

KEY PENINSULA METROPOLITAN PARK DISTRICT

***D.b.a. KEY PEN PARKS***

**P.O. Box 70, Lakebay, WA. 98349**

**253-884-9240 and answers@keypenparks.com**

**Board Meeting Minutes**

**Monday May 8, 2017**

The regular meeting was preceded by a 7:00 PM study session. Executive Director Gallacher reviewed staff reports and went over a few things regarding the construction of Gateway Park.

**The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Robison.**

**Commissioners Present:** Mark Michel, John Kelly, Kip Clinton, Ed Robison, Shawn Jensen. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Veronica Grandt Event Coordinator/Office Support.

**Citizens present:** Roxanne Simon.

**Pledge of Allegiance:** Recited.

**1. Approval of Agenda:** President Robison asked if there were any additions to the agenda; hearing none, the agenda was approved as submitted.

**2. Special Presentations:** None.

**3. Citizens Comments:** None.

**4. Approval of Minutes:** President Robison asked if there were any objections or corrections to the April 10, 2017 meeting minutes; hearing none, the meeting minutes were approved as submitted.

**5. Financial Report:** The April 2017 BIAS Financial balance was \$2,293,673.53. The Zoo Trek April deposit was \$12,051.12. Total 2017 Zoo Trek collections to date were \$40,755.50. April's Real and Personal Property Tax and delinquent property tax collections were \$76,574.71. Total 2017 Real and Personal Property Tax collections to date were \$98,268.01. BIAS Expenditures for April 2017 were \$79,674.47. President Robison asked if there were any corrections or objections to the April financial report, hearing none, the financials were accepted as submitted.

**6. Staff Report:** Covered in study session.

**7. Board Committee and Advisory Council Reports**

**a. Land and Improvement Committee (Commissioner Robison):** Commissioner Robison stated that

**b. Key Peninsula Park and Recreation Foundation Report:** Executive Director Gallacher stated that

**c. Trail Updates (Commissioner Michel):** Commissioner Michel stated that

**d. Recreation Committee (Commissioner Kelly):** Commissioner Kelly

**8. Board Presidents Report:** President Robison stated that

**9. Unfinished Business/Gateway Park Construction Update:** Executive Director Gallacher said that

**10. Unfinished Business/Gateway Park playground installation quote:**

**11. New Business/Red Barn 2016 Contract for Services Report:**

**12. New Business/Certification of Match for Youth Athletic Facilities (YAF) Grant:** Executive Director Gallacher

**13. New Business/Rocky Creek Area Properties:**

**a. Adjacent to Rocky Creek Conservation Area:**

**b. Adjacent to Park Property Along 144<sup>th</sup>:**

**14. New Business/Tacoma Public Utilities parcels near Gateway Park:**

**15. New Business/Executive Session; Property/Purchase of Real Estate RCW 42.30.110(1)(b):**

**12. Other minor matters:**

**13. Commissioners Comments/Good of the Order:**

**14. Meeting Adjourned:** The public meeting of May 8, 2017, was adjourned at 8:33 PM. The June meeting will be held at 7:30 PM on June 12, 2017 and may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed.

Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Event Coordinator/Office Support.

***Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office/Rec Assistant's attention and corrected at the time the Board addresses and approves the minutes.***