

KEY PENINSULA METROPOLITAN PARK DISTRICT

***D.b.a. KEY PEN PARKS***

**P.O. Box 70, Lakebay, WA. 98349**

**253-884-9240 and answers@keypenparks.com**

**Special Board Meeting Minutes**

**Monday May 2, 2016**

**The public meeting was called to order at 6:30 PM in the Volunteer Park Office by President Michel.**

**Commissioners Present:** John Kelly, Kip Clinton, Shawn Jensen and Mark Michel. Ed Robison was absent. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Veronica Grandt Office/Recreation Assistant and Don Campbell – Project Manager

**Citizens present:** Dawn Richey, Claudia (Sami) Jensen, Stan Moffett, Susan Paganelti, Ben Paganelti,

**Pledge of Allegiance:** Recited.

**Citizens Comments:** No citizens' comments.

**5. Unfinished Business**

**Gateway Park Update presentation by Robert Droll, Landscape Architect Project Manager Don Campbell.** Don Campbell stated that we have submitted for permits and are awaiting responses from Pierce County Planning and Land Services and that final edits need to be made after we hear back from them. Questions and concerns regarding Gateway Park Phase 1 Project were addressed and answered.

**Volunteer Park LED Project:** Executive Director Gallacher stated that the park district needed approval from Pen Light for the lights before the park district can place the order.

**6. New Business/Resolutions:** No new business.

**7. Other minor matters:** No other minor matters.

**8. Commissioners Comments/Good of the Order:** Commissioner Michel complimented the staff for working the last three big Sunday events.

**9. Meeting Adjourned:** The Special public meeting of May 2, 2016, was adjourned at 7:36 PM The regular May meeting will be held at 7:30 PM on May 9, 2016 and may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Office/Rec Assistant.

***Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office Manager/Bookkeeper's attention and corrected at the time the Board addresses and approves the minutes.***