



Maintenance Worker I - Trails (Part Time)

Salary Range \$20.03 to \$26.14 per hour; anticipated hiring range is \$20.03 to \$22.55 per hour DOE

The Park Maintenance Worker I - Trails, works as an entry level parks services and maintenance person. This position will be involved with building and maintaining trails, horticulture, arboriculture, equipment operations, and invasive plant control. This position works generally independently or with a Maintenance II or lead worker while performing a variety of apprentice level tasks in trails maintenance such as visually inspect trails and perform repairs and routine maintenance including brushing, laying gravel, creating and repairing drainage systems, vegetation control, signage installation, trail surface repair, debris removal, and similar tasks.

Trail types include soft surface, multi-user, mountain bike, equestrian, etc. Trail construction on future trails may also be required.

The Parks Maintenance Worker I – Trails works under the direction of the Parks & Facilities Manager. This position, depending on workload and need may also support general parks maintenance tasks such as mowing, string trimming, landscaping, restroom cleaning, trash and litter control, hauling heavy items, evening gate closures, installing temporary fences, and community event support.

Required to operate and have working knowledge of construction and maintenance equipment such as pickup trucks, gators, and mowers. Required to operate and have working knowledge of small power and maintenance equipment such as string trimmers, blowers, edgers, compactors, drillers, compressors, generators, chainsaws, and table saws.

Performs special winter work projects. Sets up work zones as appropriate and ensures safety procedures and proper use of safety equipment at all times.

Maintenance Worker I – Trails will be required to operate a Key Pen Parks vehicle. This position is required to be able to make decisions based on knowledge and training in the field as issues arise. All work must ensure safety, integrity, cleanliness, and aesthetic appeal, as well as meet customer needs and park standards.

Other related duties as assigned.

This classification of Maintenance Worker I is distinguished from the Maintenance Worker II position by the advanced skill and independence exercised by the Maintenance Worker II.

WORKING CONDITIONS AND PHYSICAL ABILITIES:

- This position works primarily outdoors in all types of conditions and weather.

- Desire to learn, work on a team, positive attitude.
- Embrace and engage in cultural shift toward Continuous Improvement.
- Must be able to operate a variety of hand tools, power tools and maintenance equipment to perform tasks in a safe and responsible manner.
- Ability to operate, or learn to operate, tractors and mowers, backhoes and other heavy machinery in a safe and responsible manner.
- Must have good oral communication skills.
- This position regularly involves lifting, bending, reaching, standing, walking, talking, hearing, writing, grasping, repetitive motion and the ability to work outdoors for extended periods of time in all kinds of weather conditions, able to lift 75 lbs.
- Employees must be able to see, hear, and smell to detect problems and be responsive to their own safety, as well as that of fellow employees.
- Employees must follow appropriate safety procedures and use of protective clothing and equipment including, steel-toed shoes and boots, hard hats, eye/ear protection, rain gear, gloves, and traffic control equipment.
- Ability to respond and react to an emergency in an effective manner.
- Must be able to work semi-independently.
- Must be able to work a flexible schedule to include non-standard workweeks, split shifts, evenings and/or holidays.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Must have regular and predictable work attendance to fulfill the essential functions of the job.
- Ability to drive a parks vehicle and operate equipment.
- Able to work well with others, stay on task, and take direction from supervisors.

Ability to:

- Build quality relationships with co-workers
- Work as a member of a team while contributing to a harmonious work environment
- Work independently and make appropriate decisions regarding work methods and priorities
- Properly and safely utilize or learn to utilize trail/field equipment (hand saws, shovels, pulaskis, McLeods, grip hoists, rock bars and other tools related to trails maintenance).
- Demonstrate a strong sense of personal ethics along with a high degree of professional judgment and discretion.
- Communicate effectively, both orally and in writing; use tact and patience when communicating with the public.
- Maintain records and prepare reports.
- Experience and/or ability to learn the use of a GPS unit.

Qualifications

- Prefer 1-year experience as a natural resource professional or parks maintenance worker or similar volunteer experience such as with Washington Trails Association or Back Country Horsemen
- Familiar with Forest Service trail standards.
- Working familiarity with the tools and techniques associated with trail work and restoration.
- Regional native and invasive plant identification (preferred).
- Must be self-motivated and have a positive attitude.
- Record of excellent work attendance.
- Good verbal communication skills, as well as effective interpersonal and customer relation skills are essential in a team environment.
- Ability to practice safety by wearing appropriate protective clothing, using safety equipment, and follow good housekeeping and safety procedures.
- High school education or equivalent.
- Ability to successfully complete various required training classes and obtain certificates necessary for functional skills performance, maintenance, and improvement.

Special Requirements:

- Successful completion of pre-employment background check.
- Successful completion of pre-employment reference check.
- Valid WA State Driver's License with proof of insurable driving record.
- Have current CPR/First Aid or ability to obtain within 3 months of hire.
- Smoke-free and drug-free (including cannabis) workplace.

DISCLAIMER:

This information presented indicates the general nature and level of work of expected employees in this classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities and objectives required of employees assigned to this job.

Salary: \$20.03 to \$26.14 per hour; Non-exempt.

Type of position: Part-time/20 hour per week. Schedule to be discussed with supervisor during job offer or if you have questions on the schedule contact samh@keypenparks.com. Typically between 7:00 AM to 3:30 PM Monday through Friday, but may require evenings, weekends or holidays as flexibility is needed for event support, gate closures or other needs.

Selected Benefits:

Participation in WA PERS (pension)

Paid Sick Leave

Participation in WA Paid Family Leave Program