



Key Peninsula Metropolitan Park District (Key Pen Parks)

ADOPTED MINUTES

Board of Park Commissioners

Monday, September 8, 2025 @ 7:00 PM

Meeting Room, Key Peninsula Fire District 16, Station No. 47
1921 Key Peninsula Hwy NW, Home WA

1, 2, 3. Call to Order, Pledge of Allegiance & Roll Call

Executive Director Tracey Perkosky called the meeting to order at 7:00 PM.

Present: President Linda Parry, Vice President Ed Robison, Clerk Kip Clinton, Commissioner Shawn Jensen, and Commissioner Mark Michel (arrived at 7:06 PM)

4. Meeting Agenda Approval

Executive Director Perkosky requested a change to the agenda on Item 15 to clarify that the meeting location for October's Special Meeting was incorrect and will be at Station 45, 12310 Wright Bliss Rd NW, Gig Harbor.

MOTION: Clerk Clinton moved approval of the amended agenda. Seconded by Commissioner Jensen. Motion carried 4-0.

5. Special Presentations

Executive Director Perkosky gave an update on upcoming events. President Parry asked for clarification on the timing of the notice if the joint Key Pen Parks-Evergreen Mountain Bike Alliance event would be cancelled.

6. Public Comment

None

7. Approval of Minutes

a. Regular Meeting of August 11, 2025

Recommended Action: Approve Meeting Minutes

MOTION: Commissioner Jensen moved approval of the Minutes from August 11, 2025, as submitted. Seconded by Vice President Robison. Motion carried 4-0.

8. Financial Report

No report for August at this meeting as Pierce County has not closed the month to complete the reconciliation. Will be on the October meeting agenda.

9. Executive Director Report

Executive Director Perkosky provided a written report. Vice President Robison inquired on the logging timeline for Key Central Forest and Commissioner Jensen inquired on signage.

10. Board Committee and Advisory Council Reports

- a. *Land and Improvements Committee* – None
- b. *Trail Committee Update* – None

11. Unfinished Business

None

12. New Business

- a. *Approval of Final Acceptance for Great Western Recreation for Playground Installation in Home Park*

Executive Director Perkosky provided a written report. Vice President Robison inquired if this was the final acceptance of the project and Executive Director Perkosky replied in the affirmative.

Commissioner Michel joined the meeting during the question period for this item at 7:06 PM.

Staff Recommendation: Approve the Final Acceptance for Great Western Recreation for the Playground Installation on Home Park

MOTION: Vice President Robison moved to approve the final acceptance of the playground installation project. Seconded by Commissioner Jensen. Motion carried 5-0.

13. Other Minor Matters

None

14. Good of the Order/Comments by Board Members

Clerk Clinton commented that the Candidates Forum is on September 9th at 6:30 PM at the Civic Center.

Commissioner Michel commented on cleared downed trees on August 16th and that a kayaker was utilizing the water trail and Maple Hollow Park.

15. Next Meeting

Special Meeting on Tuesday, October 7, 2025, in the Meeting Room at Key Peninsula Fire District 16, Station No. 45, 12310 Wright Bliss Road NW, Gig Harbor WA 98329.

16. Adjournment

Adjourn at 7:11 PM

Respectfully submitted by Executive Director Perkosky.

Disclaimer: Key Pen Parks minutes are not official until approved by the Board of Commissioners. Discrepancies or errors in the unofficial minutes may be corrected at the time the Board addresses and approves the minutes.

Adopted: Special Meeting, October 7, 2025


Ayes: Parry, Jensen, Michel, Robison, Clinton

Nays:

Absent:

Abstain:

Attest:


Kip Clinton, Clerk of the Board