board of Park Commissioners  
From: Tracey Perkosky, Executive Director  
Date: September 12, 2022  
Subject: Summary of Dog Park Survey Results

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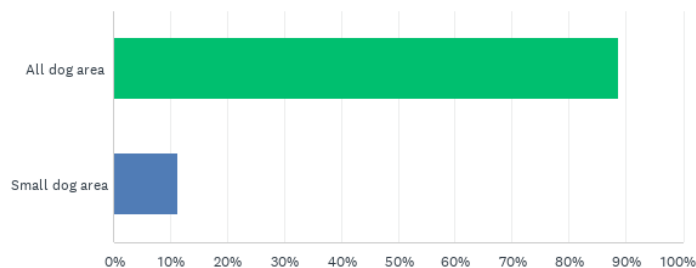
### Background

During the summer feedback was solicited from the dog park users about next steps to take, if any, regarding moving the dog park to avoid the water/mud. Overall, the users are OK with the current configuration, but most would like more shade either via umbrellas/shade structures or trees. However as noted in the free responses, there are concerns over giardia.

### Q1 How frequently do you use the Gateway Dog Park?

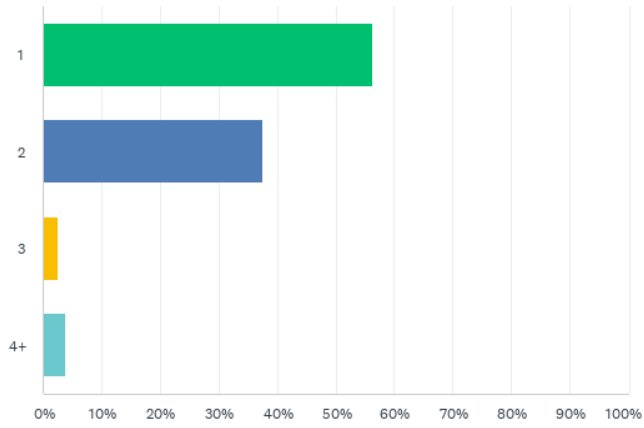


### Q2 Which park do you primarily use?





Q3 How many dogs do you bring to the dog park?

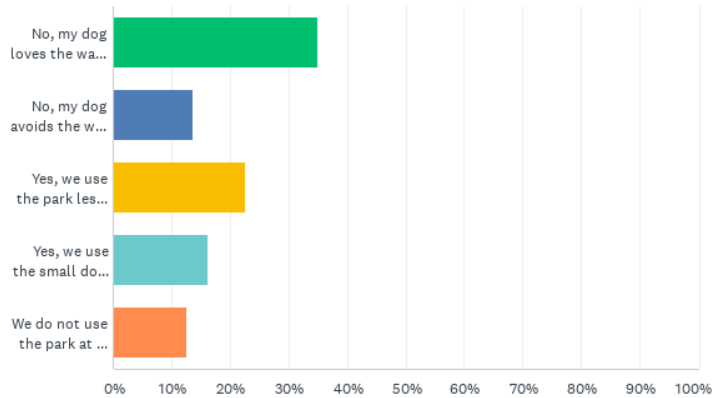


Q4 What is your zip code?

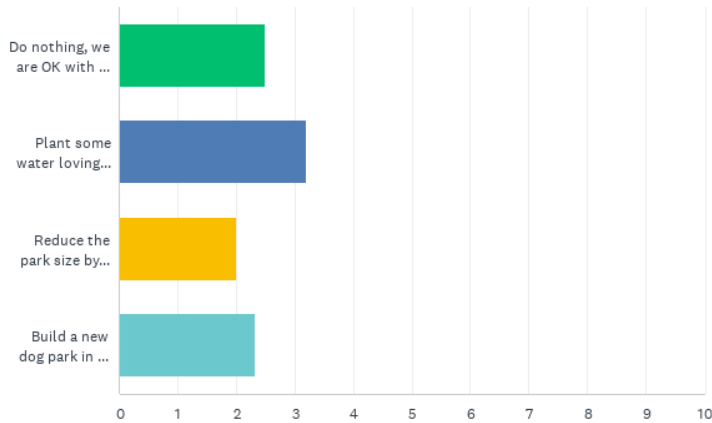
98332 98367 98349 98335 98329 98394



Q5 Sometimes there can be extra water or mud in the all dog park due to the adjacent wetlands and water run off, does this impact your use of the park?

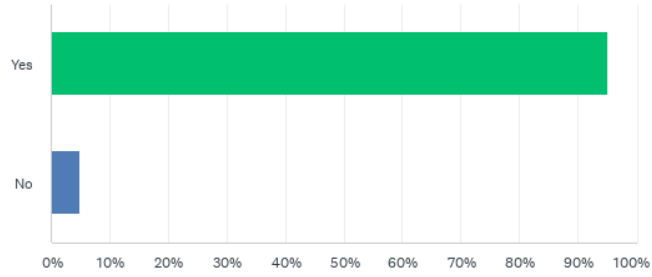


Q6 In response to the water/mud areas in the all dog area, what action should Key Pen Parks take? (Rank your options, with 1 being your preferred option and 4 being your least favorite option)

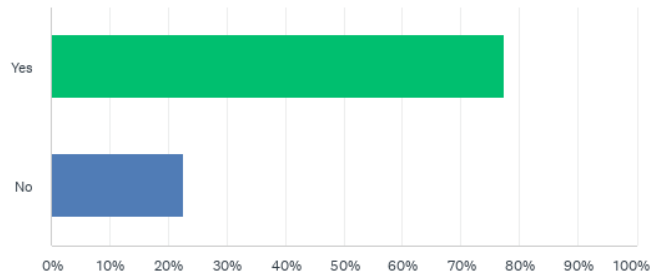




Q7 I like the picnic tables and umbrellas for shade



Q8 I would like to see more trees planted in the park for shade



## Q9 Anything else you would like to share about the Gateway Dog Park?

Answered: 51 Skipped: 29

#	RESPONSES	DATE
1	None	8/6/2022 7:20 PM
2	I would like to not have to worry about my dog getting giardia. Makes me not want to take them.	8/6/2022 4:16 PM
3	Would love to have an off leash area in the wooded section like at Bandix and McCormick Parks. it helps to train my dog for hikes	8/2/2022 2:16 PM
4	The currant location of the park is very accessible and myself and a number of people I have met at the park have some mobility issues and moving it to the NE area would be great for the dogs but not so for the humans...I love the umbrellas but question their durability during windy days...otherwise We utilize both sides of the area...we were just laughing today that the big dog park is nice and green and the small side is dry and brown...probably from the drainage from the splash park...	8/1/2022 4:44 PM
5	We absolutely adore Gateway and usually visit twice daily, AM and PM. That said, we are aware some dogs have allegedly become sick after getting into the front mud pit within the large dog area. Would you please consider implementing Olympia's dog park protocol, which is simply using PVC pipe 3' tall and plastic mesh to cordon off the mud pit when it's obviously not going to dry up due to the shade from the large tree nearby? Quick and easy fix for a temporary issue. It would be lovely to plant trees for shade along the outer perimeter of the small dog area. If the picnic tables aren't meant for all-year use, would you consider a few more permanent benches close to the trees for scattered seating? Also, if there's an opportunity for a water spigot within the dog area for fresh drinking water, it'd be fantastic. Most WA dog parks offer this, and we realize many are city or county funded. For example, Port Townsend's Mountain View Dog Park has three separate areas with water within the enclosure and hoses to reach outer water bowls. Poulsbo offers spigots with a permanent drinking bowl below, much like a deeper bird bath. Again, we are so grateful for your beautiful park...it's one of the reasons we moved here and a major reason we'll stay — helps keep us and our dear dogs happy and healthy despite the ongoing pandemics! Many thanks again for all the beauty and joy! Truly appreciated! ♀ * ♥	8/1/2022 10:01 AM
6	Amazingly green, we love it	7/31/2022 11:41 AM
7	Please add a clean water source so we don't have to leave the park to get water for the dogs if we were to run out.	7/28/2022 10:34 AM
8	Thanks for making an accessible close park for us and our dogs	7/23/2022 8:11 AM
9	We love the dog park!!! Please don't make it smaller.	7/19/2022 5:46 PM
10	Water point in fenced area	7/17/2022 2:31 PM
11	It would be helpful to know how large the new area would be and have more than two separate sections for dogs. Maybe three or four. When a lot of dogs are present, they have a great time but there can be issues and more separation options would be great for all users	7/16/2022 2:54 PM
12	Please don't move it away from where the parking is now I am disabled I can just walk to the new area It will cause me to go some where else	7/14/2022 1:38 PM
13	If you reduce the size of the all dog park you will have the same issue with the sun exposure, it will be too hot to use during summer, the existing umbrella shading isn't enough to accommodate patrons and their dogs, also they're not suitable for high winds, something more permanent should be considered for both dog parks. Also relocation of both dog parks is further away from the parking that's close to the existing dog parks, I have leg medical issues so wouldn't be able to walk that far and I wonder about the elderly walking that far, I would consider parking near there if you relocate.	7/11/2022 7:38 PM
14	Great park!! My dog loves the mud puddles too much and we do not. Would love to use a park	7/10/2022 5:57 PM



	with no mud puddles thank you!	
15	We love that our dog has a great fenced area to run around and play with other dogs.	7/10/2022 12:34 PM
16	Three main puddles that form at this time: I understand the four options that are presented but what about backfilling those three spots a bit to raise them to a higher level?	7/10/2022 12:13 PM
17	We love the agility equipment for our girls!	7/6/2022 5:50 PM
18	Thank you! We love the option to play!	7/6/2022 10:43 AM
19	I have two items to share: 1) difficulty in mowing is the lesser of two problems for dog owners. Giardia is by far the main issue. It is an infectious disease contagious to both dogs and humans. It comes from bacteria-laden water that results from stagnant, warm water. That's why usage of the all-dog area drops off significantly with the warm/summer weather. My dog contracted giardia a couple of years ago. She suffered through it with medicine and a month quarantine, while I suffered lab and medicine bills amounting to about \$800. This is why I don't use the fenced all-dog area in the summer. My second issue is regarding the solution. Making the all-dog area smaller to avoid standing water would work, but I don't believe it to be the best option. Building an all-dog area across the creek isn't the best option because, without parking, it would be a long walk that some folks would not be willing, or able, to make. I think that a good option would be to make a new area across the trail from the existing dog area. The entrance could be just past the horse-steps. The fencing would go between the duck pond (that forms every winter and dries up by summer), go around the lumberjack poles, swoop back around the lone fir with the low elevation, then swoop back around the tree grove with a dozen or so trees, then turn toward the water park but not go as far as the outdoor concert area, then follow the berm back to the horse steps entrance location. This would eliminate low spots (thus avoiding standing water), keep the distance to the parking lot minimal, and allow re-use of the existing fencing with a little creative temporary fencing use during construction. I'd be happy to discuss further. Thanks for this survey!! Sebastian Keane-Rudolph P.E. 253-282-7919	7/3/2022 10:07 AM
20	My rankings would be different if the relocated park had more trees and at least the same square footage or more.	7/2/2022 1:59 PM
21	Dogs have gotten giardia from the mud I was told, this makes me nervous. Water for the dogs would be very nice.	7/1/2022 4:36 PM
22	It would be nice to have easier access for fresh drinking water for the dogs.	6/30/2022 5:12 PM
23	Love this place. Is great community asset	6/30/2022 1:36 PM
24	Why was this not addressed BEFORE it was built? It was a known issue. Poor management is pushing out general users in favor of specific groups (dog park users) and rumor of a horse arena?? And I'm funding this why?!? I have no use for a park that has no use for its community!	6/29/2022 4:05 PM
25	I would like to know why the logging show is not happening at the usual location.	6/29/2022 8:57 AM
26	Thanks for creating a space for doggy social time!	6/29/2022 8:56 AM
27	My dogs don't mind the water and mud. If it is too bad (winter) I will use the small dog area. The only complaint is the big holes. I worry when throwing the ball for the dogs they will step in a hole and get hurt. I do fill them in as I find them. Maybe raking the areas weekly would help.	6/29/2022 7:50 AM
28	Standing water is a problematic from a health and safety perspective. (Think giardia etc)	6/29/2022 7:20 AM
29	A lot of dog park users are older people and some have mobility issues I think a longer walk to get to a new 'dry' park would really affect their usage.	6/29/2022 6:58 AM
30	You guys are doing a great job. Tracey is the best thing that has happened to the parks.	6/28/2022 10:14 PM
31	People using the small dog side with their big dogs almost got one of my dogs injured. It really isn't a good option for large dogs to be using the small dog area. I also would like to know why you forced the oldest community event, the logging show to move to Kitsap County.	6/28/2022 9:55 PM
32	The standing water is a major issue with Giardia and other illnesses.	6/28/2022 9:17 PM
33	How much are they charging to use the dog park? Have those rates gone up like the fees to use volunteer park for little League.	6/28/2022 8:50 PM
34	I don't see it used very much at all when My family visits. Seems like it's a waste of money	6/28/2022 8:15 PM

especially with the way the economy is the park board should close their purse strings. If they keep raising their prices on rentals people won't be giving money into the coffer which will be less for projects.

35	Whether it stays or moves location... keep the same size & the grass!!! We love the grass, tables w/umbrellas & agility course!	6/28/2022 7:02 PM
36	I think it's really important to maintain a small dog side. Even if it has to be reduced in size. My dog is seven pounds and would not be able to play in a shared area with large dogs.	6/28/2022 4:47 PM
37	I like the agility course obstacles there and that there is room to throw a ball/frisbee for our dogs.	6/28/2022 8:58 AM
38	I enjoy the park how it is and my dog loves the water! I would rank moving it and lessening the size as a 4 if I could. The dogs that "dislike" the mud and water just, wouldnt go in the puddles if they didnt like it.	6/26/2022 7:27 PM
39	I would like to see a permanent dog shade especially in the small dog park, they have no shade at all, we have plenty of trees for shade in the all dog side. The umbrellas on picnic tables blow inside out when there is strong winds so not the answer.	6/26/2022 3:20 PM
40	Best dog park in the area!	6/26/2022 10:02 AM
41	I like that there are short and long crass areas, obstacles, and some trees. Very nice	6/25/2022 12:24 PM
42	I love the dog park! Everyone does a great job maintaining it. My dogs love the long open expanses to run. Thank you all for all you do!!	6/25/2022 8:22 AM
43	Get new parks Director! This one we have if incompetent at best and a complete embarrassment to the Key Peninsula.	6/24/2022 8:35 PM
44	Love the park	6/24/2022 8:23 PM
45	Love the park	6/24/2022 5:20 PM
46	I've been coming to gateway dog park for a couple years now. I absolutely LOVE coming here and will continue to come no matter what. I believe the option to reduce the size of the park is a really good idea though. Thank you for all that you guys do!	6/24/2022 5:14 PM
47	Love the improvements so far. Would hate to see it smaller or moved	6/24/2022 3:17 PM
48	Have pole mounted lasers that send a painful blast to those lazy-ass dog owners who don't pick up their shit. Damn savages are POS.	6/24/2022 10:38 AM
49	We love the interaction with other dogs! The mud makes us really think of we want to go because our dogs love it, but it requires a bath when we get home. We definitely avoid the park when there is mud.	6/24/2022 8:59 AM
50	Moving the park would present access difficulties for those with disabilities due to the longer walk. Would hate to see the park size reduced as those areas are key to our nice park.	6/24/2022 8:33 AM
51	Other than the mud and water spots the areas are good.	6/23/2022 10:55 PM