

KEY PENINSULA METROPOLITAN PARK DISTRICT

D.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday, September 12, 2022

This public meeting was a hybrid in-person/digital meeting.

- 1. The regular public meeting of Monday, September 12, 2022, was called to order at 7:34 PM in the Home Fire Station Meeting Room by Executive Director Tracey Perkosky.** This is Key Pen Parks meeting is in a hybrid in-person/digital meeting format.
- 2. Roll Call--Commissioners Present:** Mark Michel, Linda Parry, and Ed Robison. Commissioners Jensen and Clinton were excused. Key Pen Parks Staff present: Executive Director Tracey Perkosky.
- Citizens Present:** Bob Greene and Susan Quigley (Key Pen Parks and Recreation Foundation).
- 3. Pledge of Allegiance:** Executive Director Perkosky led all present in reciting the Pledge of Allegiance, after which she turned the meeting over to President Michel.
- 4. Approval of Agenda:** President Michel asked if there were any amendments to the agenda; hearing none the agenda was approved as submitted.
- 5. Special Presentations:** There were no special presentations.
- 6. Citizen Comments:** There were no citizens comments.
- 7. Approval of Minutes:** President Michel asked if there were any corrections or additions to the Minutes of July 11, 2022; hearing none, the Minutes of July 11, 2022 were approved as submitted.
- 8. Financial Report:** The August 2022 Springbrook financial balance was \$4,682,842.03. The August 2022 Zoo/Trek deposit was \$25,134.35. Total Zoo/Trek collections to date were \$183,915.93. The August 2022 Real and Personal Property Tax deposit was \$9,517.03. 2022 Real and Personal Property Tax collections to date were \$832,144.79. Springbrook Expenditures for August 2022 were \$148,673.93. Commissioner Robison asked about the probability of Zoo/Trek fund collections being substantially greater than the amount budgeted; Executive Director Perkosky said that traditionally Zoo/Trek income has been underbudgeted and that Zoo/Trek collections are expected be substantially greater than the amount budgeted. President Michel asked if there were any objections to the August 2022 Financial Report; hearing none, the August 2022 Financial Report was approved as presented.
- 9. Executive Director's Report:** President Michel returned the meeting to Executive Director Perkosky for the Executive Director's Report. Executive Director Perkosky said her report will be brief.

She said that summer activities and events have wrapped up with conclusion of Cinema Under the Stars. Unlike past years, even the last movie was well attended; Events Coordinator Grandt attributed that to newer movies and the opportunity for the public to help select them. October 22 will be All Hallows Eve; staff is working with the Fire Marshal's office to avoid potential issues that were identified last year. If anyone wants to volunteer at All Hallows Eve, contact Events Coordinator Grandt. The final 2022 Key Pen Parks event will be Letters to Santa, held in conjunction with Fire District 16. Staff will also be participating in Evergreen Elementary

School's Trunk or Treat and have a booth at the Farm Tour with the intention of publicizing Key Pen Parks.

She thanked Commissioner Michel for mobilizing volunteers for National Trails Day in August to work on the Ticket to Ride; the most recent volunteer work party was canceled due to heat and smoke. She said staff continues to work on trails at Key Central Forest and 360 Trails.

She met with the Lions Club regarding their possible adoption of Home Park. They discussed the possibility of including a meal during 2023 Cinema Under the Stars when at Gateway Park (essentially "dinner and a movie"). Key Pen Parks would provide the food and the Lions Club would prepare and serve it.

Executive Director Perkosky reported that Harbor Soccer has committed to a contract for a fall soccer season for little kids; 40 children have been signed up and it could have been a higher number if there were more parent coaches.

The Splash Pad closed on Labor Day weekend; it was a great year. She noticed that more people use it during more temperate summer days (75 degrees to 85 degrees) as opposed to higher temperatures; it also gets more use in the morning and mid-afternoon than during the last hour of the day. There is also a problem with people ignoring signs about no food or drink in the splash pad area (tables surrounding the splash pad); people are setting up tents and taking over the splash pad tables for picnics. This is causing resentment with people who rent the pavilion for picnics and parties. Staff plans to search for solutions to this issue over the winter.

Maintenance staff noticed some abandoned construction equipment at Volunteer Park; it was stolen from the Key Peninsula Middle School construction project and staff returned it to the contractor. She was proud of maintenance staff for noticing the stolen equipment, figuring out who it belonged to and returning it to its owner.

The Lions Club also discussed planting trees this fall at the dog park and helping revegetate adjacent to Key Central Forest trails after DNR's logging. They look on it as an additional opportunity for community building. There was discussion about dog park trees; Commissioner Robison suggested that any excess Zoo/Trek collections be allocated toward the purchase of larger trees for the dog parks.

10. Board Committee and Advisory Council Reports:

- a) **Land and Improvement Committee (Commissioner Robison):** Commissioner Robison said he wants to push to get dog park trees.
- b) **Key Peninsula Parks and Recreation Foundation Report (Commissioner Michel):** Commissioner Michel deferred to Bob Greene and Susan Quigley, the only remaining members of the Key Pen Parks and Recreation Foundation. Bob Greene said they have decided to legally dissolve the Foundation due to lack of people willing to volunteer to be part of it. They discussed how the remaining approximately \$44,000.00 in funds should be used; most of this money is in their general fund with lesser amount in in dedicated accounts. They will send out letters notifying past donors and volunteers about the dissolution and state that they recommend that funds in all accounts be allocated toward one specific project with recognition going to the

Foundation. They plan to recommend that the entire amount go to planting trees and providing shade structures with seating for the small dog and large dog parks. They hope to finish dissolution by the end of this year. Susan Quigley said that the Foundation did some good work over the years, but lack of a good volunteer base means the Foundation can't go on. Commissioner Michel said he's sure the Park Board agrees with their decision and said he would be happy to assist where he can with the letters to past donors. Commissioner Parry said she appreciates what the Foundation has done over the years; it's been incredible.

- c) **Trails Committee (Commissioner Michel):** Commissioner Michel said the National Trails Day trail work party went well with 24 volunteers from the mountain bike community showing up. He said that the main jump line volunteer, Brett Humphries, is waiting for rain before doing any substantial jump line repair; rain will help the dirt/sand to stick for trail building.

11. President's Report: President Michel said there is a lot going on, so much that there is not any point in going into (discussing and enumerating) it.

12. Unfinished Business:

- a) **There was no Unfinished Business.**

13. New Business:

- a) **Resolution R 2022-03 Disposition of Surplus Property:** Commissioner Robison moved that we approve Resolution R 2022-03 Disposition of Surplus Property. Commissioner Parry seconded the motion. The motion passed 3/0.

- b) **Recommendations for 2023 Budget:** Executive Director Perkosky requested the Commissioners tell her if they have any projects they would like to see added to the 2023 budget. Commissioner Parry said she would like to see some pickle ball courts at Gateway Park and/or Volunteer Park; Commissioner Robison suggested one might fit in at Home Park. He asked whether the 2023 budget might include another Gateway Park (main) entrance across from Creviston Drive NW; Executive Director Perkosky replied she recommends repairs to existing facilities in 2023 and funding the Gateway Park Master Plan update before dedicating funds to a new eastern Gateway Park entrance. Commissioner Parry said improvements to the (small and large) dog park should be included. Commissioner Robison said he would like to do that this fall with tree planting and a small 120 square foot solid roof shelter with seating in the small dog park and another in the large dog park. Commissioner Michel suggested bocci ball pitches near the splash pad so families have something else to do. He also said that a "star tree grove" would be a fun addition to Gateway Park; he described a circle of 5 coniferous trees planted in a circle such that, as they grow, the opening between tree branches forms a five-pointed star when looking up at the sky. He suggested near the top of the earthen berm to the north of the future amphitheater. Commissioner Robison said he would like to see a water line extended into the dog park with a separate spigot in the small dog park and another in the large dog park. Executive Director Perkosky replied that staff is already looking into installing water fountains for people and dogs near the trailhead.

- c) **Review of Dog Park Survey Results:** Executive Director Perkosky reviewed the results of the survey. Staff's conclusion is that most people would like shade trees and picnic tables with umbrellas or other shade structures to be installed in both dog parks. She said, regarding wet or muddy areas in the large dog park, she's inclined to

leave the perimeter fences where they are and use temporary fencing when parts of the large dog park get wet from summer splash pad runoff. Commissioner Robison summarized 1) tree planting, 2) shade structures with seating, 3) waterline extension for potable water in the large and small dog parks, 4) possibly regrade the wet and/or muddy areas of the large dog park into one large rain garden using large stones to armor the bottom and plant large dog resistant water-loving shrubs and trees to absorb run-off (willows and cedars). He also suggested using native (white/Garry) oak trees in drier areas. He said he will get together with the Lions Club, Bob Greene (Foundation) and Sunnycrest Nursery to see what they can come up with.

14. Other Minor Matters: Commissioner Michel said his thoughts are with Commissioners Jensen and Clinton regarding personal issues they are each going through.

15. Good of the Order: None.

16. Meeting Adjourned: The in-person/digital hybrid public meeting of September 12, 2022, was adjourned at 8:33 PM. The next regular in-person/digital hybrid meeting will be held on Monday, October 10, 2022, at 7:30 PM at the Home Fire Station Meeting Room. The regular meeting may be preceded by a 6:30 PM or 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Commissioner Kip Clinton, Board Clerk.

Disclaimer: Key Pen Parks minutes are not official until approved by the Board of Commissioners. Discrepancies or errors in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.