

Key Pen Parks Regular Meeting Agenda
(Meetings may be videotaped or recorded)

**Monday
January 14, 2019
Volunteer Park**

Study Session – 6:30 PM Study Session

- Staff Report
- NW Management Services

1. Call to Order – 7:30 PM

2. Roll Call

Present Excused Comment

**Ed Robison
Mark Michel
Kip Clinton
John Kelly
Shawn Jensen**

3. Pledge of Allegiance

4. Approval of Agenda

**5. Second Nominations for Election of 2019 Commissioner positions and
Electron of positions as per By-laws**

- Board President
 - Commissioner Michel
 - Commissioner Jensen
- Board Vice-President
 - Commissioner Robison
- Board Clerk
 - Commissioner Clinton

6. Special Presentations

7. Citizens Comments

Limited to 3 minutes per issue per citizen. Citizen will state name and their address.

If providing handouts, need to provide 10 copies for Commissioners and Staff

PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.

Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.

8. Approval of the Minutes

- December 10, 2018 (Regular Meeting)

9. Financial Report

December 2018 Financial Report

<u>Total expenditures</u>	<u>\$66,183.81</u>		
• <u>BIAS</u>	\$15,732.32	Check# 936 - 953	
• <u>BIAS Payroll/Benefits</u>	\$36,814.21	EFT's	
• <u>Pierce County Claim</u>			
• <u>GO Bond Interest Payment</u>	\$13,575.00	EFT	
• <u>Petty Cash</u>	\$0	Cash	
• <u>Bank service fees</u>	\$62.28	EFT's	

Total Revenue \$27,388.36

- BIAS \$3,495.48
- Zoo Trek \$14,831.38
- Property Tax \$4,720.97
- Investment \$4,314.90
- Leasehold Excise \$25.63
- Timber Excise Tax \$0
- Sale of Tax Title Property \$0

10. Staff Report (see attached covered in study session)

11. Board Committee and Advisory Council Reports

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

12. Board Presidents Report

13. Unfinished Business

- Gateway Park Phase 3
 - Splash Pad
 - Pavilion
 - Amphitheater

14. New Business

- Purchasing Playground Installation via KCDA contract
- Resolution R2019-01 Surplus Items and Removal of Items from Inventory

- Selection of firm for Key Pen Parks Comprehensive Park Plan.
- Agreement with NW Management Services for Human Resources Compensation Study
- 2019 Contract for Services
 - Red Barn Youth Center
 - KP Historical Society
 - KP Farm Tour
- Adding Full time Recreation/Office Assistant Position.

15. Other minor matters

16. Good of Order/Comments by Board Members

17. Next Meeting – February 4, 2019 at 7:30 PM (Special MTG)

18. Adjournment