

KEY PENINSULA METROPOLITAN PARK DISTRICT

D.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday August 8, 2016

The regular meeting was preceded by a 7:00 PM study session. Executive Director Gallacher reviewed staff reports at this time. Executive Director Gallacher reminded the Commissioners that the 2017 budget hearings will be during the regular October and November Park Board Meetings and requested the Board to let him know about any proposed additions to the 2017 budget.

The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Michel.

Commissioners Present: John Kelly, Kip Clinton, Ed Robison, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Veronica Grandt Office/Recreation Assistant.

Citizens present: Stan Moffett, David Hendrix, Dan Law, Yuki Nakata, Hal Wolverton, and Hugh McMillan.

Pledge of Allegiance: Recited.

1. Approval of Agenda: President Michel asked if there were any additions to the agenda; hearing none, the agenda was approved as submitted.

2. Special Presentations: None.

3. Citizens Comments: Dan Law stated that he would like to initiate a trail build on the part of the Pierce County Public Works Key Center Transfer Station property adjacent to the Volunteer Park which is leased by Key Pen Parks. Commissioner Clinton moved to permit Dave and Dan to build a trail; there was no second. After discussion Commissioner Clinton tabled the motion; Executive Director Gallacher stated that it was an operational issue rather than a policy issue and that he would pull out the lease and review it.

4. Approval of Minutes: President Michel asked if there were any objections or corrections to the July 11, 2016 meeting minutes; hearing none, the meeting minutes were approved as submitted.

5. Financial Report: The July 2016 BIAS Financial balance was \$2,465,668.99. The Zoo Trek July deposit was \$12,616.19. Total Zoo Trek collections to date were \$87,649.44. July's Real and Personal Property Tax and delinquent property tax collections were \$3,754.47. Total 2016 Real and Personal Property Tax collections to date were \$552,922.96. BIAS Expenditures for July 2016 were \$78,474.02. Commissioner Michel asked if there were any corrections or objections to the July financial report, hearing none, the financials were accepted as submitted.

6. Staff Report: Covered in study session.

7. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Robison): Commissioner Robison stated that the purchase of the Manke properties, two parcels adjacent to Gateway Park, was completed. Key Pen Parks will be receiving reimbursement for approximately fifty percent (\$162,000.00) of the purchase price in 2017 through a Pierce County Conservation Futures grant.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Michel): No report.

c. Trail Updates (Commissioner Michel): Commissioner Michel said he may try to help out with directional advice on a trail concept for the property adjacent to Volunteer Park.

d. Recreation Committee (Commissioner Kelly): No report.

8. Board Presidents Report: No report.

9. Unfinished Business/ Gateway Park Master Plan Update: Commissioner Kelly made a motion "to direct Executive Director Gallacher to have the consultant send out the bid package as soon as practical". Commissioner Robison seconded. Commissioners Clinton and Jensen stated that they would like to see a

timeline for the project through the consultant to determine whether it would be better to delay going to bid or start earlier. The motion was not passed with a vote of 2/Yes 3/No, with the tie breaker being Commissioner Michel.

10. Unfinished Business/Peninsula Athletic Association (PAA): Executive Director Gallacher stated that PenMet Parks tabled the topic of discussion regarding PenMet Parks and the Peninsula Athletic Association at their monthly board meeting. Executive Director Gallacher will continue to garner new information regarding this issue.

11. New Business/Key Peninsula Lions Club Proposal: Lions Club member Hal Wolverton spoke to the board regarding a proposal to form a joint committee consisting of two members of the Lions Club and one member of the Key Pen Parks board to work hand in hand to work on select projects. Consensus was to have the existing Land and Improvements Committee work with the Lions Club.

12. Other minor matters: Hugh McMillan introduced Yuki Nokota, a foreign exchange student from Fukuoka Japan who is staying with him and his wife Janice for two weeks.

13. Commissioners Comments/Good of the Order: Commissioner Clinton stated that at the next KPAC meeting, TPU (Tacoma Public Utilities) is presenting their proposal through Planning and Land Services for the replacement of their towers in Burley Lagoon.

14. Meeting Adjourned: The public meeting of August 8, 2016, was adjourned at 8:34 PM. The September meeting will be held at 7:30 PM on September 12, 2016 and may be preceded by a 6:30 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Office/Rec Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office/Rec Assistant's attention and corrected at the time the Board addresses and approves the minutes.