

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PENINSULA METRO PARKS
P.O. Box 70, Lakebay, Wa. 98349
Board Meeting Minutes
Monday November 15, 2004

The meeting was called to order at 7:40PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Jerry Schick, Vice President, acting as chairman.

Commissioners Present: Jerry Schick, Kip Clinton, Ross Bischoff, Paula DeMoss arrived 1 hour later due to work, Caril Ridley is on vacation and excused.

Citizens Present: Nancy Lind, Mike Salatino, Ben Thompson, Betty Garrison, Jack Morgan, Ray Jimenez, Dorothy Jimenez, Rodika Tollefson.

Minutes: The minutes were approved 3/0.

Financial Report: Pierce County Budget and Finance deposited \$9508.89 in October and \$9547.41 the first of November (sales taxes collected in September?) in KPMPD's fund. KPMPD had no expenses in October resulting in a fund balance of \$42,792.12. The KP Community Fair gave KPPRD a check for \$1500.00 for KPPRD's share of the KPCF which KPPRD endorsed over to KPMPD. It has been deposited to KPMPD's account at Venture Bank.

Park Director's Report: The doors on restrooms don't close properly; the frames need to be repaired and reset in concrete. A contractor will probably need to be called in for this project. Jerry and Eric are still working on the lights, concession stand repairs and winterizing the park. Jerry noted that it would be helpful to have Voice Mail on the park's telephone with at least 2 voice mailboxes. The first should be for General Park and Recreation messages and inquiries and the second for Employee and Business matters. It was mutually agreed by the 4 commissioners that this would be a valuable tool for the Park District and Jerry was authorized to proceed with setting up a voice mail system.

Communication Officer's Report: No report.

Citizen's Comments: The citizens who came to this meeting were concerned about the Old Wauna Post Office; Jack Morgan, Betty Garrison, Ray Jimenez and Dorothy Jimenez would like to see it removed. Jack Morgan said that the building is so rotten that it is a hazard; all of the OWPO neighbors present seconded this opinion. Nancy Lind, who is in favor of renovating the building, brought the engineer's report. Ben Thompson (retired City of Tacoma Public Works Dept. and a civil engineer) asked to see the report. He read it and said that Terry Nettles, the civil engineer who authored the report, is a respected civil engineer. Ben said that the report from spring of 2004 states that the building is salvageable. There are no cost estimates and the report does not address the issues of water, sewer, parking and traffic hazards. Nancy had no cost estimates for renovation. Betty Garrison said the greatest concern of the citizens living near the Purdy Sandspit is that any use of the OWPO will increase the traffic hazards in the area. They are concerned about sanitation on the 'Purdy Sandspit Park' and from use of the building. Parking from any use of the building will encroach upon the already limited parking for the boat launch. They feel that KPMPD has limited funds and should put their money elsewhere. Ross asked if the OWPO could be moved to a different location; Nancy said that if the building is moved it will lose its historical value. Nancy would like to have a date set for Friends of the Old Wauna Post Office to present their case. Tuesday December 7, 2004 was tentatively set for the presentation. (The date has been changed to Monday January 17, 2005 at an undetermined location.) The day, time and location will be published in the KP News and the Peninsula Gateway. It should be noted that Jack Morgan said he had a copy of the master plan Pierce County Parks developed for the Purdy Sandspit.

Old Business

1. Land Acquisition Committee: It is hoped to transfer Volunteer Park by Nov. 30 (this date was changed at the Joint Meeting of Nov. 22 to Dec. 17, 2004). Jerry said that KPPRD owes County Budget and Finance about \$8500 with some payments from LL, Adult Softball and Sandy Koufax League still outstanding. There was discussion about the remaining KPPRD debt. It was noted that KPPRD has not

paid any federal employment taxes in 2004—there will be interest and penalties due on these. Essentially KPPRD's remaining debt is currently unknown. Ann Hibert of Pierce County Asset Management is still working on the Rocky Creek lease. The holdup is that state law apparently requires that any assets from tax title land go into the county's general fund; this would apply to the \$500.00 per year that Scott Raymond would pay for brushpicking rights.

2. Home Park/Rocky Creek: Mike Salatino and George Robison of the Lions Club met at Volunteer Park to look at the lumber and the plans for the picnic shelters. The Lions Club wants to place the Home Park picnic shelter in the SE corner of the property nearest to the highway and the neighbor's fence so that people do not have to walk very far from the graveled parking to use it. KPMPD needs to look at the site to decide if this is the appropriate spot for a picnic shelter in a small park. The Lions Club will make a hardware parts list and see if they can get the hardware donated. Mike has arranged with BoMac to donate the concrete and he has also spoken with a concrete worker. Mike has a hood to donate for a barbeque/cooking area in the picnic shelter.

3. By-Laws/Mission Statement/Policy/Operational Procedures: Paula brought the edited Human Resources Policy. The wording in Resolution R 2004-06 was amended to read as follows "Whereas the Board of Commissioners of the KPMPD deem it necessary to have a policy stating what is expected of any employee and what an employee shall expect of the Park District; BE IT RESOLVED that the KPMPD adopts the attached document titled Exhibit A 'KPMPD Human Resources Policy' as the document governing its relations with employees." It was moved, seconded and passed to approve the wording changes and then R 2004-06 was passed 4/0. Paula suggested that the joint meetings should end with the transfer of KPSCF (Volunteer Park). It was moved to discontinue the Joint Meetings with KPPRD and that the KPMPD meetings be held on the first Tuesday and the third Monday of each month commencing in December 2004. The motion was seconded and passed 4/0.

4. Little League: Jerry thinks that Rich Henry wants to offset the 'value of the lights' against the fee schedule. Paula said that LL paid \$17,000.00 toward the Field 1 lights and KPPRD paid \$15,000.00. The rest was supposed to be covered by grants. (Some of the balance was paid for by grants and the County bailed LL out of the rest.) Paula feels that there are reasons to support LL and that their fees should be slightly lower than Adult Softball, but there is still the issue of equity. KPMPD discussed the possibility of not charging LL for light useage for a specified number of hours but charge for any light useage that extends beyond that number. There was discussion about "In Kind Service" but Paula said it didn't work with LL in the past (everyone in LL is already too busy in spite of any good intentions) and the fields deteriorated. KPMPD might give LL a price break if they line the fields for their games and do their own field maintenance. (LL already sponsors 30 to 35 low income families who play free.) Because of the multiple users for Field 1 and 2 KPMPD should keep the portable mounds.

5. Adult Softball: No report.

6. Committee Lists: No report.

7. Park System Capital Improvements: Jerry wants to put a different housing on the well head before winter really hits.

8. Park Administration Committee/Web Site: It was moved to request that Ed Taylor place an advertisement to fill a Groundskeeper/Maintenance Technician and to contact the Park Administrator (Jerry Schick). The motion was seconded and passed 4/0.

9. Small Works Roster: It was moved to accept the 'Notice of Solicitation of Vendors' as written. The motion was seconded and passed 4/0. Kip will place the ads in the KP News, the Peninsula Gateway and the News Tribune. Ross said Nicholson Water Systems is interested in getting on the vendor list.

10. Employee/Job Description: See 8. Park Administration Committee.

11. Caril Ridley's Report on Other Park Related Issues: No report.

New Business/Additions to the Agenda

1. Joint Resolutions R 2004-03 and JR 2004-04 (Old Wauna Post Office): JR 2004-03 rescinds JR 2004-02 stating that JR 2004-02 inaccurately reflects the intent of the Park Districts. JR 2004-04 replaces

JR 2004-02. Paula asks whether KPMPD can make a decision on the O.W.P.O.. Paula would like wording in any Resolution to include a cost factor before she considers it. Jerry suggested that there be two separate Resolutions to replace JR 2004-03. Kip will bring such new resolutions to the next Joint Meeting. Jerry mentioned that the County Parks Grounds Maintenance Supervisor has indicated that the maintenance expenses for the Purdy Sandspit Park, in its current configuration, is estimated at \$140,000.00 annually. It should be noted that part of this expense reflects employee travel time.

2. Public Meeting of Nov. 10, 2004: Kip handed out the minutes of the Nov. 10 Special Public Meeting. Discussion was deferred to a date yet to be determined.

Meeting Adjourned: The meeting of November 15, 2004, was adjourned at 10:45PM. The next KPMPD meeting will be at the KPSCF (Volunteer Park) Annex at 7:30 PM on Tuesday December 7, 2004. The next Joint KPMPD/KPPRD meeting will be on Monday November 22, 2004 at 7:30 PM in the KPSCF Annex. The following KPMPD meeting will be on Monday, December 20, 2004 at Volunteer Park at 7:30PM; the following KPPRD meeting will be at 7:30PM on Monday, December 13.

Respectfully submitted by Kip Clinton, Clerk/Financial Officer KPMPD.