

**Key Pen Parks Meeting Agenda**  
*(Meetings may be videotaped or recorded)*

**Monday**  
**September 9, 2019**  
**Volunteer Park**

**Study Session – 7:00 PM Study Session**

- Staff Report

**1. Call to Order – 7:30 PM**

**2. Roll Call**

	<b>Present</b>	<b>Excused</b>	<b>Comment</b>
<b>Mark Michel</b>		<b>XX</b>	<b>Vacation</b>
<b>Ed Robison</b>			
<b>Kip Clinton</b>			
<b>John Kelly</b>			
<b>Shawn Jensen</b>			

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Don Mills Proclamation**

**6. Special Presentations**

**7. Citizens Comments**

*Limited to 3 minutes per issue per citizen. Citizen will state name and their address.*

*If providing handouts, need to provide 10 copies for Commissioners and Staff*

*PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.*

## 8. Approval of the Minutes

- Correction to July 8, 2019 Regular Meeting
- August 12, 2019 Regular Meeting
- August 26, 2019 Special Meeting

## 9. Financial Report

August 2019 Financial Report

### Total expenditures \$132,878.92

- |                         |             |                                      |
|-------------------------|-------------|--------------------------------------|
| • BIAS                  | \$28,541.05 | Check# 1185 - 1217                   |
| • BIAS Payroll/Benefits | \$55,381.59 | EFT's                                |
| • Pierce County Claim   | \$48,742.94 | Check # 1513080 &<br>Check # 1510870 |
| • Petty Cash            | \$90.63     | Cash                                 |
| • Bank service fees     | \$122.71    | EFT's                                |

### Total Revenue \$126,907.07

- |                     |             |
|---------------------|-------------|
| • BIAS              | \$13,602.05 |
| • Zoo Trek          | \$16,741.13 |
| • Property Tax      | \$8,148.74  |
| • Investment        | \$4,721.75  |
| • Leasehold Excise  | \$26.36     |
| • Timber Excise Tax | \$3667.04   |
| • REET funds        | \$80,000.00 |

## 10. Staff Report (see attached covered in study session)

## 11. Board Committee and Advisory Council Reports

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

## 12. Board Presidents Report

## 13. Unfinished Business

- Gateway Park Phase 3
  - Splash Pad
  - Pavilion
  - Amphitheater
- Cramer/McCracken Property
- Seasonal wage scale

**14. New Business**

- Key Pen Parks Comprehensive Plan Survey results
- 2020 Budget Priorities

**15. Other minor matters**

**16. Good of Order/Comments by Board Members**

**17. Next Meeting**

- Regular Meeting October 14, 2019

**18. Adjournment**