

Key Peninsula Metropolitan Park District  
Dba Key Pen Parks



**Resolution No R 2023-04**

**A RESOLUTION OF THE BOARD OF PARK COMMISSIONERS OF THE KEY PENINSULA METROPOLITAN PARK DISTRICT FOR WA STATE RECREATION AND CONSERVATION OFFICE LOCAL PARKS MAINTENANCE PROGRAM APPLICATION AUTHORIZATION AND ELECTRONIC SIGNATURES FOR PROJECT 23-1638 PARKS FIELD/TRAIL REPAIR, BLEACHERS AND TRASH CANS**

**WHEREAS** Key Pen Parks desires to apply for the Recreation and Conservation Office (RCO) Local Parks Maintenance Program for Project 23-1638 Parks Field/Trail Repair, Bleachers, and Trash Cans (“Project”); and

**WHEREAS** RCO requires a governing body resolution to identify and act as the authorized representative on behalf of Key Pen Parks; and

**WHEREAS** RCO requires a governing body resolution to name the individual who can legally bind Key Pen Parks with respect to the Project for which we seek grant funding assistance managed through RCO; and

**WHEREAS** grant assistance is requested by our organization to aid in financing the cost of the Project referenced above.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Park Commissioners of Key Pen Parks that:

1. Key Pen Parks has applied or intends to apply for funding assistance by RCO for the Local Parks Maintenance Program for the above “Project.”
2. Key Pen Parks authorizes the following person or persons holding specified titles/positions, and subsequent holders of those titles/positions) to execute the following documents binding our organization for the Local Parks Maintenance Program on the above Project:

Grant Document	Name of Signatory and Title of Person Authorized to Sign	Email Address
Grant application (submission thereof)	Laura Armstrong, Fiscal Specialist	<a href="mailto:laura@keypenparks.com">laura@keypenparks.com</a>

Project contact (day-to-day administering of the grant and communicating with RCO)	Laura Armstrong, Fiscal Specialist	laura@keypenparks.com
Agreement/amendment approver	Laura Armstrong, Fiscal Specialist	laura@keypenparks.com
RCO Grant Agreement signer	Tracey Perkosky, Executive Director	tracey@keypenparks.com
Agreement amendments signer	Tracey Perkosky, Executive Director	tracey@keypenparks.com

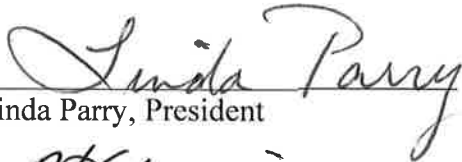
The above persons are considered an “authorized representative(s)/agent(s)” for purposes of the documents indicated. Key Pen Parks shall comply with a request from RCO to provide updated documentation of authorized signers, if needed.


3. Key Pen Parks acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
4. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with RCO is purely voluntary by Key Pen Parks.
5. Key Pen Parks understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of the District.
6. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the Project referenced above.
7. Key Pen Parks acknowledges that the grant will only be used for maintenance of local park property owned by our organization.
8. This Resolution is deemed to be part of the formal grant application to RCO.
9. Key Pen Parks warrants and certifies that this resolution was properly and lawfully adopted following the requirements of the District and applicable laws and policies and that the District has full legal authority to commit Key Pen Parks to the warranties, certifications, promises, and obligations set forth herein.


**PASSED AND ADOPTED** by Board of Park Commissioners of Key Pen Parks at a Regular Meeting held at Key Peninsula Fire District Station 47, 1921 Key Peninsula Hwy NW, Home WA, held this 11<sup>th</sup> day of September 2023.

Attest:

Key Pen Parks  
Board of Park Commissioners  
Pierce County, Washington

  
Linda Parry, President

  
Mark Michel, Vice-President

  
Kip Clinton, Clerk

Shawn Jensen, Member-at-Large

  
Edward Robison, Member-at-Large