

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PENINSULA METRO PARKS
P.O. Box 86, Lakebay, Wa. 98349
Board Meeting Minutes
Tuesday July 20, 2004

The meeting was called to order at 7:40 PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Vice President Jerry Schick.

Commissioners Present: Jerry Schick, Kip Clinton, Ross Bischoff, Caril Ridley, Paula DeMoss is excused.

Citizens Present: Mike Salatino, Nancy Lind, Al Yanity.

Minutes: The minutes were approved 4/0. Copies of the minutes are available for citizens to read at the Key Peninsula Library.

Financial Report: Jack Russeler of Pierce County Budget and Finance said that there is a 2 month lag time between the collection of Zoo/Trek sales tax monies and the disbursement into KPMPD's account. KPMPD did not expect any monies in the account at this time. However County government has decided that since the vote establishing KPMPD was certified in May 2004 before County Budget and Finance received the March sales tax disbursement from the State, KPMPD will receive Zoo/Trek funds originally collected in March and April. We have \$18,811.01 in the KPMPD account. To access it KPMPD needs to pass a 2004 budget, pass a resolution establishing the officers and pass a resolution regarding who signs the vouchers. Kip will bring a budget to the next Joint KPMPD/KPPRD Meeting.

Communication Officer's Report: Caril said the August KP News will list the 'new' meeting times and places. She met with Chip Vincent and Mike Kruger of Pierce County Planning and Land Services to talk about a trail system regarding the Key Peninsula Community Plan; Jerry thought this issue should be tabled until KPMPD discusses the Park System Plan. She talked to the KP Fire Chief about possibly entering into an interlocal agreement to borrow their audio-video equipment; he seemed favorable.

Citizen's Input: Nancy Lind said Austin Miller has a 2 year old used (repo?) ice machine which he would sell for \$1000.00 to \$1200.00 (20% to 30% less than a new one). Nancy reported on the equipment which is on the KPPRD trailer (securely stored at their home with KPPRD's permission and thanks). Al Yanity thanked the commissioners for serving but reminded them to be fiscally responsible and not to raise property taxes. Al encouraged KPMPD to support the construction of a skateboard park on the Key Peninsula. He reminded the Board that there was once a skateboard ramp at KPSCF (Volunteer Park) and that it was removed. Nancy mentioned that it was removed for safety and associated liability issues. The commissioners will revisit this issue at a later date (probably in 2005?).

Old Business

1. Election of Officers: Caril moved to vote on Resolution 2004-01(authored by Kip) which affirms the four different positions of the Officers of the KPMPD Board and how they are elected: Ross seconded. Resolution 2004-01 passed 4/0.

2. By-Laws/Mission Statement/Policy/Operational Procedures: It was moved, seconded and passed 4/0 that the Clerk/Financial Officer would be designated the responsibility of Investment Officer. Jerry suggested that trail system development issues should be addressed when the Comprehensive Park System Plan is revisited (2005?).

3. Draft Budget/Bank Selection: It was moved, seconded and passed 4/0 to designate Venture Bank as the KPMPD bank for petty cash accounts and to process checks from user fees. Kip will bring a budget to the Joint Meeting of July 26, 2004.

4. Committee Lists: It was moved, seconded and passed 4/0 to adopt the two existing KPPRD committees as KPMPD committees. These committees are the Park Plan Committee (chaired by Dr. Simon Priest) and the Park Development Committee (chaired by Ed Taylor). Nancy said the Friends of Rocky Creek and the Friends of Home Park are not KPPRD committees but citizens groups which have taken on the responsibility for the basic maintenance of those sites as a civic donation.

5. Amended Per Diem Waiver: Discussion was held about the wording and another edition of it will be offered at the Joint Meeting of July 26, 2004.

6. Picnic Tables: Caril says the tables are 8'x5'. Jerry and Eric inspected the tables; most of the tables are in poor condition. Jerry recommended KPMPD pick and choose and have 4 people per table to move them. Caril will try to solicit labor and donation of the use of a large truck or trailer.

New Business

1. Park Manager's Report: KPSCF (Volunteer Park) needs well/water system work. Mike Salatino reported that to get enough pressure for the expanded (over the years) irrigation system and keep pressure in the potable water system the pump needs to be replaced with a 3H pump and the automatic fill system with low pressure/low flow valves in the water line to the irrigation cistern need to be reinstalled (the system as originally designed had this but it was removed over the years instead of repaired—lack of funds). Wes Glessner submitted an installation bid of \$4200.00 and donated the diagnostic work which he did. There was discussion about whether a 5H pump would be better; Al Yanity said that a pump that large would require a 3 phase power system and that would increase the expense. Jerry asked what a flow test (to see if the existing well has enough water in it for a 5H pump) would cost. Mike will ask but reminded everyone that the water system (pump at least) needs to be repaired before the KP Community Fair in August. This issue will be voted upon at the Joint Meeting of July 26, 2004. Jerry said the fields also need work before the KP Community Fair. The 'Jaguar' mower is broken and probably is so decrepit that it does not warrant repairing; replacement costs are estimated at \$11,000.00 to \$15,000.00. There was a discussion about purchasing a PTO mower deck hookup (est. \$1000.00 to \$1500.00) for the old 16H tractor (it is somewhat more reliable) and addressing the problem of very old failing equipment in the 2005 budget. Mike donated 100# of fertilizer for the Agrivision area. Because KPSCF needs maintenance, KPMPD and KPPRD will discuss KPMPD paying for supplies and repairs with KPPRD crediting these costs against the purchase price of Volunteer Park at the next Joint Meeting.

2. Devils Head Property/Conservation Futures Program: The Greater Peninsula Conservancy is sponsoring it. The conservation futures asking price is \$2,800,000.00. Caril attended the hearing and gave a presentation.

3. Other Park District Properties: Nancy said Rocky Creek is in good shape and the brush picking contract needs to be negotiated with Pierce County Facilities Management; Ann Hibert is the contact person. Home Park is fine but very dry. Mike and Paula have signed the escrow agreement for Home Park; Joyce Tovey of Windermere Real Estate donated her services but title insurance will have to be purchased and there may be some other minor fees.

Meeting Adjourned: 9:45PM. The next KPMPD meeting will be at the KPSC Annex at 7:30 PM on Tuesday, August 3, 2004. The next Joint KPMPD/KPPRD meeting will be on Monday July 26, 2004 at 7:00 PM in the KPSC Annex.

Respectfully submitted by Kip Clinton, Clerk/Financial Officer KPMPD.