

Key Pen Parks Special Meeting Agenda
(Meetings may be videotaped or recorded)

**Monday
March 11, 2019
Volunteer Park**

Study Session – 6:30 PM Study Session

- Human Resources Compensation Study
- Staff Report

1. Call to Order – 7:30 PM

2. Roll Call

Present Excused Comment

**Mark Michel
Ed Robison
Kip Clinton
John Kelly
Shawn Jensen**

3. Pledge of Allegiance

3A. Approval of Agenda

4. Special Presentations

5. Citizens Comments

Limited to 3 minutes per issue per citizen. Citizen will state name and their address.

If providing handouts, need to provide 10 copies for Commissioners and Staff

PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.

Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.

6. Approval of the Minutes

- February 4, 2019 (Special Meeting)

7. Financial Report

January 2019 Financial Report

Total expenditures \$62,579.72

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|-------------------------|-------------|------------------|
| • BIAS | \$23,096.90 | Check# 954 – 987 |
| • BIAS Payroll/Benefits | \$39,289.65 | EFT's |

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|-----------------------|----------|---------|
| • Pierce County Claim | \$0 | Check # |
| • Petty Cash | \$120.67 | Cash |
| • Bank service fees | \$72.50 | EFT's |

Total Revenue \$91,531.49

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|------------------------------|-------------|
| • BIAS | \$2,930.00 |
| • Zoo Trek | \$14,583.83 |
| • Property Tax | \$4199.91 |
| • Investment | \$4,817.75 |
| • REET Funds | \$65,000 |
| • Leasehold Excise | \$ |
| • Timber Excise Tax | \$ |
| • Sale of Tax Title Property | \$ |

February 2019 Financial Report

Total expenditures \$65,044.84

| | | |
|-------------------------|-------------|------------------|
| ▪ BIAS | \$28,309.67 | Check# 988 -1015 |
| ▪ BIAS Payroll/Benefits | \$36,674.51 | EFT's |
| ▪ Pierce County Claim | \$0 | check # |
| ▪ Petty Cash | \$0 | Cash |
| ▪ Bank service fees | \$60.66 | EFT's |

Total Revenue \$57,732.37

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|------------------------------|-------------|
| ▪ BIAS | \$4,288.08 |
| ▪ Zoo Trek | \$17,658.56 |
| ▪ Property Tax | \$31,369.14 |
| ▪ Investment | \$4,391.14 |
| ▪ Leasehold Excise | \$25.45 |
| ▪ Timber Excise Tax | \$0 |
| ▪ Sale of Tax Title Property | \$0 |

8. Staff Report (see attached covered in study session)

9. Board Committee and Advisory Council Reports

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

10. Board Presidents Report

11. Unfinished Business

- Gateway Park Phase 3
 - Splash Pad
 - Pavilion
 - Amphitheater
- Selecting quote for Voters box at Home Park

12. New Business

- Contract for services with Key Peninsula Parks & Recreation Foundation for fundraising
- Accepting Year End Reports for Contract for Services
 - Red Barn Youth Center
 - Key Peninsula Historical Society
- Interlocal Agreement with Kitsap County for 2019 Horseshoe Agreement
- Resolution R2019-03 Awarding of Parking Lot Repair and Maintenance Project
- Authorizing Executive Director for out of state travel (California) as per Travel Policy
- Red Barn Youth Center Phase 1 Basketball Court grant
- Cramer/McCracken property

13. Other minor matters**14. Good of Order/Comments by Board Members****15. Next Meeting – April 8, 2019 at 7:30 PM****16. Adjournment**