

Key Peninsula Metropolitan Park District
Dba Key Pen Parks



Resolution No R 2020-07

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE KEY PENINSULA METROPOLITAN PARK DISTRICT ADOPTING THE UPDATED EMPLOYEE HANDBOOK (Compensation upon Separation)

WHEREAS, the Board of Commissioners of the Key Peninsula Metropolitan Park District (“Key Pen Parks”) adopted an Employee Handbook policy via Resolution R2018-15; and

WHEREAS, Key Pen Parks desires to adopt an updated Employee Handbook (Compensation upon Separation) to be effective March 1, 2020;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE KEY PENINSULA METROPOLITAN PARK DISTRICT HEREBY RESOLVES AS FOLLOWS:


Section 1. The current Section 7. Compensation upon Separation language incorporated into the Employee Handbook adopted via Resolution Number R2018-15 is hereby repealed.

Section 2. The updated Employee Handbook, Section 7. Compensation upon Separation language attached hereto as Appendix A is hereby adopted.

PASSED AND ADOPTED by the Board of Commissioners of Key Pen Parks at a regular meeting held at Volunteer Park this 11th day of May 2020.

Attest:

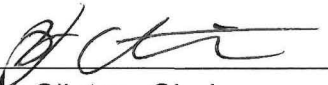
Key Peninsula Metropolitan Park District
Board of Park Commissioners
Pierce County, Washington



Edward Robison, President

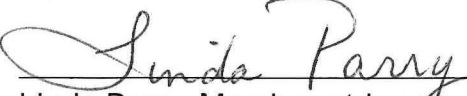


Shawn Jensen, Vice President



Kip Clinton, Clerk

Mark Michel, Member-at-Large



Linda Parry, Member-at-Large

Appendix A: Resolution 2020-07

7. Compensation upon Separation

When an employee's employment with Key Pen Parks is ended, the employee will receive the following compensation:

- Regular wages for all hours worked up to the time of termination that has not already been paid.
- Any overtime or holiday pay that is due.
- A lump sum payment of any accrued but unused vacation and compensatory time.
- A lump sum payment of twenty five percent (25%) of any accrued but unused sick leave will be paid upon separation with a minimum of five (5) years full time employment.
- A lump sum payment of one hundred (100%) of any accrued by unused sick leave will be paid upon the death of any employee employed with Key Pen Parks at the time of their death.