



Key Peninsula Metropolitan Park District (Key Pen Parks)

ADOPTED MINUTES

Board of Park Commissioners

Thursday, January 11, 2024 @ 7:00 PM

Meeting Room, Key Peninsula Fire Protection District 16, Station No 45,
12310 Wright Bliss Road NW, Gig Harbor WA 98329

1, 2, 3. Call to Order, Pledge of Allegiance & Roll Call

Executive Director Tracey Perkosky called the meeting to order at 7:06 PM.

Present: President Parry, Vice President Michel, Clerk Clinton, Commissioner Jensen, and
Commissioner Robison

Absent & Excused: None

4. Meeting Agenda Approval

Agenda approved with no changes as it is a Special Meeting. Director Perkosky mentioned that item 15a will be withdrawn which was listed on the agenda only, no information in the packet on the item.

5. Swearing in of Commissioner Kip Clinton (Position 5)

President Parry led the swearing in of Commissioner Clinton.

6. Election of 2024 Board of Park Commissioner Officers

No additional candidates for Officers were presented. The following nominations were placed at the December 2023 Board of Park Commissioner meetings: Linda Parry for President, Mark Michel for Vice President, and Kip Clinton for Clerk.

Based on no additional nominations, President Parry called for the vote:

Linda Parry for President, carried 5-0

Mark Michel for Vice President, carried 5-0

Kip Clinton for Clerk, carried 5-0

6. Special Presentations

None

6. Public Comment

None

7. Approval of Minutes

Regular Meeting Minutes for December 2023, April 10, 2023, and May 8, 2023, plus Special Meeting Minutes for March 20, 2023.

Recommended Action: Approve meeting minutes.

Discussion occurred on corrections to the following minutes as submitted by Commissioner Jensen: Correct spelling of name “Judd” to “Jud” and correct last name from “Nelson” to “Morris” for a correction to “Jud Morris” for selected entries in March and April. On May 8 Minutes correct “disc golf” survey under Executive Director’s Report. Add “Commissioner” before Jensen in Meeting Agenda Approval for April 10. Correct next meeting date to April 10, 2023, in March Minutes.

MOTION: Commissioner Robison motioned to approve as corrected. Seconded by Clerk Clinton. Motion carried 5-0.

8. Financial Report

None. Pierce County records were not yet available to complete the financial report for Board review.

9. Executive Director Report

In addition to the written report provided in the agenda packet, Director Perkosky reported that the timber harvest in Key Central Forest had experienced about a week delay due to the heavy rains. The new timeline for park closure and harvest to begin under DNR was approximately January 15th or 16th.

She also reported that Sam Howarth, Parks & Facilities Manager, has taken a new job in Virginia. She thanked him for his service and leadership for the maintenance team. She is looking first for an internal promotional candidate but if that is not possible then an outside recruitment will occur.

Director Perkosky responded to questions on hiring.

10. Board Committee and Advisory Council Reports

- a. Land and Improvements Committee – None.
- b. Trail Committee Update – Volunteer Work Party through contract with EMBA occurred on December 30th with good attendance. Work completed on Jumplines and Ticket to Ride trails. A few trees are down in 360 due to recent storm. Director Perkosky added that Key Pen Parks is having a work party on January 20th on East Wing trail.

11. Board President's Report

None

12. Unfinished Business

a. Update on Wright Bliss Acquisition. Director Perkosky gave an update on the end of the feasibility study, early closing to February 1 due to foreclosure for failure to pay property taxes, requirements by RCO with waiver of retroactivity on relocation, potential for caretaker opportunity.

Discussion occurred on relocation, caretaker, and property management company.

Recommended Action: Provide Direction on caretaker opportunity and tenant leases

DIRECTION: Director Perkosky may move forward with discussions with current tenant for caretaker and explore options as required by RCO for relocation.

13. New Business

a. Approve Bid Price of \$117,286.72 for replacement of Gateway Park House and Garage Roof and other Related Roof and Ventilation Repairs to WTI/Tremco Roofing and Building Maintenance

Director Perkosky withdrew this item for discussion as more research needed to be done on applicability of "piggy backing". Additional discussion occurred from Board on work scope. Director Perkosky stated she would email it out following the meeting.

b. Participation in Parks & Great Outdoors Virtual Legislative Day

Recommended Action: Provide direction on Board participation in Parks & Great Outdoors Virtual Legislative Day and topics for discussion.

DIRECTION: Board participation will be Commissioners Jensen and Robison, if neither can attend President Parry will step in. The primary discussion item will be Trust Land Transfer program.

14. Other minor matters

Commissioner Robison stated that he will need to be excused from the March meeting.

15. Good of the Order/Comments by Board Members

President Parry wished everyone a Happy New Year.

16, 17. Next Meeting and Adjourn

Regular Meeting on February 12, 2024, in the Meeting Room at Key Peninsula Fire Protection District 16, Station No 47, 1921 Key Peninsula Hwy NW, Home WA 98349

Adjourn at 7:59 PM

Respectfully submitted by Executive Director Perkosky.

Disclaimer: Key Pen Parks minutes are not official until approved by the Board of Commissioners. Discrepancies or errors in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.

Adopted: Regular Meeting, February 12, 2024

Ayes: Parry, Jensen, Michel, Robison, Clinton

Nays:

Absent:

Abstain:



Kip Clinton, Clerk of the Board