

KEY PENINSULA METROPOLITAN PARK DISTRICT

*d.b.a.* **KEY PEN PARKS**

**P.O. Box 70, Lakebay, WA. 98349**

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**Board Meeting Minutes**

**Monday December 14, 2009**

Bruce Dees special presentation of the Volunteer Park Master Plan was moved to 7:30pm because only Vice President Anglemyer and Commissioner Trandum were present at that time and a quorum was lacking. (Commissioner Clinton arrived at 8:00pm.) He showed some of the facility drawings, but had yet to finish the final report detailing permitting, final drawings, and future maintenance and operations projected costs. The final report will discuss phasing the project because of a necessary interlocal agreement with Peninsula School District and the projected minimum cost of \$11,800,000.00. Bruce Dees said that the Ad Hoc Committee did a good job balancing the needs of the whole community. The Commissioners thanked Bruce Dees for his work.

**The public meeting was called to order at 8:30 PM in the Volunteer Park Annex/Office Building by Vice President Greg Anglemyer.**

**Commissioners Present:** Vice President Greg Anglemyer, Bill Trandum, and Kip Clinton arriving at 8:00PM. Bruce Nicholson was absent due to work related issues. Present for Key Pen Parks were Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

**Citizens Present:** Rick Sorrels, Ed Robison, Barbara Rowland and Kyle Chapman.

**Approval of Agenda:** Commissioner Clinton moved to amend the agenda so that the Special Presentation by Bruce Dees and Associates-Volunteer Park Master Plan is Item 1 on the agenda. Commissioner Trandum seconded the motion and the motion was passed 3/0.

**Pledge of Allegiance:** A flag for use at Key Pen Parks board meetings was not available at this time. Staff will have a flag at the park office for the next meeting.

**Swearing in of Commissioner:** Commissioner Trandum took the oath of office for position #2. He was sworn in by Vice President Anglemyer.

**Business Meeting**

**1. Minutes:** The November 9, 2009, meeting minutes and the November 23, 2009, special meeting minutes were accepted as written.

**2. Financial Report:** The November 30, 2009, Pierce Co. Budget and Finance balance was \$415,281.45. The Zoo Trek deposit was \$9,957.09; a reduction of \$1,292.02 from the same time period in 2008. Total Zoo Trek collections to date are \$102,092.00. Real and Personal property tax collections were \$56,906.25. 2008 delinquent property tax collections were \$748.20. Total 2009 Real and Personal property tax collections to date are \$563,755.00. Total Delinquent property tax collected in 2009 was \$14,985.00. The Venture Bank balance shows \$5,904.48 as of November 30, 2009. November's expenses were \$130,495.29. Major expenses for November included; \$4,433.75 for purchase of irrigation pump for Volunteer Park, \$32,273.46 paid to Bruce Dees as partial payment on the Volunteer Park master plan and \$57,973.95 for Volunteer Park field 1 renovation for the YAF-07-1958 project.

**3. Staff Report (see report)**

**a. Rocky Creek:** Executive Director Gallacher has been talking to officials at Pierce County regarding a new lease for Rocky Creek Conservation Area. Currently the Conservation Area is on a month-to-month lease since the contractual lease ended several years ago.

**b. Maple Hollow:** Executive Director Gallacher is working with Ed Robison on plans for this park as part of ALEA grant with RCO. He is looking into consulting with an arborist since this area has problems with trees downed and damaged by past storms.

**c. Grants:** The State of Washington Recreation Conservation Office will be accepting grant applications in a number of programs for 2010. Potential properties for grants could be Volunteer Park, possible purchase of the remainder of the 360, Maple Hollow or the Dutcher Cove uplands. Commissioner Anglemyer talked about the community gardens project applying for the Key Pen Parks grant program for 2010.

**d. Signs:** Money was set aside in the new 2010 budget for placing new signs at some or all of Key Pen Parks properties. Executive Director Gallacher presented the commissioner with examples of signs designed by a company in Pierce County. These signs were viewed and discussed by the commissioners with an agreement reached that the focus for the first new sign should be at one of the smaller parks like Home Park.

**e. Training Opportunities:** WRPA legislative day will be in Olympia on January 21, 2010. Commissioner Anglemyer and Executive Director Gallacher will be attending, Commissioner Trandum and Commissioner Clinton are still unsure at this time if they will be attending. Staff was directed to set up meeting times with each of the areas legislatives. The WRPA annual conference will be in Tacoma on April 1-16th, Commissioner Anglemyer will be attending. Executive Director Gallacher will be attending the Directors school in Wheeling WV on August 21-27, 2010.

#### **4. Board Committee and Advisory Council Reports:**

**a. Land and Improvement Committee (Commissioner Trandum):** Discussions for this committee will be tabled until the completion of the Volunteer Park Master Plan.

**b. Trails Committee (Commissioner Clinton):** Commissioner Clinton stated that she attended the Forevergreen meeting held on November 12, 2009. She has talked to Mike Kruger (previous Pierce County planner, current legislative assistant to the County Council) to work on ideas for possible tax credits without changing the zoning of the property for citizens who allow trail easements on part of their land.

**5. Board President's Report:** Vice President Anglemyer said it has been a great year and wanted to wish everyone a Merry Christmas. He also thanked staff, commissioners, and citizens for all their work and support. He thanked Past President Elmer Anderson for his efforts on behalf of the community and the Park District.

#### **6. Unfinished Business/Memorial Policy Draft:** Deferred

**7. New Business/ Resolution R2009-18, First Reading of resolution to adopt Volunteer Park Master Plan:** The first reading of resolution R2009-18 (to adopt the Volunteer Park Master Plan) was read by Executive Director Gallacher, the final reading will be done at the January 11<sup>th</sup>, 2010 park board meeting.

**8. New Business/Resolution R2009-19, Key Pen Parks adoption of a Gender Equity Policy:** Resolution R2009-19 for adoption of a gender equity policy was required by the Washington State Legislature which passed ESSB 5967 during the 2009 legislative session prohibiting discrimination against any person in a community athletics program on the basis of sex. Commissioner Trandum moved to approve resolution R2009-19. Commissioner Clinton seconded the motion, and the motion was passed 3/0.

**9. New Business/360 wood permit:** Commissioner Clinton suggested issuing wood permits for the remaining wood left after DNR's harvest at the 360. Executive Director Gallacher pointed out that he was unsure of what the legal policy and procedures were for removal of the slash wood under Key Pen Parks lease. He was directed by the commissioners to call DNR and find out the park district's options on this issue.

**10. New Business/First nominations of officers for 2010 as per By-Laws:** The first official nominations for Key Pen Parks Board of Commissioners Officers were held; Commissioner Trandum nominated Commissioner Anglemyer as Park Board President, Commissioner

Anglemyer nominated Commissioner Trandum as Vice President, and Commissioner Anglemyer nominated Commissioner Clinton as Clerk. Final nominations and election of officers will take place at the January 11, 2010 regular board meeting.

**11. New Business/ Enduris (Insurance) member financial statement:** Noted for the record that a statement from Enduris was presented to the board for review showing Key Pen Parks coverage as required by the State Auditor's Office.

**12. New Business/2010 park commissioner's retreat date:** A brief discussion on having extra meetings over the next 3 months in place of a retreat to discuss various topics was suggested. These would be "in-district" on the fourth Monday of each month. Executive Director Gallacher was directed to contact the parks legal adviser for advice on the best way to hold these meetings. Future discussion was deferred to next meeting.

**13. New Business/Process to Name 360/Horseshoe Lake Park:** Commissioner Anglemyer asked the board to start working on coming up with possible names for this park area. He felt that they should name this park as soon as possible now that the park has signed the 50-year lease and that most residents of the Key Peninsula are unaware of the location of this park, or what the 360 was. He suggested "Olympic View Regional Park" and Commissioner-Elect Ed Robison suggested "Key Peninsula Gateway Park".

**14. Commissioners Comments/Good of the Order:** Commissioner Anglemyer again thanked everyone for their help and support. Commissioner Clinton and Commissioner Trandum also wanted to wish everyone a Merry Christmas and thank everyone for their work and support.

**15. Meeting Adjourned:** The regular public meeting of December 14, 2009, was adjourned at 9:34PM. The regular January meeting will be on January 11, 2010, at 7:30PM at Volunteer Park and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

*Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.*