



Key Peninsula Metropolitan Park District (Key Pen Parks)

ADOPTED MINUTES

Board of Park Commissioners

Monday, May 12, 2025 @ 7:00 PM

Meeting Room, Key Peninsula Fire Protection District 16, Station No 47
1921 Key Peninsula Hwy NW, Home WA

1, 2, 3. Call to Order, Pledge of Allegiance & Roll Call

Executive Director Tracey Perkosky called the meeting to order at 7:00 PM.

Present: President Linda Parry, Vice President Ed Robison, Clerk Kip Clinton,
Commissioner Shawn Jensen, and Commissioner Mark Michel

4. Meeting Agenda Approval

Clerk Clinton moved approval as submitted. Seconded by Vice President Robison. Motion carried 5-0.

5. Special Presentations

Executive Director Perkosky gave an update on the upcoming Key Pen Parks events. Vice President Robison requested clarification on the opening day for the Scott Gallacher Memorial Spray and Play Park.

6. Public Comment

Stan Moffett spoke about the Key Pen It Clean event and thanked the Commissioners and Executive Director for support and volunteering. Next event will be in 2026.

John Kelly asked the Board to consider supporting the Fire District 16 Levy Lid Lift. He also listed the upcoming speakers and meetings for the Key Peninsula Democrats group.

Bruce Murray said he is a new member of Pierce County Parks and Recreation Citizens Advisory Board and gave an update. He also spoke about stewarding the improvements at the Purdy Sand Spit and that he can be a liaison with the County on the Devil's Head property if needed.

Sami Jensen expressed her appreciation for the re-election candidates for the Board of Park Commissioners.

7. Approval of Minutes

a. Regular Meeting of April 14, 2025

Recommended Action: Approve meeting minutes.

Director Perkosky noted two corrections submitted by Commissioner Jensen and Clerk Clinton noted the misspelling of “gym”.

MOTION: Commissioner Jensen moved approval of the Regular Meeting Minutes as amended. Seconded by Clerk Clinton. Motion carried 5-0.

8. Financial Report

Financial report was submitted in writing.

Staff Recommendation: Approve the financial report for April 2025: Accounts Payable Total \$48,406.61 comprised of check numbers 3031 through 3054, except check #3031; Payroll Total: \$83,360.71 comprised of Payroll ACH: \$75,609.17 and AP Check #3031: \$7,751.54; and Bank Service Fees via Electronic Payments Total: \$160.00, and a debit to the Accounts Payable account for \$2,109 for cancelled check #2966 for a total April expenditure of \$129,818.32.

MOTION: Commissioner Michel moved to approve the financial report for April 2025: Accounts Payable Total \$48,406.61 comprised of check numbers 3031 through 3054, except check #3031; Payroll Total: \$83,360.71 comprised of Payroll ACH: \$75,609.17 and AP Check #3031: \$7,751.54; and Bank Service Fees via Electronic Payments Total: \$160.00, and a debit to the Accounts Payable account for \$2,109 for cancelled check #2966 for a total April expenditure of \$129,818.32. Seconded by President Parry. Motion carried 5-0.

9. Executive Director Report

Director Perkosky provided a written report.

10. Board Committee and Advisory Council Reports

- a. *Land and Improvements Committee* – Vice President Robison expressed appreciation for letters recognizing volunteers.
- b. *Trail Committee Update* – Commissioner Michel said that the April meeting was canceled. Next meeting is July 21st.

11. Unfinished Business

- a. *Provide Direction on Next Steps for the Potential Acquisition of Devil's Head Park or Other County Owned Property from Pierce County and Sportsman's Club*

Director Perkosky gave an overview of the item.

Staff Recommendation: Provide direction on the acquisition of Devil's Head and/or the Sportsman's Club and if these projects are added to the District goals for 2025 to determine which project(s) are removed to allow the needed time to work on them.

MOTION #1: Clerk Clinton moved that the Executive Director bring a resolution before the Board of Park Commissioners to decline the acquisition of Devil's Head Park. Seconded by Commissioner Jensen.

Discussion from Board of Park Commissioners regarding Master Plan, connections to Regional Trail System, grant obligations, maintenance costs, and impacts to future Park Impacts and Real Estate Excise Tax. Board is not interested in Heron's Point, is open to future opportunities with Tiedeman Road, not interested in Devil's Head at this time.

MOTION #1: Withdrawn by Clerk Clinton.

DIRECTION: Executive Director to draft letter for Board approval at a future meeting to Pierce County regarding Devil's Head, Heron's Point, and the acreage on Tiedeman Road. Director to take no action to pursue any acquisition of the Sportsman's Club.

12. New Business

a. Authorize Executive Director to Enter Into Trespass Agreement with Pierce County Sheriff for Various Parks

Director Perkosky gave a presentation on the item and responded to questions.

Staff Recommendation: Authorize Executive Director to Enter Into Trespass Agreement with Pierce County Sheriff for Various Parks

MOTION: Vice President Robison moved to authorize the Executive Director to enter into trespass agreements with Pierce County Sheriff for various parks. Seconded by Commissioner Jensen. Motion carried 5-0.

b. Adoption of Resolution R 2025-03 Authorizing Disposition of Surplus Property

Director gave an overview of the item. Vice President Robison asked about the real property and Director responded it was to help with the interested parties to move the houses to another location. No house will be disposed of without an additional agreement from the Board of Park Commissioners. She also stated that an agreement will come before the Board for the fire truck toy from the playground at a future meeting.

Staff Recommendation: Adopt Resolution R 2025-03 to Declare Surplus Property and authorize the Executive Director to dispose of the property through sale, donation or other disposal.

MOTION: Clerk Clinton moved to adopt Resolution R 2025-03 to Declare Surplus Property and authorize the Executive Director to dispose of the property through sale, donation or other disposal. Seconded by Vice President Robison.

- c. Authorize Executive Director to Terminate Joint Use Agreement with Pierce County for Portions of Tax Parcel 0021132018 (Transfer Station Property)

Discussion occurred on lease and ability to re-lease in the future if desired.

Staff Recommendation: Authorize Executive Director to Terminate Joint Use Agreement with Pierce County for Portions of Tax Parcel 0021132018 (Transfer Station Property)

MOTION: Vice President Robison moved to authorize the Executive Director to terminate the joint use agreement with Pierce County for the Transfer Station property. Seconded by Commissioner Michel. Motion carried 5-0.

- d. *Authorize the Executive Director to Execute Contracts for Electrical and Asphalt Services for the Mobile Office Installation and Reject All Bids for the Grading Services.*

Vice President Robison asked questions on timing of work and grading.

Staff Recommendation: Authorize Executive Director to reject all bids and re-issue via the Small Works Roster for the grading work scope; execute a contract with Evergreen Excavating for the asphalt scope of work, reject the electrical services bid from Far West Technologies as non-responsive, and pending protest period execute a contract with Clover Electric for electric services.

MOTION: Vice President Robison moved to authorize Executive Director to reject all bids and re-issue via the Small Works Roster for the grading work scope; execute a contract with Evergreen Excavating for the asphalt scope of work, reject the electrical services bid from Far West Technologies as non-responsive, and pending protest period execute a contract with Clover Electric for electric services. Seconded by President Parry. Motion carried 5-0.

13. Other minor matters

Commissioner Michel discussed the upcoming rental by the WA Student Cycling League and asked questions regarding parking.

14. Good of the Order/Comments by Board Members

Clerk Clinton thanked President Parry and Commissioner Michel for filing for re-election and expressed her support for them.

President Parry expressed her appreciation for the Key Pen It Clean event.

15, 16. Next Meeting and Adjourn

Regular Meeting on June 9, 2025, in the Meeting Room at Key Peninsula Fire Protection District 16, Station No 47, 1921 Key Peninsula Hwy NW, Home WA 98349.

Adjourn at 8:01 PM

Respectfully submitted by Executive Director Perkosky.

Disclaimer: Key Pen Parks minutes are not official until approved by the Board of Commissioners. Discrepancies or errors in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.

Adopted: Regular Meeting, June 9, 2025

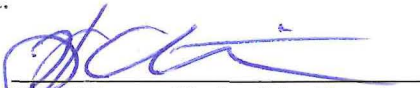
Ayes: Parry, Jensen, Michel, Robison, Clinton

Absent:

Nays:

Abstain:

Attest:


Kip Clinton, Clerk of the Board