

KEY PENINSULA METROPOLITAN PARK DISTRICT

D.b.a. KEY PEN PARKS

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Board Meeting Minutes

Monday July 11, 2016

The regular meeting was preceded by a 7:00 PM study session. Executive Director Gallacher went through the permits that the Key Pen Parks has applied for and received with Pierce County and stated that Key Pen Parks has applied for a septic permit with Tacoma Pierce County Health Department for Gateway Park. Executive Director Gallacher talked a little bit about closing on the Manke properties and how much Manke A acreage amount to exempt from Pierce County Conservation Futures; holding out some acreage on the easternmost parcel reserves Key Pen Parks' ability to construct new office and other buildings as close as possible to the Lake Kathryn commercial area. Executive Director Gallacher reviewed staff reports at this time.

The public meeting was called to order at 7:32 PM in the Volunteer Park Office by President Michel.

Commissioners Present: John Kelly, Kip Clinton, Ed Robison, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Veronica Grandt Office/Recreation Assistant.

Citizens present: Stan Moffett, George Robison, Sami Jensen and David Van Antwerp.

Pledge of Allegiance: Recited.

1. Approval of Agenda: President Michel asked if there were any additions to the agenda; Commissioner Clinton made a motion to add the Manke properties under unfinished business in the agenda. Hearing that there were no other additions or corrections, the agenda was approved as revised and submitted.

2. Special Presentations: None.

3. Citizens Comments: George Robison of the Key Peninsula Lions Club stated that they would like to be more involved with Key Pen Parks and would be sending in a proposal to Executive Director Gallacher to pitch some ideas at the next Key Pen Parks board meeting. Stan Moffett asked what the total acreage was for the Manke property and Executive Director Gallacher replied that the total acreage is 33.32 acres.

4. Approval of Minutes: President Michel asked if there were any objections or corrections to the June 11, 2016 meeting minutes; Executive Director Gallacher stated that there were a few corrections regarding duplicate headings that were corrected. Commissioner Robison made a motion "to accept the minutes as amended". Commissioner Clinton seconded. The motion was passed 5/0 and the meeting minutes were approved as revised.

5. Financial Report: The June 2016 BIAS Financial balance was \$2,503,886.95. The Zoo Trek June deposit was \$12,533.48. Total Zoo Trek collections to date were \$75,033.25. June's Real and Personal Property Tax and delinquent property tax collections were \$8,891.08. Total 2016 Real and Personal Property Tax collections to date were \$549,168.49. BIAS Expenditures for June 2016 were \$421,018.15. The new operational checking account has been prefunded and became actively used on July 1, 2016; checks will require two commissioner signatures. Commissioner Michel asked if there were any corrections or objections to the June financial report, hearing none, the financials were accepted as submitted.

6. Staff Report: Covered in study session.

7. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Robison): Commissioner Robison stated that they are in the process of closing on the Manke property and waiting on PALS permits for Gateway Park.

He also stated that the playground concept for Gateway Park was well received and the merry go round that was on display for the 4th of July Hot Dog Social was very popular.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Michel): Executive Director Gallacher stated that the Key Pen Parks Recreation Foundation received about \$280.00 in donations at the 4th of July Hot Dog Social.

c. Trail Updates (Commissioner Michel): Commissioner Michel said he was out at 360 trails this last weekend and stated that the trails are in good shape. Executive Director Gallacher stated that the trail signs were at the sign company and he would have Cortland, who is a volunteer building new trails at 360 look them over to make sure they are correct. Executive Director Gallacher also said that the map for 360 Trails is being updated to include newly created trails.

d. Recreation Committee (Commissioner Kelly): Commissioner Kelly stated that he attended a meeting with the Gig Harbor Chamber of Commerce and Terry Lee, PenMet Parks Executive Director said they have 1,000 kids signed up for their various summer programs. He was disappointed that we are struggling to get 5 or 6 registrants, and would like to strive for more attendance at our programs.

8. Board Presidents Report: Commissioner Michel thanked the Key Pen Parks staff for a great time at the 4th of July Hot Dog Social.

9. Unfinished Business/ Gateway Park Master Plan Update: Executive Director Gallacher stated that since the last board meeting Key Pen Parks would still like to move forward with construction plans. There are still a few concerns regarding the start time of construction and cost effectiveness and the fact that there are still no permits approved as of yet. Commissioner Clinton suggested revisiting this topic on a date closer to getting permits.

10. Unfinished Business/Manke Properties: Commissioner Clinton made a motion “to allow Executive Director Gallacher to exempt up to 7.50 acres from the Conservation Futures contract for the east Manke parcel closest to Lake Kathryn”. Commissioner Jensen seconded. The motion was passed 5/0.

11. New Business/Peninsula Athletic Association (PAA): Executive Director Gallacher addressed the Key Pen Parks board regarding PenMet Park District’s resolution to approve the transfer of Peninsula Athletic Association programs and equipment to PenMet Parks. Key Pen Parks board members were in agreement to channel all discussion on this subject through Executive Director Gallacher. It was agreed that Executive Director Gallacher would obtain more information regarding PAA’s financials, demographics, and the consideration of its Key Peninsula constituents.

12. Other minor matters: Bicycle safety court case information handout. Commissioner Clinton spoke about an article from the News Tribune. In the article from late June 2016, there was an Appeals Court Decision regarding bicycle friendly roads in cities.

13. Commissioners Comments/Good of the Order:

14. Meeting Adjourned: The public meeting of July 11, 2016, was adjourned at 8:37 PM. The August meeting will be held at 7:30 PM on August 8, 2016 and may be preceded by a 6:30 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Office/Rec Assistant.

Disclaimer: Key Pen Park’s minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office/Rec Assistant’s attention and corrected at the time the Board addresses and approves the minutes.