

KEY PENINSULA METROPOLITAN PARK DISTRICT

D.b.a. KEY PEN PARKS

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Board Meeting Minutes

Monday, August 9, 2021

This public meeting was a digital Zoom meeting due to Washington State's COVID-19 "Stay Home, Stay Healthy" mandate.

The regular Zoom meeting was preceded by a 7:02 PM Zoom Study Session. Capital improvement projects listed in the Key Pen Parks 2020 Park, Recreation and Open Space plans were discussed in relation to long-term budget planning.

The regular public Zoom meeting was called to order at 7:36 PM by Executive Director Tracey Perkosky. She turned the meeting over to Board President Robison after the Pledge of Allegiance and roll call.

Commissioners Present: Ed Robison, Shawn Jensen, Mark Michel, Linda Parry and Kip Clinton. Staff present for Key Pen Parks: Executive Director Tracey Perkosky, Interim Parks & Facilities Manager Glen Akramoff.

Citizens present via Zoom: Sami Jensen, Lisa Bryan, Don Campbell (Robert W. Droll Landscape Architects).

1. Approval of Agenda: President Robison amended the agenda to include an item 12. b) Unfinished Business: Discuss Drainage from Spray Park and Options (this item is 9. b. in the minutes). He asked if there were any other additions or corrections to the agenda. Hearing none, the agenda was adopted as amended.

2. Special Presentations: No special presentations.

3. Citizen Comments: Sami Jensen thanked Executive Director Perkosky and Volunteer & Office Coordinator Jake Gleason for organizing the volunteer Pierce Co. Trails Day project which focused on Scotch broom removal at 360 Trails. She encouraged the public to volunteer for trail maintenance projects once a month.

4. Approval of Minutes: President Robison asked if there were any objections or corrections to the July 12, 2021, regular meeting minutes; hearing none, the meeting minutes were approved as submitted.

5. Financial Report: The July 2021 Springbrook financial balance was \$3,922,617.43. The July 2021 Zoo/Trek deposit was \$23,619.98. Total Zoo/Trek collections to date were \$127,508.89. The July 2021 Real and Personal Property Tax deposit was \$6,092.63. 2021 Real and Personal Property Tax collections to date were \$814,684.82. Springbrook Expenditures for July 2021 were \$114,116.18. President Robison asked if there were any corrections or objections to the July 2021 financial report. Hearing none the financial report was adopted as submitted.

6. Executive Director's Report: Executive Director Perkosky reported staff have been catching up on backlogged maintenance projects. All staff participated in a "clean out and sort items stored in the Gateway Park Barn" day with desirable results. Pierce Co. Trails Day was a success; 5 volunteers cut more than 4 Kubota loads of Scotch Broom in 3 hours. The 2021 run of Cinema Under the Stars began Friday, August 6, 2021. Executive Director Perkosky said that there is an extreme heat warning forecast for Friday, August 13; if that weather event occurs, the

movie may be rescheduled. Jeff Minch, the newly hired Parks & Facilities Manager, begins employment August 16, 2021; Interim Parks & Facilities Manager Glen Akramoff will continue employment through the end of the month to assist in the transition.

7. Board Committee and Advisory Council Reports:

- a) **Land and Improvement Committee (Commissioner Robison):** Commissioner Robison said Land and Improvement topics are specifically addressed by other agenda items and he will discuss them then.
- b) **Key Peninsula Parks and Recreation Foundation Report (Commissioner Michel):** Commissioner Michel was unable to attend the Foundation's last meeting; Executive Director Perkosky was in attendance. She said that they may have some new members; they have decided to postpone the 5K-10K fundraiser and instead concentrate on rebuilding.
- c) **Trails Committee (Commissioner Michel):** Commissioner Michel said brush and other vegetation are encroaching upon the trails. He and Executive Director Perkosky will work on a new format for the Trails Committee. He's hoping for rain and volunteers to help with trail maintenance.
- d) **Events Committee (Commissioner Michel):** Commissioner Michel recommended ending the Events Committee.

8. President's Report: President Robison said the Board can see progress the Executive Director had made since taking over the Park District and the maintenance staff and buildings, focus on safety, and in long range coordination over the next two years or so. Key Pen Parks is moving from a "newbie" to a very functional park district providing services to the community. She's been on (the job) a full year and huge improvements in the functioning of the Park District have been made.

9. Unfinished Business:

- a) **Discussion and Direction on Potential Acquisition of Lind Family Trust Property:** At the July 12, 2021, Park Board meeting, the Board instructed the Executive Director to research additional information regarding the Lind Family Trust Property. In the interim, the Great Peninsula Conservancy provided staff with the original conservation easement and the baseline data report on the 80-acre property. Commissioner Robison stated that, with new information, the uses available to Key Pen Parks are very different from those inferred 7 years ago and that Key Pen Parks might have made a different decision then (with accurate information). Commissioner Jensen asked if Executive Director Perkosky had reached out to representatives of the Lind Family Trust; Executive Director Perkosky responded she telephoned and had received no response. Once direct contact is made, she stated she will ask to visit the site, whether they are planning to sell the property, or if they are still interested in working with the

Park District.

Commissioner Robison "moved to have the Executive Director have discussions with and contact the Lind Family Trust in pursuing acquisition of the property".

Commissioner Jensen seconded the motion; the motion passed 5/0.

- b) **Discuss Drainage from Spray Park and Options:** Commissioner Robison, in his private professional capacity as a civil engineer, presented the Board with a potential option for the Gateway Park Splash Pad drainage issue. Executive Director Perkosky and Interim Parks & Facilities Manager Akramoff reported they have been working with Don Campbell of Robert W. Droll Landscape Architects, the original project

consultant(s), on a solution. Don Campbell said that the system is working as designed and stated the fenced dog park was installed after the splash pad construction contract had been signed; his company is working with the Executive Director on a solution. Consensus was to move forward, at this time, by exploring various options while gathering additional soil and elevation data, as proposed by the consultant (on a voice tabulation of 4/1).

10. New Business:

- a) **Approval of Revised Partnership Agreement with Key Peninsula Historical Society:** Executive Director Perkosky stated the Key Peninsula Historical Society proposed an extension of their current display of “Pioneer Women Who Dared—A Woman’s Work is Never Done (Phase II) for 2022”. It will address the time period of 1920-1950 and cover the electrification of the Key Peninsula, the Egg Co-op and its influence on their lives, the Great Depression, and the work women on the Key Peninsula did for the World War II effort; six (6) history lesson scavenger hunts will feature different Key Peninsula communities. Commissioner Michel moved “Approval of the Revised Partnership Agreement with the Key Peninsula Historical Society”. Commissioner Clinton seconded the motion; the motion passed 5/0.
- b) **Adoption of Resolution 2021-06 Authorizing Disposition of Surplus Property:** Commissioner Michel moved “adoption of Resolution 2021-06 Authorizing Disposition of Surplus Property”. Commissioner Jensen seconded the motion; the motion passed 5/0.
- c) **Direction on Joint Use Agreement for Transfer Station Property:** Executive Director Perkosky requested whether the Board wanted the \$1100.00 annual lease payment to Pierce Co. regarding the western 50 acres of the 72.6-acre Key Peninsula Transfer Station site included in the 2022 budget or whether Key Pen Parks should opt to terminate the lease per contract. Lease terms permit Key Pen Parks to build and maintain approved trails on the property, install interpretive signage and requires certain areas to be fenced to exclude public access (historic Transfer Station/old garbage dump footprint). Consensus was to include the lease as a budget item in the 2022 budget and revisit the topic annually during the budget process.
- d) **Direction of Possible Land Donation of the Key Peninsula Sportsman’s Club Parcels:** Executive Director Perkosky reported that Key Pen Parks was contacted by the Key Peninsula Sportsman’s Club inquiring if the Park District might be interested in a future acquisition of the Sportsman’s Club facility; she said negotiations would likely continue for some years. Commissioner Clinton moved “to give the Executive Director authority to continue pursuing acquisition of the Key Peninsula Sportsman’s Club facility”. Commissioner Robison seconded the motion; the motioned passed 5/0.
- e) **Annual Evaluation of the Executive Director:** The Human Resources Committee (Commissioners Robison and Clinton) recommended approval of the annual evaluation of the Executive Director. Commissioner Robison spoke very favorably of the Executive Director’s performance over the past year. Commissioner Michel moved “approval of the annual evaluation of the Executive Director as recommended, with a commensurate 1-step pay increase per the Executive Director’s contract”. Commissioner Parry seconded the motion; the motion passed 5/0.

11. Other minor matters: Commissioner Michel mentioned a Facebook post expressing concern about small children seemingly unattended at the Gateway Park playground; he suggested that Key Pen Parks might post a sign. He also mentioned a different Facebook post about broken car windows and car prowls at the Key Central Forest parking lot; Executive Director Perkosky said it had been reported to staff and staff is working on signage.

12. Good of the Order: Commissioner Michel extended thanks to Commissioner Jensen and Sami Jensen for their volunteerism regarding trail maintenance. Commissioner Clinton congratulated Commissioner Jensen on the number of votes he garnered in the primary election.

13. Meeting Adjourned: The public Zoom meeting of July 9, 2021, was adjourned at 9:49 PM. The next regular meeting will be held on Monday, September 13, 2021, at 7:30 PM and may be in person at the Volunteer Park Concession Building or via Zoom per Governor Inslee's "Stay Home, Stay Healthy" directive. The regular meeting may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Commissioner Kip Clinton, Board Clerk.

Disclaimer: Key Pen Parks' minutes are not official until approved by the Board of Commissioners. Discrepancies in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.