

Key Peninsula Metropolitan Park District
Db a Key Pen Parks



Resolution No R 2024-01

A RESOLUTION OF THE BOARD OF PARK COMMISSIONERS OF THE KEY PENINSULA METROPOLITAN PARK DISTRICT TO RESCIND RESOLUTION R 2012-07 PARK AND FACILITY NAMING POLICY AND ADOPT RESOLUTION 2024-01 PARK AND FACILITY NAMING POLICY (AMENDED 2024)

WHEREAS the Board of Park Commissioners of the Key Peninsula Metropolitan Park District (“Key Pen Parks”) adopted Resolution R 2012-07 Park and Facility Naming Policy on June 11, 2012; and,

WHEREAS the Board of Park Commissioners of Key Pen Parks discussed amending the policy during the Special Meeting held on March 25, 2024; and

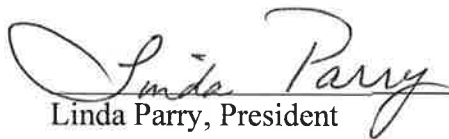
WHEREAS the Board of Park Commissioners of Key Pen Parks desires to add a section on trail naming located in Section 2. L. 6.

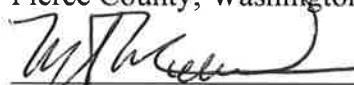
NOW THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of Key Pen Parks that the Park and Facility Naming Policy is amended as Attachment “A” and Resolution R 2012-17 is hereby rescinded.

PASSED AND ADOPTED by the Board of Park Commissioners of Key Pen Parks at a Regular Meeting held at Key Peninsula Fire District Station 47, 1921 Key Peninsula Hwy NW, Home WA, held this 8th day of April 2024.

Attest:

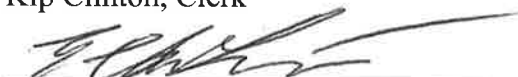
Key Pen Parks
Board of Park Commissioners
Pierce County, Washington


Linda Parry, President


Mark Michel, Vice-President


Kip Clinton, Clerk


Shawn Jensen, Member-at-Large


Edward Robison, Member-at-Large

Ayes: Parry, Jensen, Michel, Robison, Clinton
Nays:

Absent:
Abstain:


Kip Clinton, Clerk of the Board


Tracey Perkosky, Executive Director



Key Peninsula Metropolitan Park District

Park and Facility Naming Policy (Amended 2024)

1.0 PURPOSE:

The purpose of this policy is to outline the procedures and criteria for the official naming of parks and recreation facilities (examples: athletic fields, playground structures, buildings, trails).

2.0 POLICY:

The following criteria govern the selection and designation of names for Key Pen Parks' park and recreation facilities:

- A. The naming of parks and facilities should be approached with caution, patience, and deliberation.
- B. A name, once adopted, should be permanent, and changes should be strongly resisted.
- C. Existing facility names shall be reviewed in order to avoid duplication, confusing similarity and/or inappropriateness.
- D. A prospective park or major facility name should be one likely to be widely accepted and used by the public.
- E. Whenever possible, a facility shall be named prior to construction of the improvement. Timing is important in naming facilities, since temporary designations tend to be retained. In the development of facilities, a number designation shall be used until formal naming of the facility is complete.
- F. In general, portions of a facility shall not have a name other than that of the entire facility to avoid confusion. However, a park's interior features and/or facilities may have names other than that of the entire park.
- G. If a park or sub-element of a park is named after an individual, family or organization, the final recommendation shall include an explanation of the reason for the honor.

- H. There should be a lapse of at least four months between the receipt of the name proposal and the final recommendation for its adoption to permit careful consideration of the appropriateness and the public acceptance of the proposed name.
- I. In cases where the person is deceased, the person shall have been deceased for a minimum of two years.
- J. Elected/appointed Key Pen Park officials and currently employed Key Pen Park staff shall not be eligible for consideration until they are no longer in office or have retired from Key Pen Parks service unless a significant monetary or real property donation is involved.
- K. Length of service, in and of itself, does not meet these criteria.
- L. Names should be ranked in the order of the following conditions:
 - 1. Neighborhood or geographical identification
 - 2. Community name or widely accepted name, (e.g. Home Park, Maple Hollow, Volunteer Park)
 - 3. Natural or geological feature (e.g., Taylor Bay)
 - 4. Historical or cultural significance
 - 5. The name may include an individual, family, or organization that has made a significant land and/or monetary contribution to the park and recreation system, or has performed significant public service which made a tangible contribution to Key Pen Parks system justifying a permanent memorial.
 - 6. Certain amenities, like trails, are so abundant the criteria above may be too restrictive. These amenities may be named after volunteer contributions, natural or man-made existing features, or simply adoption of previously accepted informal names. These proposed names shall consider public input.

3.0 PROCEDURES:

- A. Suggestions for names for any park, or public facility may be solicited from the general public, individuals and/or organizations. Suggestions from Key Pen Parks' personnel and the Board of Commissioners will not be excluded from consideration. All suggestions, solicited or not, shall be recorded and forwarded to the Lands and Improvements Committee for review and consideration.
- B. Staff may review suggestions for names and make a recommendation(s) to the Land and Improvements Committee for consideration.
- C. Land and Improvements Committee after review of public and staff input shall make a recommendation to Key Pen Park Board of Commissioners for consideration and

adoption.

D. Following adoption of the facility name by Key Pen Park Board of Commissioners, Key Pen Parks staff shall develop facility signage using the name.