

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PENINSULA METRO PARKS
P.O. Box 70, Lakebay, Wa. 98349
Board Meeting Minutes
Tuesday November 2, 2004

The meeting was called to order at 7:40PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President.

Commissioners Present: Paula DeMoss, Kip Clinton, Ross Bischoff, Caril Ridley, Jerry Schick arrived 1 hour late.

Citizens Present: Nancy Lind, Ed Taylor, Mike Salatino, Dana Webster, George Robinson (Lions Club), Hugh McMillan (Lions Club).

Minutes: The minutes were approved 4/0.

Financial Report: Pierce County Budget and Finance deposited \$9508.89 to KPMPD's fund resulting in a balance of \$33,244.71.

Park Director's Report: Deferred until later. Jerry has the inventory and copies were made (Kip brought her office copy machine because the park's old copy machine is broken). There was discussion about getting the light at the north end of the concession building fixed. Mike suggested asking Fred Ramsdell about how it is wired.

Communication Officer's Report: Paula gave Lori Losee of The Peninsula Gateway information about the Wednesday Nov. 10 Park Meeting and an article appeared in last week's newspaper. Lori asked Paula about land acquisition; Paula did not give any details.

Citizen's Comments: No citizen's comments.

Old Business

1. Land Acquisition Committee: Ed Taylor said the Land Acquisition Committee will be meeting on Friday Nov. 5, 2004. He will give a report at the next park meeting. The Devils Head property made it onto the County Conservation Futures list but it is listed 22 out of 30 (the public needs to call Terry Lee). Some of the problem is the huge difference between the asking price and the value assessed by the County Assessor's office. Paula cautioned about growing too fast. Paula said Joyce Tovey called about the sale price of Volunteer Park. Mike said that both boards had agreed that \$10,000.00 should cover the price of KPPRD going out of business. There may be interest charges and penalties charged against KPPRD because the federal 941s and the state employment tax forms have not been filed yet this year by KPPRD. Jerry brought copies of the inventory.

2. Home Park/Rocky Creek: Nancy had a cleanup scheduled for Saturday Oct. 30 and said it went well. Fred Ramsdell, Ann Waldo, Marty Marcus, Bob and Nancy Lind and one of their sons cleaned up Home Park, mowed the grass and burned the brush pile. Rocky Creek is in good shape for the winter. Ann Hibert of Pierce County Facilities Management is the person to contact regarding acquiring brushpicking rights to Rocky Creek.

3. By-Laws/Mission Statement/Policy/Operational Procedures: The Human Resources Policy is based upon Tacoma Metropolitan Park District's HR policy. Paula has edited it; Kip will make copies and KPMPD will discuss it at next week's joint meeting.

4. Little League: No report.

5. Adult Softball: No report.

6. Committee Lists: The Nov. 10 meeting might be a good place to solicit volunteers.

7. Park System Capital Improvements: See "[New Business/Additions to the Agenda](#)".

8. Web Site: The correct address for Russ Holister is www.gigharbor.com. Ed recommends that the park district uses a web master to maintain the site and only one commissioner be responsible for contacting the web master with information. \$600 doesn't reflect the actual cost of the KP Community Fair's web site because Russ Holister donates some labor to the Fair. KPMPD would have to investigate the costs associated with a web site.

9. **Small Works Roster:** Kip will have a draft advertisement at the next meeting.
10. **Employee Job Specifications:** The job description is completed; it is based upon Tacoma Metro Parks job descriptions and is very specific.

New Business/Additions to the Agenda

1. **Caril Ridley's Report on Other Park Related Issues:** The KP Community Plan (land use/zoning) is in the visioning stage; she expects large population growth on the KP Peninsula in the next 10 years. Caril says that she believes that the KPMPD can pursue grants after the Community plan is completed. She has spoken to the Boys and Girls Club about future expansion onto the Key Peninsula (10-20 years?) and also to Marcia Harris of the school district regarding community service projects for their students. They will contact KPMPD if they are interested.
2. **Key Peninsula Community Fair:** Mike said that the 2005 rental contract has been drafted by an attorney in accordance with the previously discussed terms, as well as the sale of KPPRD's share back to the KP Fair. Since all members of KPMPD and KPPRD were present Kip moved for both boards to accept the contract; Ross seconded the motion. The motion passed KPMPD 5/0 and KPPRD 5/0. (Note: KPPRD may wish to affirm the motion at their next joint meeting.)
3. **Lions Club Proposal re. Home Park:** Hugh McMillan introduced George Robison who is the new president of the KP Lions Club. They wish to partner with KPMPD and adopt Home Park as one of their community projects. Any changes or plans for Home Park would require approval by KPMPD's Board of Commissioners. They hope to build a gazebo/pavilion/picnic shelter at Home Park. Mike told George about the pre-cut lumber stored at Volunteer Park (3 picnic shelters). They would create a site design first before any building. Lions Club also has a foundation through which they can apply for grants. Nancy Lind is currently the person designated to look after Home Park; she thinks the Lions Club proposal is great. She thinks the picnic shelter should be placed back by the picnic table away from the road; playground equipment would also be nice there. KPMPD should contact Hugh McMillan with their answer.
4. **KPMPD Meeting Date Change:** Because several members of KPMPD wish to attend the KP Community (Land Use) Plan meetings which are the first Wednesday and the third Tuesday of each month (conflict with KPMPD) and since Caril was selected by Councilman Terry Lee to represent KPMPD in that group, it was decided by consensus to change the dates of the KPMPD meetings. **Future KPMPD meetings will take place at 7:30PM at the Key Peninsula Sport Center and Fairground (Volunteer Park) on the first Tuesday and the third Monday of each month.**

Meeting Adjourned: The meeting of November 2, 2004, was adjourned at 9:30PM. The next KPMPD meeting will be at the KPSCF (Volunteer Park) Annex at 7:30 PM on Monday, November 15, 2004. The next Joint KPMPD/KPPRD meeting will be on Monday November 22, 2004 at 7:30 PM in the KPSCF Annex. The following KPMPD meeting will be on Tuesday, December 7, 2004 at Volunteer Park at 7:30PM; the following Joint KPPRD/KPMPD meeting will be at 7:30PM on Monday, December 13.

Respectfully submitted by Kip Clinton, Clerk/Financial Officer KPMPD.