

# KEY PENINSULA METROPOLITAN PARK DISTRICT

## *d.b.a.* KEY PENINSULA METRO PARKS

P.O. Box 70, Lakebay, Wa. 98349

Board Meeting Minutes

Tuesday September 21, 2004

The meeting was called to order at 7:36PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by President Paula DeMoss.

**Commissioners Present:** Paula DeMoss, Jerry Schich, Kip Clinton, Ross Bischoff, Caril Ridley arrived 2 hours late.

**Citizens Present:** Mike Salatino, Nancy Lind, Rich Henry (LL), Don Duprey (Great Peninsula Conservancy).

**Minutes:** There is an error in Financial Report in the Sept. 7, 2004 minutes; Cran McCutcheon was not scheduled to attend the Sept. 18, 2004 meeting at Mike's house. The corrected minutes were approved 4/0. Copies of the minutes are available for citizens to read at the Key Peninsula Library.

**Financial Report:** First American Title has distributed the check for Home Park to KPPRD and KPMPD received a reimbursement warrant from KPPRD for the erroneous payment. (LL paid KPPRD.) KPMPD will make a motion to reimburse Nancy for having the sanican pumped when KPMPD receives the original service receipt. There was discussion about presenting a voucher list to the Board so that all Board members be conversant with park system expenses. It was moved, seconded, and passed 4/0 that the KPMPD fiscal year end on November 30 of each calendar year.

**Park Director's Report:** Last weeks water samples resulted in 2 positive and 2 negative tests. Jerry took 3 more samples today. The well itself tests OK but the horseshoe pit spigot and the Field 1 spigot test positive. Wes Glessner has not completed the valve work or the electrical work he says is needed for the well. Paula talked to Nicholson Drilling and Peninsula Light Water Division about bidding on additional work. Mike asked Jerry to have Eric spread the sawdust in the Agrivision area; Jerry said Agrivision is too wet for the tractor and Field 1 is very wet also (all the water from the park and the school drains that way). The Peninsula Light membership is now switched to KPMPD and KPMPD will pay the next light bill.

**Communication Officer's Report:** Caril is not present because she chose to attend the Key Peninsula Community Plan meeting; all agreed this is an unexcused absence. She has missed other KPMPD and KPMPD/KPPRD Joint Meetings to attend the "Trails Committee" (a private club, NOT a sanctioned KPPRD or KPMPD committee) meetings; these count as unexcused absences.

**Citizen's Comments:**

### Old Business

1. **Devil's Head/Conservation Futures/Land Acquisition Committee:** Don Duprey, Director of Conservation Programs of the Great Peninsula Conservancy, (360-373-3500, [don@greatpeninsula.org](mailto:don@greatpeninsula.org) or [www.greatpeninsula.org](http://www.greatpeninsula.org)), gave a presentation about Devil's Head. It is 94.29 acres with tideland rights to extreme low tide and 4775 feet of shoreline. It is accessed by Rickert Road, an undeveloped (logging road) county 40 foot wide road right of way. It adjoins to the west the Great Peninsula Conservancy's "Johnson South Sound Reserve", a conservation easement property (limited single family development with balance to remain forested) and DNR intertidal beach lands. It offers diverse and excellent wildlife habitat with a rocky beach, sloughing bluffs, open water and cove beaches, upland wetlands, and older second growth Douglas fir habitat. It is Don's understanding that conservation futures covenants allow passive type recreation; KPMPD needs to look into this. Conservation Futures Funds will be disbursed by the Pierce County Council sometime next year (they will begin working on the budget in October or November—CONTACT TERRY LEE!!!) Should the County decide to try to purchase Devil's Head with Conservation Futures Funds an appraisal is required from which negotiations with the property owner began. It is expected that Pierce County would transfer ownership of Devil's Head to KPMPD

after final acquisition. Nancy Lind said that even if KPMPD lacked sufficient funds to develop Devil's Head for easy public use, the land would **BE THERE FOR THE FUTURE!** This is 'landbanking'. It was decided that the KPMPD Board should take a tour of Devil's Head with Don Duprey and the realtor (John L. Scott Co.) for the property owner (Galbraith). It was decided that this could constitute a public meeting under the Open Public Meetings Act and therefore notice of this tour will be published in The Peninsula Gateway and the KP News 3 to 4 weeks in advance. **Land Acquisition Committee Members are reminded that they will be meeting with DNR on Oct. 13, 2004 at 8:00AM at the Tacoma Sheraton Hotel—this meeting is not open to the public.**

**2. By-Laws/Mission Statement/Policy/Operational Procedures:** It was moved, seconded and passed 4/0 that the President /Chair of the Board should bring to the Board any request for an excused absence; reasonable requests for excused absences are illness, work, scheduled vacations and reasonable emergencies; a Commissioner shall be asked to resign from the KPMPD Board of Commissioners upon accumulating three (3) unexcused absences. The motion was amended (after Caril arrived 2 hours late) to apply to regularly scheduled meetings 5/0.

**3. Little League:** Rich Henry said they are planning on having coaches clinics and players clinics early next year before the season starts. These are expected to take place in late February and early March, 2005; the consecutive weekend schedule will be clinic, clinic, clinic, tryout, tournament. There will be another tournament in the 9<sup>th</sup> week of the season and a last tournament just before All Stars and June 15, 2005. LL will need the whole park for these functions. Jerry will talk to Rich about the schedule.

**4. Committee Lists:** No report.

**5. Park System Capital Improvements:** No report.

**6. Picnic Tables:** The Key Bank employees did a good job painting the tables, however Eric had to clean up the painting supplies after them; KPPRD incurred overtime. Caril said she told Eric to clean up the painting supplies—she was reminded that **only the KPPRD Park Director can tell the employee what to do.**

**7. Insurance:** It is being paid monthly by KPPRD. KPMPD will take over payments when Volunteer Park is purchased.

**8. Web Site:** They are effective advertising. KPMPD needs to look into this soon (committee??).

**9. Small Works Roster:** No report.

**10. Employee Job Specifications:** Mike wants KPMPD to start an employee search. He suggest the advertisement to read very vague, eg. 'part time/full time grounds keeper; please send a complete personal and work history and resume; experience preferred; salary open'. A self motivated individual is needed. There was a discussion about hiring a part time park manager to schedule events, to provide a public contact point, to supervise the grounds keeper and to have someone present at the park during weekend events. Mike said that KPPRD wants to terminate Eric's employment on October 31, 2004.

#### **New Business/Additions to the Agenda**

**Meeting Adjourned:** 10:00PM. The next KPMPD meeting will be at the KPSCF (Volunteer Park) Annex at 7:30 PM on Tuesday, October 5, 2004. The next Joint KPMPD/KPPRD meeting will be on Monday September 27, 2004 at 7:30 PM in the KPSCF Annex.

Respectfully submitted by Kip Clinton, Clerk/Financial Officer KPMPD.