

KEY PENINSULA METROPOLITAN PARK DISTRICT  
**D.b.a. KEY PEN PARKS**

P.O. Box 70, Lakebay, WA 98349

253-884-9240 and answers@keypenparks.com

Single Purpose Special Board Meeting Minutes

Thursday, June 24, 2021

*This public meeting was a digital Zoom meeting due to Washington State's COVID-19  
"Stay Home, Stay Healthy" mandate*

**The public Zoom meeting was called to order at 6:01 PM in by Executive Director Perkosky.** Executive Director Perkosky turned the Special Meeting over to President Robison after the recital of the Pledge of Allegiance.

**Commissioners Present:** Ed Robison, Shawn Jensen, Mark Michel, Linda Parry and Kip Clinton. Key Pen Parks staff present was Executive Director Perkosky.

**Citizens present via Zoom:** None.

**1. Approval of Agenda:** President Robison stated, because this meeting is a Single Purpose Special Meeting of the Key Pen Parks Board of Commissioners, the agenda is "set" and cannot be amended; the agenda was adopted as written.

**2. Citizen Comments:** None.

**3. New Business:**

**a) Approve Agreement with Akramoff Consulting for Interim Parks & Facilities**

**Manager Service:** Executive Director Perkosky said Key Pen Parks is in the process of recruiting a permanent Parks & Facilities Manager with the expectation of hiring someone by the end of August. However, with the summer workload, she recommended Key Pen Parks hire an interim Parks & Facilities Manager. Glenn Akramoff of Akramoff Consulting is experienced in that field and comes highly recommended after serving as Interim Park Director for PenMet Parks. The contract will end August 31, 2021, with the possibility of an additional short-term extension. It may also be terminated earlier with 10-day notice. Commissioner Robison asked if the proposed salary is within Key Pen Parks existing budget; Executive Director Perkosky answered "yes". Commissioner Jensen asked if this was a sole-source contract; Executive Director Perkosky said she contacted three additional companies, however they weren't available on Key Pen Parks' timeline, however it is also not a sole source agreement since it is a professional services agreement. Commissioner Robison moved that we authorize the Executive Director to execute the Agreement for Services (with Akramoff Consulting) as presented to the Board tonight"; Commissioner Clinton seconded the motion. The motion passed unanimously (5/0).

**4. Meeting Adjourned:** The public Zoom meeting of June 24, 2021, was adjourned at 6:08 PM.

The next regular meeting will be held on Monday, July 12, 2021 at 7:30 PM via Zoom. The meeting may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Commissioner Kip Clinton, Board Clerk.

***Disclaimer: Key Pen Parks' minutes are not official until approved by the Board of Commissioners.*** Discrepancies in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.