

KEY PENINSULA METROPOLITAN PARK DISTRICT
D.b.a. KEY PEN PARKS
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Board Meeting Minutes
Monday, March 9, 2020

The regular meeting of Monday, March 9, 2020, was preceded by a 7:00 PM study session. Executive Director Scott Gallacher went over staff reports. He said he plans to apply to Washington RCO for a grant to build a parking area at Key Central Forest. The Board discussed the rising popularity of E-bikes and whether/how the rules need to be changed regarding E-bikes being ridden in the parks. Currently park rules and Pierce County ordinance state no motorized vehicles are allowed on trails.

The public meeting was called to order at 7:31 PM in Volunteer Park by Board President Ed Robison.

Commissioners Present: Ed Robison, Linda Parry, Kip Clinton, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Christina Hallock, Marketing & Grants.

Citizens present: Leona Lisa.

1. Approval of Agenda: President Robison asked if there were any additions or corrections to the agenda; hearing none, the agenda was adopted as written.

2. Special Presentations: Leona Lisa, president, KP Farm Council/KP Farm Tour gave a presentation on the mission of the farm tour and the plans on how to keep the Farm Tour growing. This year she was excited that the fish hatchery participated in the tour. This was also the first year that the event was two days. They're looking at having the apple squeeze again on day two. They are planning a new event for 2020; May 16 will be the spring farm tour.

3. Citizens Comments: Leona Lisa said "I love the Farm Tour."

4. Approval of Minutes: President Robison asked if there were any objections or corrections to the February 10, 2020, regular meeting minutes; hearing none, the meeting minutes were approved as submitted.

5. Financial Report: Financial Report: The February 2020 BIAS Financial balance was \$2,421,274.28. The Zoo Trek February deposit was \$16,941.17. Total 2020 Zoo Trek collections to date were \$32,025.81. The February Real and Personal Property Tax deposit was \$42,461.88. 2020 Real and Personal Property Tax collections to date were \$45,782.96. BIAS Expenditures for February 2020 were \$70,234.83. President Robison asked if there were any corrections or objections to the February 2020 financial report. Hearing none the financial report was adopted as submitted.

6. Staff Report: Covered in study session.

7. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (President Robison): No report.

b. Key Peninsula Parks and Recreation Foundation Report: Executive Director Gallacher said the Foundation did not meet last month due to too many board members traveling.

c. Trail Updates (Commissioner Michel): Commissioner Michel reported the Norco bike event on March 7 was a big success and \$350 was raised to support trail maintenance at 360 Trails. The upcoming Youth Mountain Bike Jamboree and Bike Rodeo on June 20 will have some E-

bikes on demo by Norco. Commissioner Michel also mentioned that trails at Key Central Forest were being connected to make multiple full loops.

d. Recreation Committee (Commissioner Michel): Commissioner Michel said as the days get longer he hopes to arrange a walking program in local parks with kids from the Red Barn Youth Center. He again mentioned the June 20 Bike Rodeo collaboration with the Red Barn.

8. Board Presidents Report President Robison: Board President Robison said parks will be increasingly important to people as other activities are cancelled due to COVID-19.

9. Unfinished Business/ Gateway Park Phase 3 (Splash Pad, Performance Stage, Amphitheater): Executive Director Gallacher said more concrete has been poured to create seating. He has also recently ordered skate stoppers. Board President Robison said alder trees have been cleared in the area where the new performance stage/pavilion will be going. He needs to complete the plans in order to submit for a building permit.

10. New Business/Accepting 2019 Year-End Reports for Contract for Services – Red Barn Youth Center/Key Peninsula Historical Society/Farm Tour: Commissioner Clinton made a motion to “accept the 2019 year-end report for the Farm Tour.” Commissioner Michel seconded. The motion passed unanimously.

11. New Business/Accepting 2020 Contract for Services – Farm Tour: The board discussed increasing the contract for services payments due to the event adding additional features and growing to two days. Commissioner Parry made a motion “that we accept the 2020 Contract for Services for the Farm Tour for \$2,000 (an increase of \$500 from last year).” Commissioner Michel seconded. The motion passed unanimously.

12. New Business/Signing of Pierce County Conservation Futures Reimbursement Agreement (Cramer McCracken property): Executive Director Gallacher said the county will reimburse Key Pen Parks approximately \$230,000.00. Commissioner Michel made a motion “that we authorize the signing of the Pierce County Conservation Futures Reimbursement Agreement for the Cramer McCracken property. Commissioner Jensen seconded. The motion passed unanimously.

13. New Business/Interlocal with Pierce County for appropriation of 2nd REET Funds: Commissioner Michel made a motion “that we adopt the Interlocal with Pierce County for appropriations of 2nd REET Funds.” Commissioner Parry seconded. The motion passed unanimously.

14. New Business/Resolution R2020-06 Authorizing Resolution to apply for Recreation and Conservation Office Salmon Recovery Funding Board grant program for Cramer McCracken property: Commissioner Michel made a motion “that we adopt Resolution R2020-06 Authorizing Resolution to apply for Recreation and Conservation Office Salmon Recovery Funding Board grant program for Cramer McCracken property.” Commissioner Clinton seconded. The motion passed unanimously.

15. New Business/Request by Executive Director to redeem earned in vacation time as per Employee Handbook: Executive Gallacher would like to redeem 80 hours, the maximum allowed by the current human resources policy. Commissioner Clinton made a motion “that we approve the request by the Executive Director to redeem his earned vacation time as per the employee handbook.” Commissioner Jensen seconded. The motion passed unanimously.

16. Other minor matters: Executive Gallacher has contracts for the Taylor Bay caretakers for President Robison to sign.

17. Commissioners Comments/Good of the Order: Commissioner Clinton and Executive Director Gallacher mentioned there will be a Peace Pole dedication by the Gig Harbor Rotary at 11 am on March 20 at Gateway Park near the playground.

18. Meeting Adjourned: The public meeting of March 9, 2020, was adjourned at 8:27 PM. The next regular meeting will be held on Monday, April 13, 2020 at 7:30 PM at Volunteer Park. The meeting may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Christina Hallock, Marketing & Grants, and Commissioner Kip Clinton, Board Clerk.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office Support/Event Coordinator's attention and corrected at the time the Board addresses and approves the minutes.