

Key Pen Parks Special Meeting Agenda
(Meetings may be videotaped or recorded)

**Monday
February 4, 2019
Volunteer Park**

Study Session – 6:30 PM Study Session

- Staff Report

1. Call to Order – 7:00 PM

2. Roll Call

Present Excused Comment

**Ed Robison
Mark Michel
Kip Clinton
John Kelly
Shawn Jensen**

3. Pledge of Allegiance

4. Special Presentations

5. Citizens Comments

Limited to 3 minutes per issue per citizen. Citizen will state name and their address.

If providing handouts, need to provide 10 copies for Commissioners and Staff

PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.

Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.

6. Approval of the Minutes

- January 14, 2018 (Regular Meeting)

7. Financial Report

January 2019 Financial Report (please note due to month end close, financial report may be repeated at March meeting)

Total expenditures \$XX

• <u>BIAS</u>	\$23,096.90	Check# 954 – 986
• <u>BIAS Payroll/Benefits</u>	\$39,289.65	EFT's
• <u>Pierce County Claim</u>	\$0	
• <u>Petty Cash</u>	\$120.67	Cash

- Bank service fees \$ EFT's

Total Revenue \$XX

- BIAS \$2,930.00
- Zoo Trek \$
- Property Tax \$
- Investment \$
- REET Funds \$65,000
- Leasehold Excise \$
- Timber Excise Tax \$
- Sale of Tax Title Property \$

8. Staff Report (see attached covered in study session)

9. Board Committee and Advisory Council Reports

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

10. Board Presidents Report

11. Unfinished Business

- Gateway Park Phase 3
 - Splash Pad
 - Pavilion
 - Amphitheater
- Agreement with NW Management Services for Human Resources Compensation Study

12. New Business

- Key Pen Parks enhancement grant to Tacoma Children's Museum for Play to Learn at KP Civic Center
- Selecting quote for Voters box at Home Park
- Key Peninsula Little League 2019 agreements
 - Field Use
 - Storage Container
 - Batting Cage
- Request by Executive Director to redeem earned vacation as per Employee Handbook
- Key Pen Park By-Laws – Commissioner Leadership positions
- Resolution R2019-02- Surplus playground equipment

13. Other minor matters

14. Good of Order/Comments by Board Members

15. Next Meeting – March 11, 2019 at 7:30 PM

16. Adjournment