

KEY PENINSULA METROPOLITAN PARK DISTRICT  
**D.b.a. KEY PEN PARKS**  
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253-884-9240 and answers@keypenparks.com  
**Board Meeting Minutes**  
**Monday, March 14, 2022**

*This public meeting was a digital Zoom meeting due to Washington State's COVID-19 "Stay Safe – Stay Healthy" mandate.*

**Commented [SJ1]:** This actually has changed from "Stay Home – Stay Healthy" to "Safe Start – Stay Healthy" to now "Stay Safe – Stay Healthy".

**1. The regular public Zoom meeting of Monday, March 14, 2022, was called to order at 7:30 PM by Executive Director Tracey Perkosky.**

**2. Roll Call--Commissioners Present:** Mark Michel, Shawn Jensen, Ed Robison, Kip Clinton; Linda Parry notified Executive Director Perkosky that she would be slightly late to the meeting. Staff present for Key Pen Parks: Executive Director Tracey Perkosky and Events Coordinator Veronica Grandt.

**Citizens present via Zoom:** Kellie Bennet (The Red Barn), Leona Lisa (Farm Tour), Sami Jensen.

**3. Pledge of Allegiance:** Executive Director Perkosky led all present in reciting the Pledge of Allegiance, after which she turned the meeting over to President Michel.

**4. Approval of Agenda:** President Michel said that the Draft Agenda was revised by the removal of Item 13.e. prior to the start of the meeting; he asked if there were any other additions or revisions to the proposed revised agenda. Hearing none, the proposed revised agenda was adopted as submitted.

**5. Special Presentations:** There were no special presentations; The Red Barn and the Farm Tour will present their contract-for-services required reports on their 2022 events later in the meeting. (Note: Commissioner Parry has joined the meeting).

**6. Citizen Comments:** No public comments.

**7. Approval of Minutes:** President Michel asked if there were any corrections or additions to the February 14, 2022 Minutes; hearing none, the minutes were approved as submitted.

**8. Financial Report:** The February 2022 Springbrook financial balance was \$4,278,120.15. February 2022 Zoo/Trek deposit was \$24,652.65. Total Zoo/Trek 2022 collections to date were \$47,031.95. February 2022 Real and Personal Property Tax deposit was \$32,886.27. 2022 Real and Personal Property Tax collections to date were \$38,126.57. Springbrook Expenditures for February 2022 were \$70,914.77. Commissioner Jensen asked why the sale of the surplus water-tender truck merited two receipt register entries; Executive Director Perkosky replied that the \$1000.00 payment was a check/money-order and was electronically processed, whereas the \$500.00 was cash which required a separate and subsequent physical deposit in Key Pen Parks' First Citizens Bank account. Board President Michel asked if there were any objections to adoption of the February 2022 Financial Report; hearing none the February 2022 Financial Report was approved as presented.

**9. Executive Director's Report:** Executive Director Perkosky reported that with Spring coming again, Key Pen Parks has a full event calendar: The Spring 5K, March 19; Parks Appreciation Day, April 9; Kids Easter Egg Hunt at Gateway Park, April 16; Mom & Me Tea at the Key Peninsula Civic Center, April 30; 360 Raffle Ride, May 21; Maker's Market at Gateway Park, June 18; Family Fun Fest, July 9; Cinema Under the Stars, Friday evenings in August; All

Hallows Eve at Gateway Park, Oct. 22; and Letters to Santa on Dec. 4. Events Coordinator Grandt elaborated on the Events Schedule later during the meeting. Volunteer work parties will resume starting March 26 and April 30; contact Volunteer and Office Coordinator Gleason if interested. Executive Director Perkosky also said that 360 Trails and parts of Gateway Park will be leased for two mountain bike racing events; BuDu on April 10<sup>th</sup> and the Washington Student Cycling League on April 23 and 24. Maintenance staff have taken advantage of the good weather in March and concentrated on trails at 360 Trails and Key Central Forest and Volunteer Park's ballfields toward Little League season. Car break-ins have been reported at Key Central Forest and Maple Hollow; game camera footage was shared with law enforcement. The 2022 State Legislative Session closed without passing the "Local Levy for Parks" bill. Legislation of interest to Key Pen Parks which did pass were a budget increase for DNR's Abandoned Vessel Removal Program, some additional rules regarding the Open Public Meetings Act (OPMA), and new language governing remote/Zoom public meetings and hybrid public meetings. Key Pen Parks is continuing to Zoom meetings while the Governor's COVID Open Public Meetings Proclamation 20-28.14 (extended by Proclamation 20-28.15) remains in effect. Once the proclamation is rescinded, Executive Director Perkosky said that she has reserved the Key Center Fire Station's public meeting room for evenings on the 2<sup>nd</sup> Monday of each month; the Volunteer Park concession building dining area is no longer available due to Snack Shack extended hours.

**10. Board Committee and Advisory Council Reports:**

- a) **Land and Improvement Committee (Commissioner Robison):** Commissioner Robison had no report.
- b) **Key Peninsula Parks and Recreation Foundation Report (Commissioner Michel):** Commissioner Michel reported the Foundation received donations towards the Gateway Park dog park and some Foundation members are stepping into additional jobs.
- c) **Trails Committee (Commissioner Michel):** Commissioner Michel reiterated Executive Director Perkosky's report about volunteer trail work-party days; he said that Bret Humhries already held a volunteer mountain bike trails work party. He said 360 Trails/Gateway Park is entering the season of increased use by mountain bike trail events and there may be resultant parking issues regarding other park users; Executive Director Perkosky replied that she and Events Coordinator Grandt have a plan which will address that issue.

**11. President's Report:** President Michel said he had nothing much to say this month. Any concerns on his mind will be discussed at the April and May meetings.

**12. Unfinished Business:** No unfinished business.

**13. New Business:**

- a) **Partner Reports—Red Barn Youth Center and Farm Tour:** Kellie Bennet of the Red Barn Youth Center reported on services provided by RBYC to Key Peninsula youth during the calendar year 2021. They initially saw reduced use in the first half of 2021, though a number of youth and their families used the RBYC's wireless internet service for online school access. The past fall/winter season (fall/early winter 2021) saw numbers of afterschool drop-ins return to pre-pandemic levels; she noticed that more parents and older siblings are now picking up the afterschool drop-in youth (pre-COVID those same youth would have used the "School Bus Connects" bus service for a ride home). She reported that Red Barn youth and parents really look forward to

participating in the annual “All Hallows Eve” event at Gateway Park; they were glad it had returned to a semblance of “normal” in 2021. She also said they WILL be going mountain biking with Commissioner Michel at 360 Trails/Gateway Park again this year.

Leona Lisa of the Farm Tour reported on the return of the 16-year-old annual event after the 2020 pandemic shutdown. It was a two-day event with Saturday centering on south Key Peninsula farms, Sound View Camp and the Longbranch Improvement Club’s Fiber Arts Event. Sunday concentrated on north Key Peninsula farms, Camp Seymour and the Apple Squeeze at Gateway Park. 2022 will continue the Apple Squeeze at Gateway Park with the addition of food trucks and vendors. Saturday October 1, 2022, will again be south Key Peninsula venues and Sunday October 2, 2022, will be north Key Peninsula. She said the Key Peninsula Farm Council is now its own 501(c)(3) nonprofit operating under the umbrella of the Key Peninsula (Community) Council. She said the Farm Tour is an ever-evolving celebration of everything Key Peninsula featuring new and repeating farms, environmental education and information, flowers, animals, vegetables and fruit, Minterbrook Oyster Company, Camp Seymour, Sound View Camp, and WDFW’s Minter Creek Fish Hatchery. They were not able to get a visitor count this past year and plan to remediate that in 2022.

- b) Approval of Partner Contracts for Red Barn Youth Center and Farm Tour:** Commissioner Robison moved “we approve the two partner contracts with the Red Barn Youth Center and the Farm Tour.” Commissioner Clinton seconded the motion; the motion passed 5/0. Commissioner Michel noted that the Red Barn Youth Center contract-for-services is for \$3500.00 and the Farm Tour’s contract-for-services is \$1500.00.
- c) Review of Special Events in 2021:** Events Coordinator Grandt gave an overview of Key Pen Parks provided Events in 2021. She reported on the Valentine’s Day Kraft Drive Thru at Volunteer Park, which was almost snowed-out, the Kids Easter Egg Hunt at Volunteer Park, the Ride For KP Kids (Raffle Ride COVID substitute), Cinema Under the Stars, which was almost normal (two movies were cancelled due to weather extremes), an abbreviated All Hallows Eve (the Red Barn kids who volunteered as “spooks” in the haunted barn were fantastic) in conjunction with the new Harvest Festival Maker’s Market, and Drive Thru Letters to Santa (with Jerry Nebel reprising his role as Santa) taking place at the Key Center Fire Station’s apparatus bay. Events Coordinator Grandt shared a new upcoming Events video she created and which is now posted on the Key Pen Parks website and Facebook page; all commissioners agreed she did a fantastic job. She said that several events will be different this year; the Mom and Me Tea will be catered this year and the new July 9 Family Fun Fest Event will replace the 4<sup>th</sup> of July Hot Dog Social. In addition to bouncy houses and games, there will be a variety of food trucks and another Maker’s Market. Commissioner Jensen commended Events Coordinator Grandt for putting on events over the past year with all the challenges; she did a great job!
- d) Direction of Key Pen Parks LOCAL Program Refinancing:** Executive Director Perkosky said that Key Pen Parks was notified by the State Treasurer’s Office that the Gateway Park financing bond is eligible for re-financing. She said that 10 years remain on the bond and re-financing it at a lower rate will save Key Pen Parks approximately \$50,000.00 over the remaining term of the loan. Commissioner Robison moved “we

proceed with authorizing the Executive Director to proceed with re-financing the bond; both Commissioners Jensen and Clinton seconded the motion. The motion passed unanimously 5/0.

**14. Other minor matters:** Commissioner Michel said he looked forward to seeing the Key Peninsula Historical Society’s contract-for-services 2021 report at Key Pen Parks’ Board of Commissioner’s April meeting. Commissioner Clinton mentioned Pierce County Public Works’ public survey regarding various design alternatives for the Key Peninsula Highway/Lackey Rd/Jackson Lake Rd intersection and that Pierce County Planning and Land Services’ planning staff will be giving a presentation about the most recent proposed update to the Pierce County Master Shoreline Program at the March 16 Zoom meeting of the Key Peninsula Advisory Commission.

**15. Good of the Order:** All Commissioners congratulated Events Coordinator Grandt for doing a fantastic job with events in 2021 and providing a great presentation.

**16. Meeting Adjourned:** The public Zoom meeting of March 14, 2022, was adjourned at 8:40 PM. The next regular meeting will be held on Monday, April 11, 2022, at 7:30 PM via Zoom per Governor Inslee’s “Stay Safe – Stay Healthy” directive. The regular meeting may be preceded by a 6:30 PM or 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Commissioner Kip Clinton, Board Clerk.

***Disclaimer: Key Pen Parks’ minutes are not official until approved by the Board of Commissioners. Discrepancies or errors in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.***