



## **Key Peninsula Metropolitan Park District (Key Pen Parks)**

### **ADOPTED MINUTES**

#### **Board of Park Commissioners**

**Monday, March 10, 2025 @ 7:00 PM**

Meeting Room, Key Peninsula Fire Protection District 16, Station No 47  
1921 Key Peninsula Hwy NW, Home WA

#### **1, 2, 3. Call to Order, Pledge of Allegiance & Roll Call**

Executive Director Tracey Perkosky called the meeting to order at 7:02 PM.

Present: President Linda Parry, Vice President Ed Robison, Clerk Kip Clinton,  
Commissioner Shawn Jensen, and Commissioner Mark Michel

#### **4. Meeting Agenda Approval**

Clerk Clinton requested to amend the agenda to add an item to Old Business: Retroactive Step Increase for Executive Director. Commissioner Jensen moved approval of the agenda as amended. Seconded by Clerk Clinton. Motion carried 5-0.

#### **5. Special Presentations**

Executive Director Perkosky gave an update on the upcoming Key Pen Parks events.

#### **6. Public Comment**

There was no public comment.

#### **7. Approval of Minutes**

*a. Regular Meeting of February 10, 2025*

Recommended Action: Approve meeting minutes.

MOTION: Commissioner Michel moved approval of the Regular Meeting Minutes.  
Seconded by Vice President Robison. Motion carried 5-0.

#### **8. Financial Report**

None. Information was not available from Pierce County in time for this meeting.

## **9. Executive Director Report**

Director Perkosky provided a written report. Clerk Clinton asked for a status update on the mobile office trailer project. Director Perkosky stated that bids for the small works components were going out shortly.

## **10. Board Committee and Advisory Council Reports**

- a. *Land and Improvements Committee* – Vice President Robison remarked on the wonderful work from the tree planting volunteers. He inquired on the status of the benches which had a delivery delay. Director Perkosky stated that they had been delivered and would be installed by staff.
- b. *Trail Committee Update* – Commissioner Michel said that the next Trails Committee Meeting will be April 21<sup>st</sup>.

## **11. Board President's Report**

None.

## **12. Unfinished Business**

### *a. Direction Field 2 Seating Area and Retaining Wall*

Director Perkosky gave an overview of the item and introduced Chris Overdorf, ASLA PLA, Principal at SCJ Alliance who described the issues and proposed solutions. Questions occurred on gravel path, changes to seating, stair location, potential to get additional low seating, and maintaining existing seating capacity including through the use of bleachers.

Staff Recommendation: Provide direction to move forward with designs for retaining wall and new stairs behind the Field 2 backstop.

DIRECTION: Board directed to move forward with designs as presented but also to include, as possible, 2 rows of lower-level seating to utilize split rail barrier on the upper levels, and maximize seating capacity.

### *b. Direction on Park Naming for Various Properties*

Director Perkosky gave an overview of the item, and the Board discussed each of the parks and several of the names.

Staff Recommendation: Provide direction on park names or naming process.

DIRECTION: Board park names for future Resolution as follows: Cramer-McCraken is 360 Trails, 3 parcels on Wright Bliss Rd including existing driveway to Key Central Forest is Lavender Farm Park, Taylor Bay parcels are Taylor Bay Park, Manke East and Manke West are Gateway Park, and 2 parcels near Minter Creek are Minter Creek Nature Preserve.

*c. Retroactive Salary Increase for Executive Director*

Clerk Clinton stated that the Executive Director met expectations and should receive a salary increase. Vice President Robison stated that it should not be retroactive.

MOTION: Clerk Clinton moved to approve a salary increase for the Executive Director to the next step in the wage matrix retroactive to July 2024. Seconded by Commissioner Jensen. Motion carried 3-2.

**13. New Business**

None.

**14. Other minor matters**

Commissioner Michel asked about the status of the Devil's Head information. Director Perkosky did not have a timeframe, but it would be over the next few months.

Vice President Robison stated that Conservation Futures only requires a point of access to satisfy the public access requirement and he disagreed with the information presented at this meeting on fall protection requirements.

**15. Good of the Order/Comments by Board Members**

Clerk Clinton remarked that the days are getting longer, and Spring is coming.

**16, 17. Next Meeting and Adjourn**

Regular Meeting on April 14, 2025, in the Meeting Room at Key Peninsula Fire Protection District 16, Station No 47, 1921 Key Peninsula Hwy NW, Home WA 98349.

Adjourn at 8:11 PM

Respectfully submitted by Executive Director Perkosky.

*Disclaimer: Key Pen Parks minutes are not official until approved by the Board of Commissioners. Discrepancies or errors in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.*

Adopted: Regular Meeting, April 14<sup>th</sup>, 2025

Ayes: Parry, Jensen, Michel, Robison, Clinton

Absent:

Nays:

Abstain:

Attest:

  
Kip Clinton, Clerk of the Board