

KEY PENINSULA METROPOLITAN PARK DISTRICT

D.b.a. KEY PEN PARKS

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Board Meeting Minutes

Monday June 11, 2018

The regular meeting was preceded by a 7:00 PM study session. Executive Director Gallacher went over staff reports and talked about Gateway Park project updates. Terms of the Taylor Bay Caretaker Agreement were discussed.

The public meeting was called to order at 7:30 PM in the Volunteer Park office by President Robison.

Commissioners Present: John Kelly, Kip Clinton, Ed Robison, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Event Coordinator/Office Support Veronica Grandt.

Citizens present: Rebecca Saar, Rob Home and Dianna Home (Key Peninsula Parks and Recreation Foundation).

Pledge of Allegiance: Recited.

1. Approval of Agenda: President Robison asked if there were any additions or corrections to the agenda; hearing none, the agenda was adopted as presented.

2. Special Presentations: None.

3. Citizens Comments: None.

4. Approval of Minutes: President Robison asked if there were any objections or corrections to the May 14, 2018 meeting minutes; hearing none, the meeting minutes were adopted as submitted.

5. Financial Report: The May 2018 BIAS Financial balance was \$1,925,235.51. The Zoo Trek May deposit was \$15,638.61. Total 2018 Zoo Trek collections to date were \$58,445.34. 2018 Real and Personal Property Tax deposit was \$109,544.02 and total 2018 Real and Personal Property Tax collections to date were \$660,229.46. BIAS Expenditures for May 2018 were \$88,780.48. President Robison asked if there were any corrections or objections to the May 14, 2018, financial report, hearing none, the financials were adopted as submitted.

6. Staff Report: Covered in study session.

7. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Robison): Commissioner Robison had nothing new to report.

b. Key Peninsula Park and Recreation Foundation Report: Dianna Home from the Key Peninsula Park & Recreation Foundation stated that they were working on the website, and that they have all their committees in place.

c. Trail Updates (Commissioner Michel): Commissioner Michel stated that there was a work party at 360 Trails on June 2nd that went well. The Youth Mountain Biking Jamboree was on the 9th of June." 19 kids were registered, and there were 16 volunteers.

d. Recreation Committee (Commissioner Kelly): Commissioner Kelly said that he was in contact with some people from the Civic Center and discussed their roller skating program. Commissioner Kelly wondered if there was a way for Key Pen Parks to help with a grant for that program.

8. Board Presidents Report: Commissioner Robison stated that the foodbank trailer may be interested in using the trailer parking area of Gateway Park.

9. Unfinished Business/Contract for Services with Key Peninsula Park & Recreation Foundation: This topic will be on the agenda for the July 9th meeting.

10. New Business/Taylor Bay Caretaker Agreement: Commissioner Clinton made a motion to "approve, subject to legal review the caretaker contract for Taylor Bay". Commissioner Jensen seconded. The motion was approved unanimously.

11. Other minor matters: Commissioner Clinton clarified information on the CRP 5809 KPH Shoulder/trail widening from Brian Stacy that the path on the west side of the highway from Key Center to 56th St. KPN would be a 6-foot multi-purpose shoulder. The project is designed to increase safety for all modes of travel.

12. Commissioners Comments/Good of the Order: None.

13. Meeting Adjourned: The public meeting of June 11, 2018, was adjourned at 7:45 PM. The June meeting will be held at 7:30 PM on July 9, 2018 at the Volunteer Park Office and may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Event Coordinator/Office Support and Commissioner Kip Clinton, Board Clerk.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office Support/Event Coordinator's attention and corrected at the time the Board addresses and approves the minutes.