

KEY PENINSULA METROPOLITAN PARK DISTRICT
D.b.a. KEY PEN PARKS
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Special Board Meeting Minutes
Monday, January 27, 2020

The Special Board Meeting of Monday, January 27, 2019, was called to order at 6:00 PM at Volunteer Park by Executive Director Gallacher. A recess was called to permit the arrival of Board President Robison and Board Vice President Jensen; the meeting reconvened at 6:12 PM.

Board President Robison assumed chair of the meeting.

Commissioners Present: Ed Robison, Linda Parry, Kip Clinton, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Christina Hallock, Marketing & Grants.

Citizens present: Mike Wiley, Kim Wiley and Stan Moffett.

Approval of Special Meeting Agenda: The published agenda of Key Pen Parks' Special Meetings is set and not subject to amendment per Key Pen Parks' By-Laws.

1. Citizens Comments: None.

2. Unfinished Business/Gateway Park Phase 3 (Splash Pad, Performance Stage, Amphitheater): President Robison said the forms are framed to pour concrete and cover the splash pad pipes, however, weather has not permitted concrete pouring.

3. Unfinished Business/Public Hearing on Comprehensive Parks & Recreation Plan 2020-2025: Executive Director Gallacher said the latest draft of the Park System Comprehensive Plan is online and mentioned he had concerns the objectives in the plan draft are not very solid or measurable. Restructuring the objectives will be especially helpful when applying for grant money. He requested Commissioners submit comments regarding the most recent draft to him by Monday, February 3, 2020, so that he might forward them to the consultant in a timely manner. He also said he would send his edits regarding goals/objectives and LOS (level of service) to the Board prior to the regular February meeting.

4. New Business/Resolution R2020-04 Surplus 2003 Chevrolet 1500 Pickup: Commissioner Michel made a motion "that we approve R2020-04 authorizing the Executive Director to surplus the 2003 Chevrolet 1500 Pickup." Commissioner Clinton seconded, the motion passed unanimously.

5. New Business/Resolution R2020-05 First Reading of R2020-05 Adopting Comprehensive Parks & Recreation Plan 2020-2025: Executive Director Gallacher performed the first reading of the proposed resolution, per Key Pen Parks' By-Laws. The second reading and a Board vote is scheduled for the regular February 10 Board meeting.

6. New Business/Key Peninsula Little League 2020 Agreements (Field Use, Storage Container, Batting Cage): Commissioner Jensen made a motion to "approve Key Peninsula Little League 2020 agreements for field use, storage container and batting cage." Commissioner Clinton seconded, the motion passed unanimously.

7. New Business/Lakebay Marina Status and Update: Executive Director Gallacher reported that the Recreational Boaters Association of Washington made an offer to purchase the Lakebay Marina which was accepted by the owner. He said the Association would like to apply for grant

and other money to get the marina back into prime operating condition before turning it over to Washington State Parks. Executive Director Gallacher would like to support the project by assisting the Association in its grant application with his time and knowledge; he stated the marina is a broad-reaching community asset which deserves Key Pen Parks' support. Board President Robison made a motion "that we express the board's support of the purchase of Lakebay Marina by the Recreational Boaters Association of Washington with the ultimate goal of transferring the property to Washington State Parks system and we authorize our Executive Director to assist them in completing grant applications and communications needed to achieve their goals with no additional financial support at this time." Commissioner Jensen seconded, the motion passed unanimously.

8. New Business/Commissioner Committee Assignments: New committee assignments include Kip Clinton and Shawn Jenson, HR Committee; Mark Michel and Linda Parry, Trails Committee; Mark Michel, Recreation Committee; and Ed Robison, Land and Capital Improvements Committee.

9. Other minor matters: None.

10. Commissioners Comments/Good of the Order: Commissioner Michel said the Trails Committee has a meeting scheduled; he will give a report at the next regular Board meeting.

11. Meeting Adjourned: The special public meeting of January 27, 2020, was adjourned at 7:04 PM. The next regular meeting will be held on Monday, February 10, 2020 at 7:30 PM at Volunteer Park. The meeting may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Christina Hallock, Marketing & Grants, and Commissioner Kip Clinton, Board Clerk.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office Support/Event Coordinator's attention and corrected at the time the Board addresses and approves the minutes.