

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PEN PARKS
P.O. Box 70, Lakebay, WA. 98349
253-884-9240 and answers@keypenparks.com
Board Meeting Minutes
Monday December 12, 2011

The regular meeting was preceded by a study session/staff report: The study session started at 6:33 PM. Executive Director Gallacher introduced Key Pen Parks new Recreation Coordinator Jessica Smeall. Staff report was covered during study session.

The public meeting was called to order at 7:30 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Mark Michel, Kip Clinton, Bill Trandum Ed Robison, (excused: out of state). Staff present for Key Pen Parks: Executive Director Scott Gallacher, Administrative Assistant Laura Armstrong and Recreation Coordinator Jessica Smeall.

Citizens Present: Barbara Rowland, Siegfried Ellwanger, M.D Campbell, Josephine Manuel, Douglas Manuel, Jason Moberg, Kim Sutherin, Kit Stephens, and Oliver Coldeer. Charles Cuzzetto and Terry Bouck were present to give a special presentation on behalf of the Peninsula School District.

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemyer asked if there were any objections or changes for the agenda. Hearing none, the agenda was approved 4/0.

Swearing in of Commissioners: Commissioner Clinton, position #5 and Commissioner Michel, position #1 were sworn in as elected commissioners by President Anglemyer.

Special Presentations/ Key Peninsula School District replacement educational programs and operations levy. The Key Peninsula School District asked Key Pen Parks for their support on a proposed replacement educational programs and operations levy. The presentation was delivered by Charles Cuzzetto and Terry Bouck from the Peninsula School District.

Commissioner Trandum made the motion "I move that we adopt a resolution in support of the levy on behalf of the Park District." The prepared resolution was read by Executive Director Gallacher. Commissioner Clinton seconded the motion and the motion was passed 4/0.

Board President: none

Citizen Comments: None

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections to the November 14th, 2011 meeting minutes, hearing none, the November 14th, 2011 meeting minutes were accepted as written.

2. Financial Report: The November 2011, Pierce Co. Budget and Finance balance was \$991,661.04. The Zoo Trek deposit was \$9,559.11, an increase of \$46.85 from the same time period in 2010. Total Zoo Trek collections to date are \$104,645.00. Real and personal property tax collections were \$49,599.07 and 2010 delinquent property tax was \$1,173.66. Total 2011 real and personal property tax collections to date are \$615,417.00. Total delinquent property tax collected in 2011 was \$27,833.00. The First Citizens Bank balance shows \$3,183.67 as of November 30, 2011. November's expenses totaled \$26,693.12. Commissioner Anglemyer asked if there were any corrections or objections to the November 2011 financial report, hearing none, the November 2011 Financial Report was accepted as written.

3. Staff Report: The staff report was covered during the study session. Commissioner Clinton added that State Parks is talking about naming the Haley Property; they already have several different possible names picked out. Commissioner Clinton informed everyone that they still had time to go to the State Parks website and submit choices for a new name.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum stated that Key Pen Parks was still looking into options with some property that would give better access onto the 480 property. Commissioner Trandum also stated that he has been working on the playground proposal with the Civic Center and a Memorandum of Understanding has been drafted for review.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): Commissioner Trandum stated that an article announcing the Foundation was in the December's edition of the Key Pen News and the Foundations web site is now up and running; it can be accessed by going to www.keypenparksfoundation.org.

5. Board President's Report: Commissioner Anglemyer commented on how fast the year has gone by and how he looks forward to the coming year.

6. Unfinished Business/Memorandum of Understanding (MOU) with Key Peninsula Parks and Recreation Foundation: Commissioner Clinton made a motion to "approve the MOU between Key Pen Parks and Key Peninsula Parks and Recreation Foundation." Commissioner Michel seconded the motion and the motion was passed 4/0.

7. Unfinished Business/Horseshoe Lake: No updates. Commissioner Anglemyer suggested giving Kitsap County Park District until January, 2012 to request help from Key Pen Parks with maintaining the Horseshoe Lake property or the offer will be dropped.

8. Unfinished Business/Pierce County Flood Control District: Executive Director Gallacher informed the commissioners that an article, in today's paper, stated that the City of Gig Harbor was opposing the Pierce County Flood Control District; Key Pen Parks and Fire District 5 was included in the list of names supporting the City of Gig Harbor's opposing position.

9. New Business/Park Rules –Dogs off leash: Executive Director Gallacher informed the Commissioners that on November 14th, 2011 he received a complaint from a citizen with concerned about his dogs, himself and the dogs off leash at the 360 property; one of the dogs off leash had jumped on the complaint's son while running at the 360. Executive Director Gallacher directed staff to monitor the property everyday for a week and to put additional signs around the property stating that dogs must be on a leash (original sign with park rules had already been posted). Executive Director Gallacher stated that under Pierce County rules all dogs shall be on a leash and under control of its owner or in a controlled area (Pierce County defines a controlled area as fenced in.) Citizens present to speak about the leash law being enforced at the 360 property were Key Peninsula residents Kit Stephens, Oliver Coldeer, Kim Sutherin and Jason Moberg along with two citizens from Gig Harbor, Josephine and Douglas Manuel. Josephine and Douglas Manuel spoke first stating that he was not present when the incident (regarding complaint from the citizen) took place but his wife (Josephine) was. Mr. Manuel stated that his group of dog walkers has been using and caring for the property before it became the property known as the 360. Mr. Manuel also stated that he felt there was a big difference between using an 8ft leash and a dog being under owner control, stating he feels the dog owners who use the 360 park as an off leash area are responsible dog owners and can deal with issues that may arise, therefore they were asking the commissioners to work on a compromise that would allow them to continue walking their dogs off leash on Key Pen Parks 360 property. Mr. Manuel presented two options he felt would be acceptable to the dog walking group; to have set posted hours for off leash time and let people enter at their own risk or to allow the inner circle of trails to become and off leash area; these options were again presented by Kit Stephens later in the meeting. Commissioner Anglemyer stated that since the 360 was under a DNR lease, the Park District is under contract to follow DNR rules and regulations as well as Pierce County's laws which state all dogs must be on a leash. Executive Director Gallacher read from the Pierce County ordinance: Chapter 6.03 Animal control – Violations, Penalties 6.03.010 Infraction, which states "Animals at Large: It is unlawful for the owner or person having control or custody of any animal to cause or permit such animal to leave the premises of the owner, unless the animal is under

physical restraint adequate to the size and nature of the animal. Exceptions to this restriction are pets engaged in formal training, hunt or competition, or service dogs engaged in activity for which they are trained or in service. Any such animal may be seized and impounded. A violation of this subsection is Class 3 Civil Infraction.” Commissioner Anglemeyer stated that in the past a citizen, Chris Fitzgerald, had proposed the idea of an off leash dog park on the Key Peninsula and was asking for Key Pen Parks help. After obtaining information on cost and locations Chris Fitzgerald felt that at least 30 acres would be needed for a usable area, whereas the commissioners were only looking at 5 acres due to lack of space available and cost of fencing. Since no further action has been taken on an off leash dog area, Commissioner Anglemeyer suggested to the group present at the meeting that they review the information collected by Chris Fitzgerald and explore the possibility of working as a group to develop and run an off leash Dog Park. Commissioner Anglemeyer also let the group know that he would be willing to get together with an appointed representative from the group to look at future options for off leash dog parks on the Key Peninsula.

10. New Business/Resolution 2011-09 supporting Peninsula School District replacement educational programs and operations levy: Commissioner Trandum made a motion to “adopt Resolution R2011-09 Supporting Peninsula School Districts replacement educational programs and operations levy.” Commissioner Clinton seconded the motion; the motion was passed 4/0.

11. New Business/Resolution R2011-10 Surplus of office computers and light bulbs: Commissioner Trandum made a motion to “approve the property for surplusizing the items Executive Director Gallacher has asked for.” Commissioner Clinton seconded the motion and the motion was passed 4/0.

12. New Business/First nominations of officers for 2012 as per By-Laws: Commissioner Bill Trandum nominated Commissioner Greg Anglemeyer for President, Commissioner Mark Michel seconded. Commissioner Greg Anglemeyer nominated Commissioner Trandum for Vice President, Commissioner Kip Clinton seconded, Commissioner Greg Anglemeyer nominated Commissioner Kip Clinton for Clerk, Commissioner Bill Trandum seconded. President Anglemeyer asked if there were any other nominations for offices at this time; hearing none, the nominations were closed. The final nominations and vote will take place during the January 9, 2012 park board meeting.

13. New Business/2012 Park Commissioner’s Retreat Date: The consensus among the Commissioners was to hold the retreat on Legislative day January 25th, 2012.

14. New Business/ Review of Memorandum of Understanding with Key Peninsula Civic Center: The draft copy of this Memorandum of Understanding will be reviewed and addressed next month.

15. Executive Session/Property Acquisition – 15 minutes; action anticipated: The executive session started at 8:40 PM. The executive session ended at 8:55 PM. One citizen remained present at the restart of the regular meeting. Commissioner Anglemeyer stated that a real-estate matter had been discussed in executive session. Executive Director Gallacher explained that the real-estate matter discussed regarded paying for an appraisal on a property that the Park District had previously done an appraisal on. This additional appraisal request was a recommendation from Key Pen Parks’ legal counsel. Executive Director Gallacher asked for “a motion from the Commissioners allowing him to authorize Legal counsel to send a letter to the property owner offering the opportunity to seek their own appraisal of what the park will pay up to \$4000.00 with State approved standards.” Commissioner Trandum made a motion “that we authorize counsel to send a letter as Scott has requested with the specific limitation of not to exceed \$4000.00 and with the caveat that the appraisal must meet ours and State standards.” Commissioner Clinton seconded the motion and the motion passed 4/0.

16. Approval of other minor matters: none

17. Commissioners Comments/Good of the Order: Commissioner Anglemeyer thanked everyone for all their work on the 2012 budget.

18. Meeting Adjourned: The regular public meeting of December 12, 2011 was adjourned at 9:00PM. The regular January meeting will be on January 9, 2012 at 7:30PM and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.