

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PENINSULA METRO PARKS
P.O. Box 70, Lakebay, Wa. 98349
Board Meeting Minutes
Tuesday October 19, 2004

The meeting was called to order at 7:39PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President.

Commissioners Present: Paula DeMoss, Kip Clinton, Ross Bischoff, Jerry Schick arrived 20 minutes late, Caril Ridley arrived 2 hours late.

Citizens Present: Nancy Lind, Ed Taylor, Mike Salatino, Ben Thompson.

Minutes: The minutes were approved 4/0.

Financial Report: Pierce County Budget and Finance deposited \$9508.89 to KPMPD's fund resulting in a balance of \$33,244.71.

Park Director's Report: Jerry said that KPPRD received a document from the County absolving KPPRD from responsibility for unpermitted work done in 1996; no one present had any idea what that work was.

Communication Officer's Report: No report.

Citizen's Comments: Nancy mentioned that Kurt Scott might have a storage building that he may want to get rid of—it might be free for hauling away. It was noted that anything "free" does not necessarily mean "no cost"; we may not want it.

Old Business

1. Land Acquisition Committee: DNR sponsored a meeting at the Tacoma Sheraton on October 13, 2004. Only one member of each organization was invited; Ed Taylor, as chairman of the Land Acquisition Committee, represented KPMPD. He said that Doug Sutherland of DNR, Terry Lee of the Pierce County Council, Lois McMahan, Pat Lantz, someone from the Peninsula Metropolitan Park District, as well as other governmental representatives were present. There are 4 potential park properties owned by DNR on the 2 peninsulas that are being discussed as "trust land transfer" to other park districts; they are the 360 acres west and north of the Renaissance Fair site, Maple Hollow and 2 properties on the Gig Harbor peninsula. The north KP 360 acre site is at the top of the transfer list for our area. The legislature "purchases" the remaining timber from DNR to prevent it from being cut, pays DNR for the trees and gives the standing timber to the park district; local government (county and park districts) purchase the land outright at the appraised cost of "logged" land. The receiving park district would own the standing timber; the only restriction on the land would be it could not be sold for 30 years. This property is envisioned by KPMPD and the County as being a regional park. Ed said that there grants and other funds available for development of any regional park over 200 acres in size. He said that 3 potential tenants have expressed interest in the property (possible annual income of \$30,000) but the park district would have to find development funds. Ron Cleveland of the Renaissance Fair is one of the potential tenants and is excited about it. Paula said that Peninsula Metro has expressed interest in sharing "programs" at this potential facility. Ed is working on a series of comparisons of "logged off" land for appraisal purposes—if anyone knows of any "logged off" land which has been sold within the last few years please let Ed Taylor know about it!!! **Thanks for your efforts, Ed!!!**

2. Home Park/Rocky Creek: Nancy said there will be a work party at Home Park on October 30, 2004 at 1:00PM. Fred Ramsdell will mow Home Park now that he knows that KPMPD has insurance on it. Nancy has no report on Rocky Creek. Mike said that we need to get going negotiating the Rocky Creek lease with the Pierce County. KPMPD will be asking for the right to sublease brush picking rights with the intention on applying any proceeds to the maintenance of Rocky Creek. Nancy said that Ann Hibert at the County Asset Manager's Office is the person to talk to; Nancy will get the telephone number to KPMPD. Mike (as a member of the KPMPD Land Acquisition Committee) and Paula will talk to her

3. **By-Laws/Mission Statement/Policy/Operational Procedures:** The KPMPD will be holding a special public meeting on Wednesday, November 10 at 7PM in the Library at the Middle School. We need to get out flyers.
4. **Little League:** Paula mentioned that LL may ask KPMPD to install a batting cage in ½ the tennis court. Jerry said KPPRD may have an old canvas canopy but it does not have a ball throwing machine.
5. **Adult Softball:** No report.
6. **Committee Lists:** Paula would like each commissioner to chair/participate in a committee: Land Acquisition—chairman Ed Taylor, commissioner Ross Bischoff; Park Administration—chairman and commissioner Jerry Schick; Park Plan—commissioner Kip Clinton, no chairman as yet; Home Park and Rocky Creek—chairman Nancy Lind, commissioner Caril Ridley. (Please feel free to make comments upon the Clerk's understanding of these committees.)
7. **Park System Capital Improvements:** No discussion.
8. **Web Site:** Paula might have the opportunity through her work (the school district) to take a class in how to set up a web site. Ed has a domain name reserved for KPMPD. He said that the KP Community Fair has its web site developed and maintained by Russ Hollister. He maintains their site for \$600/year; the KPBA has a simple site and they pay \$30/month for upkeep. Ed chairs the web site for the KPCF and for the KP Business Asso.—Russ Hollister's web site is www.gigharboronline.com (?).
9. **Small Works Roster:** Resolution 2004-05 adopting KPPRD's small works roster and vendor list and authorizing the Park Director and the Clerk to update that list by soliciting new vendors in the legal section of newspapers was passed 4/0.
10. **Employee Job Specifications:** The job description is completed; it is base upon Tacoma Metro Parks job descriptions. Jerry brought in a copy of the Bainbridge Island Human Resources Policy Manual. KPMPD needs to finish its Human Resource's policy quickly.

New Business/Additions to the Agenda

1. **Caril Ridley's Report on Other Park Related Issues:** Caril was not present in time to make her report.
2. **Key Peninsula Community Fair:** There was discussion about whether KPMPD should acquire KPPRD's interest in the KPCF. KPCF would like KPMPD to provide 20 to 40 volunteers to work the fair and KPMPD has doubts about how many volunteers it could muster. This issue was table until next week's joint park board meeting. The KPCF lease of Volunteer Park was negotiated. It was moved and seconded by KPMPD to rent the Key Peninsula Sport Center and Fairground (Volunteer Park) to the KP Community Fair for Tuesday through the following Monday of the third week in August 2005; the rent for 2005 would be \$1350.00 with a \$100.00 increase per year for the next 2 years (2006 & 2007); the KPCF has the option to renew the lease annually for an additional 2 years (2008 & 2009) with the same terms to apply. (Caril arrived at this point in the discussion.) The motion passed 4/0/1 abstention. The KPCF will bring a contract back to KPMPD for its final approval.
3. **KPMPD Meeting Date Change:** Because several members of KPMPD wish to attend the KP Community (Land Use) Plan meetings which are the first Wednesday and the third Tuesday of each month (conflict with KPMPD) and since Caril was selected by County Councilman Terry Lee to represent KPMPD in that group, it was decided by consensus to change the dates of the KPMPD meetings. **Future KPMPD meetings will take place at 7:30PM at the Key Peninsula Sport Center and Fairground (Volunteer Park) on the first Tuesday and the third Monday of each month.**

Meeting Adjourned: The meeting of October 19, 2004, was adjourned at 9:55PM. The next KPMPD meeting will be at the KPSCF (Volunteer Park) Annex at 7:30 PM on Tuesday, November 2, 2004. The next Joint KPMPD/KPPRD meeting will be on Monday November 8, 2004 at 7:30 PM in the KPSCF Annex. The following KPMPD meeting will be on Monday November 15, 2004 at Volunteer Park at 7:30PM; the following Joint KPPRD/KPMPD meeting will be at 7:30PM on Monday November 22.

Respectfully submitted by Kip Clinton, Clerk/Financial Officer KPMPD.